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# PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

You are hereby summonsed to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on

#### WEDNESDAY 4 DECEMBER 2013 at 7.00 pm

#### **AGENDA**

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26 November 2013

Town Hall Bridge Street Peterborough

Guian Braskey

Chief Executive

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#### MINUTES OF COUNCIL MEETING HELD 9 OCTOBER 2013

#### The Mayor – Councillor June Stokes

#### Present:

Councillors Arculus, Ash, Casey, Cereste, Dalton, Davidson, Day, Elsey, Fitzgerald, Fletcher, Forbes, Fower, JA Fox, JR Fox, Goodwin, Harper, Harrington, Hiller, Holdich, Jamil, Johnson, Khan, Knowles, Kreling, Lamb, Lane, Lee, Martin, McKean, Miners, Murphy, Nadeem, Nawaz, North, Over, Peach, Rush, Saltmarsh, Sandford, Scott, Seaton, Serluca, Shabbir, Shaheed, Sharp, Simons, Stokes, Swift, Sylvester, Thulbourn, Todd and Walsh.

#### 1. Apologies for Absence

Apologies for absence were received from Councillors Allen, Sanders, Shearman and Walsh.

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Minutes of the Meetings Held on 10 July 2013 31 July 2013

The minutes of the meetings held on 10 July 2013 and 31 July 2013 were agreed to be an accurate record subject.

#### 4. Mayor's Announcement Report

Members noted the updated report outlining the Mayor's engagements for the period commencing 8 July 2013 to 29 September 2013.

The Mayor addressed the meeting further highlighting some of the events attended so far.

#### 5. Leader's Announcements

There were no announcements from the Leader.

#### 6. Chief Executive's Announcements

There were no announcements from the Chief Executive.

#### **COMMUNITY INVOLVEMENT TIME**

#### 7. Questions with Notice by Members of the Public

No questions had been received from members of the public.

## 8. Questions with Notice by Members of the Council Relating to Ward Matters to the Cabinet Members and to Committee Chairmen

Questions relating to Ward matters were raised and taken as read in respect of the

#### following:

- 1. HGVs on Lincoln Road:
- 2. Land behind Norwood School;
- 3. Development in Dogsthorpe;
- 4. Bus Services from Walton;

Due to the time limit for the item being reached, questions relating to the following topics were responded to in writing outside the meeting:

- 5. Land at the Spinney in Ravensthorpe;
- 6. Grass cutting at former John Mansfield School;
- 7. Local bus services to the hospital;

A summary of all questions and answers raised within agenda item 8 are attached at **APPENDIX A** to these minutes.

## 9. Questions with Notice by Members of the Council to representatives of the Fire Authority and Police and Crime Panel

No questions were received.

#### 10. Petitions Submitted by Members or Residents

Councillor Fower submitted a petition calling for a Cycle Lane to be installed in Bridge Street.

Councillor Lane submitted a petition from residents to remove a parking barrier in Crowhurst.

#### **EXECUTIVE BUSINESS TIME**

#### 11. Questions with Notice to the Leader and Members of the Executive

Questions to the Leader and Members of the Executive were raised, with all of the questions being taken as read, in respect of the following:

- 1. Changing banks;
- 2. Litter in Millfield;
- 3. Protection of post office services;
- 4. A14 consultation;
- 5. A14 investment;
- 6. Moving post offices;

Due to the time limit for this item being reached, the following questions were responded to in writing:

- 7. Dog fouling;
- 8. Proposed price freeze of electricity and solar farms;
- 9. HGVs on Welland Road;
- 10. Superfast broadband and Wi-Fi;
- 11. Impact of welfare reforms; and
- 12. Mental Health Challenge.

A summary of all questions and answers raised within agenda item 11 are attached at **APPENDIX B** to these minutes.

#### 12. Questions without Notice on the Record of Executive Decisions

Members received and noted a report summarising:

- 1. Decisions taken at the Cabinet Meetings held on 23 July 2013 and 23 September 2013:
- 2. Use of the Council's call-in mechanism, which had been invoked once since the previous meeting;
- 3. Special Urgency and Waiver of Call-in provision, which had not been invoked since the previous meeting; and
- 4. Cabinet Member Decisions taken during the period 12 July 2013 to 4 September 2013.

#### Questions were asked about the following:

#### Community Asset Transfer Strategy

Councillor Murphy queried whether more was being spent on securing redundant buildings than was spent on the provision of Play Centres and whether the development at the Spinney was welcomed. Councillor Scott advised that there was not sufficient funding available to see all the centres remaining open to the end of the funding period and the high costs to run those centres had ceased. Councillor Seaton added that £20,000 may have to be spent to the end of March but £170,000 had been saved each year.

#### Selective Licensing of Private Rented Property

Councillor Khan queried whether the final decision would be taken at Cabinet or Council and whether consideration was given to extending the scheme across the city. Councillor Cereste advised that the issue would be fully consulted upon. The Legal Officer advised that the final decision was a function of Cabinet so the decision would be taken there.

#### <u>Passenger Transport – Subsidised Service Provision</u>

Councillor Ash queried whether it was possible to amend the services that had been put in place. Councillor Cereste responded that if budgets and funding became available the service could be reviewed. Councillor Dalton added that the new arrangements could be reviewed in the future especially if there were widespread problems experienced.

#### Medium Term Financial Strategy

Councillor Miners requested what funding cuts and savings would be expected in the coming years. Councillor Seaton advised that details could be collated and circulated to councillors once known.

# Award of Contract for the construction of a new school building and the refurbishment and remodelling of existing buildings to accommodate the expansion of Gladstone Primary School

Councillor Fower queried whether the school was to be a Free School. Councillor Holdich responded that this would not be the case.

Councillor Murphy queried whether the Cabinet member regretted the loss of preschool places and the Sure Start Centre. Councillor Holdich responded that officers had worked with the community and the school to ensure the budget for the project was invested appropriately.

#### Moy's End Stand Demolition and Reconstruction

Councillor Fower queried what reassurance existed for the investment should the football club leave the city centre. Councillor Cereste responded that there was no guarantee that money would be returned in this event. However, the Council owned the site which could then be further developed or redeveloped so the investment could be recouped through this and also from the new homes bonus from the surrounding area.

#### Academy transfer Agreement (various)

Councillor Miners queried whether there would be any Local Authority schools left by 2015. Councillor Holdich responded that there would be and new schools were being planned. Academies were not promoted by the Council but it was for school governors to determine.

#### Future Cities Demonstrator

Councillor Fox queried what the criteria was for obtaining the grants and how groups could apply. Councillor Cereste advised that he would ask officers to advise Councillor Fox of this.

#### **COUNCIL BUSINESS TIME**

#### 13. Committee Recommendations

#### (a) Revised Contract Regulations

Council received a report from the Audit Committee that requested its agreement to include the Contract Rules within the Constitution to replace the current Contract Regulations. Councillor Lamb introduced the report and moved the recommendations. This was seconded by Councillor Arculus.

#### Council **AGREED** to:

Include the Contract Rules within the Constitution to replace the current Contract Regulations.

#### 14. Notices of Motion

#### 1. Councillor Fox moved the following motion:

That this council:

- 1. Acknowledges that consultation methods have caused concern recently with elected Members and members of the public;
- 2. Agrees that a consultation process/guide/policy should be written in order to:
  - a. provide guidance and instruction to officers to ensure all consultations are conducted fully and fairly;
  - b. reassure councillors and members of the public that they will be made aware of any changes to council services;
  - c. provide information to councillors and members of the public on how consultations will be carried out so they know how and when they can make themselves heard and can contribute to those consultations;
  - d. ensure that the impact of national policies, such as the Welfare Reform Act, is considered before making decisions on local services and policy; and
  - e. provide reassurance that consultation responses are considered when formulating final recommendations.

Councillor Cereste proposed that in place of the motion a group be established to devise the policy.

Councillor Fox agreed to this proposal as long as the time taken by the group was not too long and with the consent of Council the motion was **WITHDRAWN**.

The Legal Officer advised that the group would report back to Council in order to make a recommendation to Cabinet to agree a new policy.

#### 2. Councillor Murphy moved the following motion:

Council notes that Zero-hours contracts mean insecurity and stress for too many Peterborough families. Some on these contracts have to be available at the drop of a hat for their employer, even if there is no work. Others are required to work exclusively for one employer with no guarantee that they will get enough hours to pay the bills.

Council believes that in practice, many work regular hours, for the same employer and as such should be employed as hourly paid or salaried workers. We need to build an economy that works for workers. Peterborough was built on hard work and we believe people want to feel secure at work and proud to work. Ending the exploitative use of zero-hours contracts is a step towards this.

Council resolves to review any zero hour contracts with a view to moving staff to other arrangements and for the chief executive to review all council departments to establish whether any contractors currently carrying out work for the authority have employees on the controversial contracts, which does not oblige the employer to provide work for the employee.

Having ascertained which, if any, contractors use the zero hour scheme, the authority will then meet to discuss how appropriate it is to continue using those businesses.

Further Peterborough City council will encourage other employers in private, partner and statutory organisation to halt the continued and regular use of zero hour contracts.

The motion was seconded by Councillor Martin who reserved his right to speak later in the debate.

A brief debate was held in which issues were raised including:

- Some companies relied on 0-hour contracts to manage fluctuating workloads;
- The abuse of 0-hour contracts should be tackled not all 0-hour contracts; and
- Private and Public sector employers must work together to resolve the issues.

Following debate a vote was taken (21 for, 30 against and 1 abstention) and the motion was **DEFEATED**.

#### 3. Councillor Fower moved the following motion:

With hundreds of people having signed up to a petition to support the call to introduce a cycle lane along Bridge Street, and given the Council Leader's clear concerns regarding potential safety issues from a minority of cyclists, this Council recommends that the Cabinet introduce a bespoke cycle lane along this stretch from Cathedral Square to the junction with Bourges Boulevard.

The motion was seconded by Councillor Sandford who reserved his right to speak later in the debate.

During debate on the item issues raised included:

- Consideration should be given to disabled and partially sighted pedestrians;
- Trees may need removing to make way for any additional cycle lane;
- Cyclists should be banned from the whole central pedestrian area;
- Alternative routes existed;
- No costs were included with the motion;

- Should not mix cyclists and pedestrians;
- Level of demand for a cycle lane is not convincing;
- Peterborough should promote cycling as part of Environment Capital aspirations; and
- Enforcement problems persist.

Following debate a vote was taken (4 for, 46 against and 1 abstention) and the motion was **DEFEATED**.

Councillor Lee left the meeting.

#### 4. Councillor Forbes moved the following motion:

This council recognises that the rail network is vitally important to Peterborough and the UK's economic and social livelihood as well as a greener and more sustainable future, and is key to economic regeneration and job creation in the city and across the country.

This council acknowledges that the present structure of the UK rail network does not provide value for money or fairness for passengers and taxpayers. The UK has the highest fares in Europe, with no incentive for private investment, and public subsidy that has doubled since privatisation.

This council notes a survey carried out in August 2013 by polling firm Survation, which found that 58% of the public want East Coast to remain in public hands, with only 21% believing it should be re-privatised.

This council welcomes the Labour Party's commitment to retaining the East Coast in public hands and notes that the franchise has delivered more than £600 million to the Department for Transport since it left the private sector in 2009, and over £800 million by the end of the financial year.

This council further notes unlike other failed operators of Intercity East Coast, the current publicly owned operator has successfully made all its contractual payments back to Government, and that it paid back £177 million to the Government compared to Virgin Trains payment of £156 million for West Coast.

Given the considerable benefits to the taxpayer and to the people of Peterborough as noted, this council cannot agree with Stewart Jackson MP's position of equivocation on East Coast. Speaking in Parliament on 20 June 2013, Mr Jackson misrepresented East Coast's punctuality statistics in order to make them seem worse than they were, and declared that "it is important that we have a new, long-term private partner to innovate and drive up standards on the east coast main line".

This council believes Mr Jackson's views to be out of step with local and national opinion, and constitute a failure to champion the best interests of Peterborough and its residents.

The motion was seconded by Councillor Murphy who reserved his right to speak later in the debate.

Councillor Ash moved an amendment to remove words and insert others as below:

This council recognises that the rail network is vitally important to Peterborough and the UK's economic and social livelihood as well as a greener and more sustainable future, and is key to economic regeneration and job creation in the city and across the country.

This council acknowledges that the present structure of the UK rail network does not provide value for money or fairness for passengers and taxpayers. The UK has the highest fares in Europe, with no incentive for private investment, and public subsidy that has doubled since privatisation.

This council notes a survey carried out in August 2013 by polling firm Survation, which found that 58% of the public want East Coast to remain in public hands, with only 21% believing it should be re-privatised.

This council <u>supports</u> <u>welcomes the Labour Party's commitment to</u> retaining the East Coast in public hands and notes that the franchise has delivered more than £600 million to the Department for Transport since it left the private sector in 2009, and over £800 million by the end of the financial year.

This council further notes unlike other failed operators of Intercity East Coast, the current publicly owned operator has successfully made all its contractual payments back to Government, and that it paid back £177 million to the Government compared to Virgin Trains payment of £156 million for West Coast.

Given the considerable benefits to the taxpayer and to the people of Peterborough as noted, this council <u>believes</u> it is important to keep <u>East Coast</u> in the <u>public sector</u> as it is well placed to innovate, drive up standards and continue to return a useful <u>profit to the taxpayer.</u> cannot agree with Stewart Jackson MP's position of equivocation on <u>East Coast. Speaking in Parliament on 20 June 2013</u>, Mr Jackson misrepresented <u>East Coast's punctuality statistics in order to make them seem worse than they were, and declared that "it is important that we have a new, long-term private partner to innovate and drive up standards on the east coast main line".</u>

This council believes Mr Jackson's views to be out of step with local and national opinion, and constitute a failure to champion the best interests of Peterborough and its residents.

This was seconded by Councillor Sharp.

Following a query, the Legal Officer advised that Councillor Forbes did not have a pecuniary interest in the motion.

Following a brief debate a vote was taken (14 for and 35 against) and the amendment was **DEFEATED**.

The original motion was debated and issues raised included:

- This was a political and not a council matter;
- Private investment was often needed;
- If a private owned franchise was better it should go ahead;
- A Local Authority consortium could be established to run the line; and
- The line operates well in public hands and returns money to government.

A vote was taken (11 for, 26 against and 11 abstentions) and the motion was **DEFEATED**.

Councillor Lee returned to the meeting.

#### 15. Reports and Recommendations

#### a) Honorary Recorder of the City of Peterborough

Council received a report that requested it approve the appointment of an Honorary Recorder of the City to further the link between the Council and the criminal courts, and

to involve the Resident Senior Judge sitting in the Crown Court in local civic affairs and events. Councillor Cereste moved the recommendations in the report and this was seconded by Councillor Holdich who reserved his right to speak later in the debate.

Following a brief debate a vote was taken (38 for, 8 against and 4 abstentions) and it was **RESOLVED** to:

Approve the appointment of an Honorary Recorder of the City to further the link between the Council and the criminal courts, and to involve the Resident Senior Judge sitting in the Crown Court in local civic affairs and events.

#### b) Senior Management Restructure

Council received a report notifying it of the changes the Chief Executive intended to make to the senior management structure as required under section 4 of the Local Government and Housing Act 1989. The Chief Executive, as Head of Paid Service, had a duty under the Local Government and Housing Act 1989 to determine the staffing arrangements necessary to deliver the Council's functions.

Councillor Lamb moved the recommendations in the report and this was seconded by Councillor Fitzgerald.

During a brief debate issues raised included:

- No real changes were proposed, just a re-shuffle;
- Should look to bring in external talent to the council;
- New structure should address future challenges; and
- Savings would be delivered with the new structure.

Following debate a vote was taken (43 for, 5 against and 2 abstentions) and it was **RESOLVED** to:

Note the changes which the Chief Executive intended to make to the senior management structure of the Council.

#### c) Appointment of Chair of Scrutiny Committee

Council received a report requesting it appoint a chair to the Sustainable Growth & Environment Capital Scrutiny Committee following the resignation of the existing chair.

Councillor Cereste moved the recommendations proposing Councillor Arculus as the new Chair of the committee and this was seconded by Councillor Holdich.

Councillor Khan proposed that Councillor Thulbourn be appointed chair of the committee. This was seconded by Councillor Jamil.

A vote was taken (Councillor Arculus 38 votes, Cllr Thulbourn 13 votes) and Councillor Arculus was named as Chair of the Sustainable Growth & Environment Capital Scrutiny Committee

The Mayor 7.00pm – 9.50pm

#### **FULL COUNCIL 9 OCTOBER 2013**

#### **SUMMARY OF QUESTIONS & ANSWERS**

Que	Questions were received under the following categories:		
	COMMUNITY INVOLVEMENT TIME		
7	Questions with notice by members of the public		
	None received.		
8	Questions with notice by Members relating to ward matters To the Cabinet Members and to Committee Chairmen		
1.	Question from Councillor Shaheed:		
	To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement		
	The volume of HGVs along Lincoln Road is causing an issue for many Walton residents. I realise they have to make deliveries to Morrisons and the Retail Park but the idea is then to head south along the A15 and use the parkways to negotiate around the city. Unfortunately this isn't happening. The biggest offender is Royal Mail who have no need to travel along that part of Lincoln Road but do so for convenience. Surely this is illegal given the vehicular restrictions imposed on that stretch of road? The constant vibrations from these vehicles is causing damage to the structure of many properties along that stretch. It is also causing extreme damage to the actual road surface. Is there any way of imposing the restrictions, especially in regards to Royal Mail?		
	Councillor Cereste responded:		
	As with all 7.5T weight restrictions, any vehicle exceeding the posted weight limit is permitted to enter the restriction and travel along the road to make a delivery or collection from any premises within the restricted area. Once the vehicle has made its delivery or collection it can exit the restricted area in any direction. Vehicles are neither required to enter a restricted area by the shortest route to their destination nor exit the area using the same route by which they entered. Royal Mail drivers are not contravening the restriction and the council has no powers to enforce weight restrictions, as this responsibility rests with the Police. I will however ensure that the Police are made		

aware of these concerns.

The condition of our roads is regularly monitored and we have no evidence to support the view that vehicles are causing extreme damage to the road surface, or structural damage to properties.

#### Councillor Shaheed asked the following supplementary question:

Could Section 106 monies be used to carry out some of the road surface and pot-hole repairs?

#### **Councillor Cereste responded:**

I will investigate if this is possible.

#### 2. Question from Councillor Fower:

To Councillor Seaton, Cabinet Member for Resources

Could the relevant cabinet member please confirm for me as to who actually owns the fenced off field, located adjacent to Elter Walk and to the rear of Norwood School, is this land registered as School property or is this still owned by this local authority?

#### **Councillor Seaton responded:**

Peterborough City Council owns the freehold of the land from Gunthorpe Road all the way back to the rear of 21-22 Borrowdale Close which includes Norwood Primary School and their enclosed school playing field.

The School site (including the playing field) was transferred to PCC from Cambs County Council on 01/04/1998 when we became a unitary authority along with all other education and adult social care assets.

#### Councillor Fower asked the following supplementary question:

Could this land be opened to the public outside the school opening

#### **Councillor Seaton responded:**

I will look into this and respond outside the meeting.

#### 3. Question from Councillor Ash:

To Councillor North, Cabinet Member for Environment Capital and Neighbourhoods

At the July council meeting the Cabinet Member agreed that he scheme at Central Dogsthorpe was important and much needed. Due to additional design work, a further capacity bid is required and needs to be considered. Can the Cabinet Member confirm that money will be available for the project and if the additional funding has now been considered or when it will be considered?

#### **Councillor North responded:**

As confirmed in July, A further capacity bid is being considered as part of the 2014/15 budget setting process.

As with all other bids, this will need to be considered against the background of the significant financial challenges that Councils are facing.

I am sure that Cllr Ash is familiar with the budget setting process and timescales that this Council follows. Cabinet expect to bring forward proposals for consultation later this year. That consultation will, as usual, include opportunities for engagement with Members, prior to approval by this Chamber.

#### Councillor Ash asked the following supplementary question:

Why, if the budget was previously agreed, were residents then let down?

#### **Councillor North responded:**

The cost of the overall project had gone up but it could be included in the next budget round of spending agreements.

#### 4. Question from Councillor Sandford:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

Since 1 October elderly residents in Walton ward have had their direct bus service to the City Hospital withdrawn and the Council has also withdrawn the buses which used to transport children from Bretton to the Voyager School. There is no evening bus service to the Showcase Cinema but the Council has put on two new buses arriving at the Showcase at 7am and 7.50am – a full three hours before the cinema actually opens.

Could the relevant cabinet member please explain why these bus service cuts are being allowed to hit hardest at elderly people and school children whilst at the same time providing new bus routes which don't appear to make any sense?

#### **Councillor Cereste responded:**

Due to the financial position the Council is in we have had to provide a reduced bus service but one that covers as much of the Peterborough area as possible. For school pupils travelling from Bretton to the Voyager, this is a journey under 3 miles and in line with our school transport policy we expect mainstream secondary school pupils to walk or cycle that distance. Pupils still have the option of travelling by bus into the city centre and then onto the Voyager.

Voyager School is looking to provide its own service and officers have offered to assist in helping them through the procurement process.

The new services have been designed around the needs of the elderly but unfortunately we are unable to cater for every journey. Importantly, Walton residents can still get to the city hospital and will have to change in the city centre. Before the changes came into effect, the majority of people in the urban area had to travel into the city centre and get a connecting bus to the hospital.

On the cinema issue, the 21 bus route goes past the cinema. In the mornings the cinema stop will not be used by passengers but commuters will be using stops just past the cinema. At these times the service is for commuters working in this location, not for people wanting to go to the cinema. Later in the day when the cinema is open the stop will be used by passengers who want to access the cinema.

#### Councillor Sandford asked the following supplementary question:

Are the cuts to the services disproportionate and affect the elderly and children the most?

#### **Councillor Cereste responded:**

No. It would be preferable not to make the cuts but this was in line with other budget cuts.

#### 5. **Question from Councillor Murphy:**

To Councillor North, Cabinet Member for Environment Capital and Neighbourhoods

Can the cabinet member for (neighbourhoods) reassure me that the new Spinney Play Centre Buildings and open play areas in Ravensthorpe, and the land are insured, when this policy was renewed/updated and by whom and can he also assure me that public liability insurance is in place and clarify who owns the premises and outdoor play equipment?

#### **Councillor North may have responded:**

This council committed some time ago to working with communities to try to ensure that the former playcentre buildings are retained for community use, and excellent progress has been made so far thanks to the efforts of councillors and communities.

Cabinet also recently agreed to continue with revenue funding for running costs for these eight buildings until March 2014 so that successful and sustainable transfers to community groups can take place.

You will have seen the recent publicity following the refurbishment of the Spinney playcentre, and I would like to add my thanks to that of others for the generosity of our communities and businesses who donated considerable time and resource to make this happen.

The Spinney building will continue to be insured by the council, and the value of cover will be increased to reflect the newly refurbished status. It is likely that Little Miracles will be taking on the lease of the building as part of the current community asset transfer programme, and will be managing the asset in the role of a tenant with a community led management committee. As such they will be responsible for the contents and public liability insurance, and they are already aware of this.

#### 6. Question from Councillor Miners:

To Councillor Elsey, Cabinet Member Culture, Recreation and Waste Management

What is the grass cutting maintenance programme for the two recreation areas once associated with the John Mansfield School, namely the sites in Western Avenue and Poplar Avenue – as despite repeated requests for clarification local councillors still await answers?

#### Councillor Elsey may have responded:

The Growth team are in the process of putting together a programme of grass cutting and where applicable hedge trimming and fence maintenance. Arrangements are also being put in place to increase the amount of site inspections in order to identify and where possible, reduce any anti-social activity, for example fly tipping. The team will notify Dogsthorpe Ward Councillors as to the arrangements in due course. In addition they will continue to report progress made with the proposed sale of both of these sites much as they did with the recent sale of the former care home site at Pine Tree Close.

#### 7. Question from Councillor Davidson:

To Councillor Cereste, Cabinet Member Growth, Strategic Planning, Housing, Economic Development and Business Engagement

The loss of direct bus services from Gunthorpe to Werrington Centre from 1 October. The 406 which ran along Coniston road and part of Gunthorpe Road will be withdrawn and the only replacement bus (with a few journeys each day) requires people to walk down into Fulbridge Road. For some this will involve walking half way to Werrington before they can catch the bus. The problem that arises from this unreliable service is that the bus service now does not transport people to the hospital directly causing our ageing population of Werrington to lose vital appointments and has raised concerns to residents who saw the 406 as a vital necessity. Can the Cabinet Member please explain the logic behind this?

#### **Councillor Cereste may have responded:**

The changes have come about because the Council is receiving less money from

Government. To continue to run all of our old subsidised services would have cost £1.9 million per year and the budget that is available is £600,000.

We have listened to what people wanted and have been able to provide a valuable service for as much of the Peterborough area as we could. We have not been able to keep all of the connecting services but importantly people can still access the hospital. Before the changes came into effect, the majority of people in the urban area had to travel into the city centre and get a connecting bus to the hospital.

9 Questions with notice by Members to Council representatives of the Fire Authority and Police and Crime Panel

None received.

#### **EXECUTIVE BUSINESS TIME**

#### 11 Questions with Notice to the Leader and Members of the Executive

#### 1. Question from Councillor Serluca:

To Councillor Seaton, Cabinet Member for Resources

In July 2012, a question was asked in this chamber as to whether the Council was reviewing its banking arrangements and it was suggested that the Council should move to a mutual bank such as the Co-op. This was accompanied by a radio interview in which it was suggested the Council should move to a, and I quote, "decent" Bank like the Co-op. Can the Cabinet Member for Resources please give an update on the position?

#### **Councillor Seaton responded:**

In responding to that question, I outlined how the council has a duty to obtain best value and protect council tax payers' money. The choice of bank is a critical element of this duty.

Which banks we are able to use is outlined in the treasury management strategy, approved by Full Council each year. This specifies the minimum credit rating that a bank must have for the Council to use them.

Back in July 2012, the co-op bank did not meet our minimum credit rating, so we would not use them.

The subsequent problems at the Co-op bank mean that the agencies have now downgraded their credit rating to junk status.

Their proposed rescue plan is due to be released this month, and will very likely mean losses for investors. The Co-op's auditors have confirmed that, without the emergency injection of capital, the bank will no longer be a going concern.

If we had taken the suggestion raised and used the co-op as our bankers, we would now be facing the following issues:

- The possibility of losses on investments
- Needing to find alternative bankers, with the impact that this would have on our residents, especially for all those people how make payments to the Council for the council tax or business rates

I would highlight one other point. The Co-op bank is the financial arm of the Co-operative Group, which has happily taken substantial funds from the bank in the past and then provided 80% of the funding to its political wing, the Cooperative Party. A Member of this council receives funding from the Cooperative Party yet called publicly on the radio for this council to move to the Coop Bank and suggested in a question at full Council that we do so. A bank that the councillor said 'plays by the rules and is less risky'. It is a funny old world isn't it?

#### 2. Question from Councillor Shaheed:

To Councillor Elsey, Cabinet Member for Culture, Recreation and Waste Management

I often walk into work and when I approach Millfield the level of litter each and every day is appalling. I realise a team from Enterprise clear up each morning, which is a thankless task. Would it not be more cost effective to have regular patrols each day & night to catch the perpetrators and issue respective fines? Or, as there are a lot of eateries along that

stretch, could the onus not be put on the owners to clear up any litter outside their premises or incur a fine?

#### **Councillor Elsey responded:**

The council and Enterprise Peterborough continue to work closely together to tackle the problems associated with littering in parts of our city, including Millfield. Littering blights communities and creates a negative image on our streets, and we all need to work together to change the behaviours of the minority of people who think this is acceptable.

The Council employs 5 officers to undertake a wide range of environmental enforcement activities across the whole city, and this financial year alone they have issued 1,040 fixed penalty notices for littering across Peterborough.

In addition, officers are currently exploring the possibility of more dedicated enforcement activity in this part of Peterborough which, if agreed, will be delivered in partnership with Enterprise Peterborough and a third party enforcement organisation.

Alongside this, and as part of the Operation Can-do programme, a campaign aimed at working with and educating business owners in Millfield will be running throughout October and will include work to tackle littering from their premises.

#### 3. Question from Councillor Miners:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

PCC has sought, over the last few years following Post Office closures, to support and preserve Post Office services from other community outlets therefore, does the Leader believe PCC should develop a firm policy to protect these post office services, following any Royal Mail sell-off?

#### **Councillor Cereste responded:**

This council is committed to delivering the principles of localism, and we recognise the important role that a range of different services, including the Post Office, play in our communities.

Because of this, it is the council's intention, as reflected in the Capital Strategy, that new community infrastructure will be delivered using the principle of 'co-locating' different services into a single building. Using this approach, space will be used flexibly to incorporate a range of different services such as health, police, community facilities, skills and library services. This will also ensure that costs are minimised.

This list is not exhaustive however, and so there is no reason why post office services could not also be incorporated within a community hub if the financial and business model enabled that.

As far as existing Post Offices are concerned, we continue to enjoy a good working relationship with the Post Office management team who have always involved us at the very earliest stages of any changes to post offices in Peterborough, and I do not envisage that relationship changing as a result of any developments with Post Office structural arrangements.

#### **Councillor Miners asked the following supplementary question:**

Is the Leader sorry to see a part of history go as Royal Mail ends?

#### **Councillor Cereste responded:**

I am very concerned with heritage issues but businesses also need to be modernised and it is yet to be seen whether the Post Office will survive.

#### 4. Question from Councillor Thulbourn:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

Has PCC had an input into the consultation on the proposed changes to the A14 and if so what was our contribution?

#### **Councillor Cereste responded:**

As Leader I have taken an active role in supporting the A14 Consortium in successfully lobbying Government for investment in this critical transport corridor. Many Peterborough businesses rely on this strategic route and it is essential that bottlenecks and congestion are removed in order to unlock the full economic potential of our Local Enterprise Partnership area. Government made it clear from the outset that local contributions had to be made towards the cost of the scheme, and that tolling would be necessary. Subject to approval through our budget process, I have pledged a total of £1.5m over 25 years towards the £1.5bn cost of the scheme and if agreed by members this would be funded from future Community Infrastructure Levy receipts.

#### **Councillor Thulbourn asked the following supplementary question:**

Some feedback is negative about the proposed upgrade and will this create a North/South divide in the area?

#### **Councillor Cereste responded:**

The only negative feedback came from Suffolk. Peterborough is part of the Easter region and millions of pounds (£) are lost to the A14. Peterborough should benefit from the new scheme.

#### 5. Question from Councillor Sandford:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

I have been told that Peterborough City Council has pledged to contribute around £50,000 towards the cost of the proposed A14 upgrade. Could the leader of the Council confirm whether this is correct and, if it is, why was he not able to persuade the Highways Agency to hold any of their public consultation events on the scheme in Peterborough so that our residents could see what is proposed and have their say on it?

#### **Councillor Cereste responded:**

I would like to reassure Cllr Sandford that we have not pledged to contribute £50m towards the cost of the proposed A14 upgrade. I have pledged a total contribution of £1.5m over 25 years towards the estimated £1.5bn cost of the scheme to be funded from future Community Infrastructure Levy income, if agreed by members through the budget setting process.

Rightly, the Highways Agency has focused its public consultation on those communities between Huntingdon and Cambridge who will be directly affected by the physical upgrade of the road, holding a series of public exhibitions. Public consultation runs until 13 October and full details of the scheme and how to comment are available on our website.

#### **Councillor Sandford asked the following supplementary question:**

Should Peterborough have been consulted on this expenditure especially as it will increase journey lengths and introduce a toll on the road?

#### **Councillor Cereste responded:**

The current bridge at Huntingdon is not safe and will cost millions of pounds (£) to properly repair. Consultation was carried out with communities along much of the length of the road.

#### 6. Question from Councillor Davidson:

To Councillor North, Cabinet Member for Environment Capital and Neighbourhoods

The Post Office in Werrington centre closes the 16th October and the new Post Office does not open until the 18th October which is allocated in Hodgeson Av which will have a impact on the ageing disabled community of Werrington and the non disabled this will cause a huge inconvenience and therefore only limiting some to use the Post office in Church St located in Werrington Green. This raises concerns such as appropriate parking or in deed the lack of parking facilities at the new Post office which will have an impact on, the already limited parking spaces for the residents who live there.

I am very concerned that this situation could have been prevented now the residents of Werrington will have to balance getting access to a Post Office and having to return to Werrington centre in order to get there weekly provisions !!!

Can the relevant Cabinet Member provide a explanation, regarding this or is it the intentions to see Werrington become a no go zone?

#### **Councillor North responded:**

It is absolutely not the intention of this council to make any part of Peterborough a no-go zone, nor does the council run post office services itself.

However, the council was contacted by the Post Office Network in April to inform us that they were concerned that the post office provision at Werrington Centre was operated by a temporary sub-postmaster, who could withdraw their service at any time. Had this happened, this would have resulted in no provision for some considerable time whilst an alternative location was sought. At the same time, the Post Office Network confirmed that they were investing heavily in post office provision and presented on their overall approach to an All Party Policy meeting in April this year.

Specifically in relation to post office services in Werrington, the Post Office Network informed us that they had advertised the opportunity for other retail premises in Werrington Centre and nearby to become the location for new permanent post office provision, but the only formal application they received was from the Premier Convenience Store on Hodgson Avenue.

There followed a 6-week consultation exercise, run by the Post Office Network, before the final decision to relocate to Hodgson Avenue was made. The result is new permanent post office provision for Werrington's community in newly refurbished premises with significantly longer opening hours. The post office in Werrington Green remains unaffected.

#### 7. Question from Councillor Fower:

To Councillor North, Cabinet Member for Environment Capital and Neighbourhoods

In recent weeks, I have been notified of a seeming increase in the number of dog fouling

incidents within the South Werrington and North Gunthorpe ward. Each noted incident has been reported, but I wonder if the relevant cabinet member could let me know what this administration are doing to help reduce dog fouling and what support they are offering dog walkers to ensure dog dirt is collected and disposed of correctly?

#### **Councillor North may have responded:**

As with any form of littering, dog fouling left on our streets is both unacceptable and unhygienic.

There are currently 1,900 bins in Peterborough that are a mixture of both litter and dog fouling bins, both of which can be used for residents to clean up after their dogs.

Enterprise Peterborough are currently in the latter stages of mapping all of these bins to ensure they are in the most effective locations and will be relocating any where required.

The Enterprise Peterborough Street Cleaning team always try to prioritise clean ups when the area in question is around schools, play areas and other vulnerable areas.

The council's Environmental Enforcement officers also patrol areas known to be hotspots for dog fouling, although fouling rarely occurs during patrols making enforcement sanctions against irresponsible dog owners unviable.

Finally we are in the early stages of work with the Dogs Trust, the UK's largest dog charity, to bring awareness raising, training and other high profile events to the city to help change the behaviours of irresponsible dog owners.

#### 8. Question from Councillor Murphy:

To Councillor Seaton, Cabinet Member for Resources

Has the Cabinet Member taken into account the recently proposed energy price cap from 2015 and its impact on the income stream from the energy park project and assuming that energy prices do not increase the subsequent impact on the financial viability of the scheme?

#### Councillor Seaton may have responded:

The recent announcements by certain political parties regarding the energy price cap, if implemented, will impact the retail side of the Big 6 utility companies directly. It is possible that the power purchase agreement (PPA) price paid for renewable generation could be impacted by the proposed cap indirectly as utility companies will look to cut costs elsewhere. The PPA is the agreement between generators (i.e. the Council) and the counterparty that may or may not be one of the Big 6.

The Council is in discussions with a diverse range of counterparties, outside of the Big 6, who will not be impacted directly by the proposed energy price cap. It should also be remembered that the sale of the power is only one revenue stream generated by the proposed energy parks with the other being the Renewable Obligation (ROC) incentive. However, the Council has been prudent in the assumptions made around the pricing of power.

In summary, if implemented, the energy cap would be fixed in the short term only and taking into account the reasons above, the Council does not feel that the price cap, will impact the long-term viability of the scheme.

#### 9. **Question from Councillor Ash:**

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing,

**Economic Development and Business Engagement** 

There have been several complaints by residents along both sides of Welland road about noise increase and nuisance caused by the apparent increase in the number of heavy vehicles leaving and entering the site from the south i.e. via the residential section of Welland Road rather than via the A47 / A16 junction.

Could the cabinet member please take steps to ensure that the appropriate bodies and departments work together to eradicate this problem?

#### Councillor Cereste may have responded:

A 7.5T weight limit exists along the full length of Welland Road and thus HGVs that are making deliveries or collections from within the area covered by the restriction are allowed to do so. It has been suggested that the majority of HGVs causing the problem could be skip transporters, and the Safer Peterborough Team and the Police are approaching the business concerned to seek their co-operation in using the A47 / A16 junction rather than the residential section. Should this not overcome the issue then an alternative option would be to seek a solution through the statutory process involving a reduction in the extent of the weight limit such that it only covers the residential area of Welland Road. However moving the terminal point of the weight restriction nearer the residential section could result in any HGV that enters Welland Road from the A47 being unable to turn around and having to carry on through the residential area, which could make the problem worse. I will ensure that our officers closely monitor this important issue and keep Cllr Ash informed of progress.

#### 10. Question from Councillor Peach:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

Could the Leader of the Council please give an update on the Connecting Cambridgeshire Superfast Broadband project for Peterborough and the wi-fi project for the city centre? Are these both on track and on budget?

#### Councillor Cereste may have responded:

The Connecting Cambridgeshire programme was set up in 2011 to ensure access to superfast broadband for at least 90% of homes and businesses and better broadband for all other premises across Cambridgeshire and Peterborough.

Following a competitive procurement process, BT was selected and signed the milestone contract in March 2013 for the roll-out of superfast broadband across the county by the end of 2015. This roll out is underway and still on track to not only deliver superfast broadband to 90% of homes and businesses but to deliver fibre based broadband to 98% of homes and businesses all within the original budget.

The contract will make Cambridgeshire and Peterborough one of the best connected areas in the UK by the end of 2015.

The City Centre wi-fi project went live in September 2013, over two years earlier than I had stated it would be delivered by. I'd like to thank the Lib-Dems for putting a countdown clock on their website for the delivery of city centre wi-fi. I believe there were still over 700 days remaining on the clock when this was delivered. This was delivered to budget and usage of the wi-fi is being monitored with a view to looking at revenue opportunities and extending coverage.

#### 11. Question from Councillor Miners:

To Councillor Cereste, Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement

Noting the recent changes to the Benefit System could result in £35million approximately being lost to the incomes of thousands of Peterborough people, does the Leader/Cabinet Member believe this could adversely affect the work currently being undertaken, by PCC, to support both the Credit Union and Senior Stop at Cattle Market Road?

#### **Councillor Cereste may have responded:**

This council is already working on a range of positive and proactive measures to support families and individuals who are affected by welfare reform. Council will be aware that we are delivering the Peterborough Community Assistance Scheme in close partnership with a number of different agencies, providing direct support to people who need it.

We recognise the important role that both the Credit Union and Senior Stop play in our city, not just for those affected by reforms but for others who want to save or have access to affordable borrowing, or who want to find out information or meet up with friends. Our commitment to the Credit Union and to Senior Stop, as well as to other projects and organisations supporting households such as Citizen's Advice, Age UK, DIAL and MIND has meant that we are well placed to mitigate any impacts of welfare reform as well as to support people into training or employment.

Peterborough's economy also continues to grow and we are experiencing some of the lowest unemployment rates.

All of this when combined should give us all confidence that our commitment to tackling the impacts of welfare reform is paying dividends and will continue to do so.

#### 12. Question from Councillor Murphy

To Councillor Fitzgerald, Cabinet Member for Adult Social Care

Can the Cabinet Member for Adult Social Care confirm if the council will sign up to and take up the mental health challenge and act as a champion for Peterborough?

#### Councillor Fitzgerald may have responded:

This challenge provides a positive role in mental health for an elected member. Many of the actions are already being undertaken by myself as the Elected Member for ASC together with our lead officer for mental health. This challenge will galvanise our efforts across the Authority. Taking this forward we would need to ensure our colleagues in Public Health were able to support the Time To Change pledge and our education colleagues were encouraging positive mental health in schools.

Our developing Mental Health Strategy identifies actions to take forward partnership working across housing and employment. The recently agreed S75 agreement reinforces our intentions of securing integrated delivery of mental health care.

FULL COUNCIL	AGENDA ITEM No. 4
4 DECEMBER 2013	PUBLIC REPORT

#### **MAYOR'S ANNOUNCEMENTS**

#### 1. PURPOSE OF REPORT: FOR INFORMATION

This report is a brief summary of the Mayor's activities on the Council's behalf during the last meetings cycle, together with relevant matters for information. (Events marked with \* denotes events attended by the Deputy Mayor on the Mayor's behalf).

#### 2. ACTIVITIES AND INFORMATION – From 30 September to 1 December 2013

Attending	Event	Venue
Mayor	Telephone interview with Felicity Evans - Feature Proposal	
Mayor, Mayoress and Deputy Mayor	Opening of Bridge Fair and Annual Sausage Supper	Reception Room
Mayor	Department visit to Children's Services with Chief Executive	Bayard Place
Mayor	Visit by the Village Turners to meet the Mayor	The Parlour and Council Chamber
Mayor	25th Anniversary Celebration of Clifton Court	Clifton Court Communal Lounge
Mayor	Visit Parents United	100A Central Avenue
Mayor	Freedom of the Borough to The Northamptonshire Fire and Rescue Service	The Great Hall, The Guildhall
Deputy Mayor	53rd Nigerian Independence Anniversary Celebration	
Mayor and Mayoress	The High Sheriff of Cambridgeshire - The Justice Service and lunch	
Mayor	Local Democracy Week Picture Competition Judging with Senior Governance Officers	
Mayor	Meeting regarding the proposal regarding an Honorary Recorder for Peterborough	The Parlour
Mayor	Citizenship Ceremony	Council Chamber
Mayor and Deputy Mayor	Preparation meeting for Full Council	The Parlour
Mayor	Preparation meeting for Full Council	
Mayor and Deputy Mayor	Full Council meeting	Council Chamber
Mayor	Leighton Primary School Grand Pond Opening Ceremony	Leighton Primary School
Mayor	World Mental Health Day Cathed / Guild	
Mayor	Charity Committee meeting	Forli Room
Mayor and Mayoress	Peterborough's Environment Capital Workshop	Town Hall

Attending	Event	Venue
Mayor and Mayoress	ayor and Mayoress Navratri Festival	
		Bretton
Mayor and Mayoress	Induction service for new minister	Westgate Church
Mayor and Mayoress	Durga Puja / Autumn Festival 2013	Longthorpe Village Hall
Mayor and Mayoress	Perkins Great Eastern Run	The Embankment
Mayor	Promote poppy seed scheme with schools	Ravensthorpe Primary School
Mayor	Local Democracy Week Picture Competition Afternoon Tea with the Mayor	The Parlour and chamber
Mayor	Welcome meeting - NQT's and new teachers to Peterborough (approx. 100 teachers)	Parlour and Reception Room
Mayor	Peterborough Future City Clean Energy Award 2013 – Meet Professor Jon Gibbins	The Parlour
Mayor	Peterborough Future City Clean Energy Award 2013	Council Chamber
Mayor	Visit to Peterborough Sailability	Watersports Centre
Mayor	Business Focus 2013	Peterborough Arena
Mayor	Legal and Governance departmental visit with Chief Executive	Town Hall
Mayor and Mayoress	Better Together & YMCA Volunteer Awards Evening	Town Hall
Mayor		
Mayor	or Forty Years On – Exhibition	
Mayor	ayor Quiz Night (Mayor's Charities)	
Mayor and Mayoress	Mayor and Mayoress British Red Cross volunteers forum, Cambridge	
Mayor and Mayoress	Mayor and Mayoress Celebrating Diversity in Peterborough	
Mayor and Mayoress	3rd Traditional Karate European Children's Cup	Bushfield Leisure Centre
Mayor and Mayoress	The Royal Society of Saint George End of Year Dinner	Dining Room of the Barn Restaurant
Mayor and Mayoress	Collation and Induction of Rector	St Mary's Church
Mayor and Mayoress	Peterborough Bangladeshi Community Association celebrating the festival of Eid	Focus Community Centre
Mayor and Mayoress	Young People of the Year Awards Ceremony	Priory Centre
Mayor		
Mayor	Opening of the refurbished Victoria Gardens, Millfield	
Mayor and Mayoress		
Mayor and Mayoress		
Mayor Free Church Choirs Festival of Church Music Pet		Peterborough Cathedral
Mayor and Mayoress	Royal British Legion Annual Re-Dedication Service	St Mary's Church

Attending	Event	Venue
Mayor	ayor Multicultural Showcasing Event	
Mayor and Mayoress	Launch of the Peterborough Poppy Appeal	Poppy Caravan
Mayor	Visit NSPCC Peterborough Service Centre	Unit 12, Flag Business Exchange
Mayor	Judge poppy wreaths made by students and lunch	Peterborough
Mayor	Citizenship Ceremony	Council Chamber
Mayor	Schoffields Dry Cleaning/Launderette – 30th Anniversary Celebration	25 Herlington
Mayor and Mayoress	Turkish Buffet – charity event with the Mayor of St Ives	Meze Restaurant
Mayor	Departmental visit to Strategic Resources with Chief Executive	Various Offices
Mayor	NSPCC Peterborough Service Centre celebration event and ribbon cutting	Unit 12, Flag Business Exchange
Mayor and Mayoress	Human Dog Race Night (Mayor's Charities)	Greyhound Stadium, Peterborough
Mayor	Meeting with Peterborough Neighbourhood Champions	The Parlour
Mayor and Mayoress	Dobbies Halloween	Dobbies Garden World
Mayor and Mayoress	Reception for Perkins GER Fun Run participants	Reception Room
Mayor	yor Diwali Celebrations	
Mayor and Mayoress	Firework Fiesta	Peterborough Arena
Mayor	Meeting with the Marriott Hotel regarding ball planning	Marriott Hotel
Mayor	Peterborough and District Family Mediation Service AGM	City College Peterborough
Mayor	Department visit to Enterprise	Enterprise
Mayor	Visit by School Council at Ravensthorpe Junior School	The Parlour and Council Chamber
Mayor and Mayoress	Presentation of the Marshall Trophy to 115 (Peterborough) Sqn	Squadron Headquarters
Mayor and Deputy Mayor	Mayor's Charities Coffee Morning	Reception Room
Mayor and Deputy Mayor	Charity Committee	Forli Room
Mayor	Run through for Remembrance Sunday	The Cathedral
Mayor	The Peterborough School GCSE Awards Ceremony	The Peterborough School
Mayor	25th Anniversary of Orton Wistow Primary School	Orton Wistow Primary School
Mayor	Charity Awareness event	Serpentine Green shopping centre
Mayor	layor VIP Re-opening of The Whittle Public House	
Mayor and Mayoress	Ashura Candle Light Peace Vigil	Cathedral Square
Mayor and Mayoress	A Festival of Remembrance	Peterborough Cathedral
Mayor, Mayoress, Deputy Mayor and Deputy Mayoress	Remembrance Sunday  Curry lunch	Peterborough Cathedral & TA Centre
Mayor, Mayoress, Deputy Mayor and Deputy	Armistice Day - 2 minutes silence	War Memorial & Town Hall;

Attending	Event	Venue
Mayoress		
Deputy Mayor	Peterborough Art Society Annual Art Exhibition – Preview Evening	St Johns Church
Mayor and Mayoress	Station Commander, Royal Air Force Wittering Dinner Party	Kestrel House
Mayor and Mayoress	Putting the star on top of the Christmas Tree	Cathedral Square
Mayor	DIAL Peterborough AGM	Eagle Wood Neurological Care Centre
Mayor	Department visit to Adult Social Care with Chief Executive	Adult Social Care
Mayor and Mayoress	The Rotary Club of Peterborough 82nd Charternight	Holiday Inn Peterborough
Deputy Mayor	Mayor of Stamford's Charity Quiz Night	Stamford Town Hall
Mayor	New Specsavers Store Opening	Unit 12b, Serpentine Green Shopping Centre
Mayor	1940s Themed Table Top Fair	Welbourne School
Deputy Mayor	Induction of new minister	Park Road Baptist Church
Mayor and Mayoress	Christmas Lights Switch on	Guild Hall
Deputy Mayor	Peterborough Choral Society Concert	St John's Church
Mayor and Mayoress	Mayor and Mayoress Opening of Prisons Week Exhibition	
Mayor and Mayoress	The Rudolph Fund Christmas Party	Cathedral PUFC Executive Suite
Mayor	layor Department visit to Serco	
Mayor Meeting with the Poet Laureate		The Parlour
Mayor	Citizenship Ceremony	Council Chamber
Mayor and Mayoress	yor and Mayoress Busy Bees 30th Birthday Celebrations	
Mayor	Mayor Park House School Coffee morning	
Mayor The Dedication Service to Jimmy The Donkey		Peterborough Central Park
Mayor and Mayoress	Visit to Army Cadets	TA Centre
Mayor	Funeral - past Deputy Mayor's Consort	St John's Church
Mayor		
Mayor	City Market Christmas Lights Switch On	Museum The City Market
Mayor and Mayoress	The Peterborough Gang Show 2013	The Key Theatre
Deputy Mayor	eputy Mayor  Annual Peterborough Telegraph Business Awards, Ceremony and Dinner	
Mayor and Mayoress	Street Pastors 5th Anniversary Celebration	Showground St Mary's Church
Mayor		
Mayor	Meeting with Governance Director	The Parlour
Mayor, Mayoress and Deputy Mayor	or, Mayoress and	
Mayor	Attend the Crown Court at Peterborough	Rivergate
Mayor	Jark Home Care Open Day	54 Broadway

Attending	Event	Venue
Mayor	Meet with winner of the Special Award from the annual PiXL Club Awards Ceremony	The Parlour
Mayor and Mayoress	D of E Presentation Evening	Reception Room
Deputy Mayor	Thanksgiving Service and Pie Social	The Alconbury Chapel
Mayor and Mayoress	Human Dog Race Night for the Mayor's Charities	Greyhound Stadium
Mayor	Meeting Students and Tour of Ormiston Bushfield Academy	Ormiston Bushfield Academy
Mayor	Celebration of Students' Work	City College Peterborough
Mayor and Mayoress	Vivacity Arts - Private View of "Landed" by Sue Shields	Peterborough City Gallery
Mayor and Mayoress	Netherton Friendship Club Christmas Sale	St Andrew's URC Church
Mayor and Mayoress	Fundraising day event	The Fleet
Mayor and Mayoress	POSH Match	
Mayor and Mayoress	Mayor's Charity Event - Vintage Fashion Show	Reception Room
Mayor and Mayoress	Peterborough Lions Fund Raising meal	Maharanis Restaurant

## 3. BACK GROUND DOCUMENTS (IN ACCORDANCE WITH THE ACCESS TO INFORMATION ACT 1985)

None.

#### 4. DIRECTOR RESPONSIBLE

Director of Governance, Kim Sawyer.

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COUNCIL	AGENDA ITEM No. 12
4 DECEMBER 2013	PUBLIC REPORT

## EXECUTIVE REPORT – FOR INFORMATION RECORD OF EXECUTIVE DECISIONS

#### 1. DECISIONS FROM CABINET MEETING ON 4 NOVEMBER 2013

#### STATEGIC INFRASTRUCTURE PARTNERSHIP

Cabinet received a report following a referral from the Executive Director Strategic Resources seeking its approval to enter into a partnership arrangement with CityFibre Holdings, referred to in the report as CFH, to enable Peterborough to meet its aspiration to provide wider access to digital services.

Cabinet considered the report and **RESOLVED** to:

- 1. Approve a strategic partnering agreement with CityFibre Holdings in order to endorse CityFibre Holdings strategy for fibre infrastructure projects in the City of Peterborough funded through private sector investment by CityFibre Holdings.
- 2. Authorise the Executive Director of Strategic Resources in consultation with the Cabinet Member for Resources to deliver future work streams for connectivity to the fibre network.
- 3. Agree to a Change Control Notice for the Council's existing ICT Managed Service Contract with Serco to enable:
  - The provision of connectivity to the Council of a dark fibre network
  - Serco to enter into a contract with CityFibre Holdings for the provision by CityFibre (at CityFibre's own cost) of a dark fibre network with connectivity
  - Serco to implement a new model of provision of the Council's current network infrastructure to a dark fibre model
- 4. Authorise the Executive Director of Strategic Resources to agree changes to the ICT Managed Service contract with Serco resulting from provision of the dark fibre network.

#### **DECISIONS FROM CABINET MEETING ON 18 NOVEMBER 2013**

#### **EARLY YEARS SERVICES INCLUDING CHILDREN'S CENTRES**

Cabinet received a report seeking its approval to go out to public consultation on a set of proposals on how early years services are provided in the future including children's centres. It followed a review of the early years services provided by Peterborough City Council and other organisations following changes to Central Government policy on how it funded services and supported families with children aged from birth to five-years-old.

Cabinet considered the report and **RESOLVED** to:

1. Approve the proposals to begin consultation on the proposed changes to early years services including the consultation document 'New Vision for Early Years Services Including Children's Centres'; and

2. Agree to receive a further report on the outcome of the consultation prior to making any decision on the delivery of the early years service including children's centres.

#### 2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the previous report to Council, the call-in mechanism has not been invoked.

#### 3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Scrutiny Procedure Rule 14 and Executive Procedure Rule 7 require any instances where the Council's special urgency provisions have been invoked, and/or the call-in mechanism was not applied, to be reported to the next available meeting of the Council, together with reasons for urgency.

Since the previous report to Council the urgency provisions have been invoked once in relation to the decision, Termination of Development Agreement and Compulsory Purchase Order Agreement in Respect of North Westgate - OCT13/CMDN/084. The decision invoked special urgency provisions due to the pending sale of Queensgate and was related to the Development Agreement which was an encumbrance on the sale of the property. If not resolved immediately it was considered that the pending sale would be jeopardised and that this would have had a detrimental impact on the redevelopment of the city centre and to the inhabitants of Peterborough directly.

#### 4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Councillor Cereste	OCT13/CMDN/080	A1139 Fletton Parkway Junction 17 A1(M) - Junction 2 Widening Scheme - Appointment of Site Supervision and Contract Administrator
1 October 2013		
		The Cabinet Member approved the award of a contract to URS Infrastructure & Environment Limited relating to the duties of site supervision and contract administrator for the A1139 Fletton Parkway Junction 17 A1(M) to Junction 2 Widening Scheme for the sum of £584,230.
Councillor Holdich	OCT13/CMDN/081	Appointment of Authority Governor - Matley Primary School
2 October 2013		The Cabinet Member appointed Mrs Elaine Kiernan as authority governor nominated by the school.
Councillor Holdich	OCT13/CMDN/082	Appointment of Authority Governor - Winyates Primary School
2 October 2013		The Cabinet Member appointed Ms Tina Whitehead as authority governor nominated by the Local Authority.
Councillor Seaton	OCT13/CMDN/083	Delivery of the Council's Capital Receipts Programme through the sale of a surplus office

		building at 11 Commerce Road, Lynch Wood,
7 October 2013		Peterborough
		The Cabinet Member in consultation with the Executive Director of Strategic Resources and the Leader of the Council authorised the sale of a surplus office building known as 11 Commerce Road, Axon Business Park, Lynch Wood, Peterborough.
Councillor Cereste	OCT13/CMDN/084	Termination of Development Agreement and Compulsory Purchase Order Agreement in Respect of North Westgate
14 October 2013		The Cabinet Member agreed to: 1. Terminate the Development Agreement relating to the North Westgate Development; and 2. Terminate the Compulsory Purchase Order Indemnity Agreement relating to the North Westgate Development.
Councillor Holdich	OCT13/CMDN/085	Award of Contract for the extension and remodelling of existing buildings to accommodate the expansion of Orton Wistow Primary School
16 October 2013		The Cabinet Member for Education, Skills and University, in consultation with Cllr Seaton, Cabinet Member for Resources and the Executive Director - Children's Services; Executive Director – Strategic Resources and Head of Legal Services:  1. Authorised the construction of an extension and remodelling of existing buildings to accommodate the expansion of Orton Wistow Primary School which shall also include funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees, subject to the school governors obtaining consent pursuant to s77 of the School Standards and Framework Act 1988; and  2. Authorised the Executive Director of Children's Services to award the construction contract within the approved budget to the contractor representing the best value for money following a tender process.
Councillor Holdich	OCT13/CMDN/086	Award of Contract for the extension and remodelling of existing buildings to accommodate the expansion of Woodston Primary School
17 October 2013		The Cabinet Member for Education, Skills and University, in consultation with the Cabinet Member for Resources and the Executive Director - Children's Services; Executive Director - Strategic Resources and the Head of Legal Services:  1. Authorised the construction of an extension and remodelling of existing buildings to accommodate the expansion of Woodston Primary School up to the value of the budget sum of£2.5m. This sum shall also include funding for Information and

		Communications Technology (ICT), all site surveys and project management and technical advisor fees, subject to consent pursuant to Section 77 of the School Standards and Framework Act 1988;  2. Authorised the award of the construction contract to Kier Construction under the terms and conditions of the London Housing Corporation Schools and Community Buildings Framework; and  3. Authorised an Early Works Agreement to be entered into with Kier Construction should it be demonstrated that there will be benefits to the programme.
Councillor Seaton 24 October 2013	OCT13/CMDN/087	Technical Financial Advisory Services for the Energy Services Company (ESCO) "Blue Sky Peterborough" and Related Projects  The Cabinet Member:  1. Approved the award of a contract to Deloitte LLP relating to the delivery of Technical Financial Advisory Services for Peterborough City Council and the Energy Services Company (ESCo), 'Blue Sky Peterborough' on a 'call-off' basis. The duration of the contract will be for an initial two year period with extension provision for a further two year period; and  2. Authorised the Executive Director of Strategic Resources to award any call-off assignments against the contract as and when required.
Councillor Cereste 31 October 2013	OCT13/CMDN/088	Bourges Boulevard Improvement Scheme: Bright Street to Crescent Bridge  The Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement, in consultation with the Cabinet Member for Resources and Executive Director Strategic Resources:  1. Approved the re-profile of funds allocated in the Medium Term Financial Strategy; and  2. Authorised the Executive Director of Operations to award a contract relating to works to be carried out as part of the Bourges Boulevard Improvement Scheme under the Midlands Highway Alliance Medium Scheme Framework, subject to the works not exceeding £4m.
Councillor Fitzgerald 7 November 2013	NOV13/CMDN/091	Commissioning a Dementia Resource Centre  The Cabinet Member for Adult Social Care approved the award of a 3 year contract to run a Dementia Resource Centre to the Alzheimer's Society at a total cost of £1,005,000 with the option to extend for a further 2 years.
Councillor Holdich	NOV13/CMDN/092	Appointment of Authority Governor - St John's Primary School, Orton

7 November 2013 Councillor Holdich	NOV13/CMDN/093	The Cabinet Member appointed Mr Jonathan Dennis as authority governor nominated by the governing body.  The Expansion of Fulbridge Academy to four forms of entry
12 November 2013		The Cabinet Member, in consultation with the Cabinet Member for Resources and the Executive Director - Children's Services; Executive Director – Strategic Resources and the Head of Legal Services authorised:  1. The construction of a new school building on a separate Council owned site (currently leased to Belvedere Bowls Club) and the refurbishment and remodelling of existing school buildings to accommodate the expansion of Fulbridge Academy up to the value of the budget sum of £3.5m. This sum shall also include funding for Information and Communications Technology (ICT), all site surveys, project management and technical advisers fees, costs associated with the access rights across adjacent land owned by Accent Nene and the relocation of Belvedere Bowls Club; and  2. The Executive Director of Children Services to vary the design and build lump sum option contract with Carillion Construction Ltd to include the construction of a new school building and the refurbishment and remodelling of existing buildings to accommodate the expansion of Fulbridge Academy.

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COUNCIL	AGENDA ITEM No. 13
4 DECEMBER 2013	PUBLIC REPORT

#### **EXECUTIVE REPORT - RECOMMENDATIONS**

#### (a) PETERBOROUGH CITY CENTRE DEVELOPMENT PLAN DOCUMENT

Cabinet at its meeting of 4 November 2013 received a report following approval of the Consultation Draft version of the City Centre DPD (from now on referred to as the City Centre Plan) on 10 December 2012, and following public consultation and further evidence gathering since that date.

**IT IS RECOMMENDED** that Council approves the Peterborough City Centre DPD (Proposed Submission Version) for the purposes of public consultation and submission to the Secretary of State, subject to the following amendments:

- i) References to 'disability forums' to be amended to 'disability forums and other disability organisations';
- ii) Page 72 of the Development Plan Document, implementation detail for Policy CC1 to include 'and accessibility issues for disabled'; and
- iii) Ensure the provision of drop off and pick up areas for coaches and buses by including the following wording at 6.1.20 of the DPD:
  - "The council will encourage provision of coach parking facilities to attract visitors to the city centre. Within the Opportunities Areas where there is a mix of uses including leisure (D2) the developer will be required to provide coach or bus parking spaces as set out in Appendix A (PP13) of the Planning Policies DPD. Individual parking requirements will be assessed for each application based on the mix of uses proposed."

The original Cabinet report and updated Development Plan Document follow this report.

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CABINET	AGENDA ITEM No. 4
4 NOVEMBER 2013	PUBLIC REPORT

Cabinet Member(s) responsible:		Cllr Marco Cereste - Leader of the Council an Member for Growth, Strategic Planning, Housir Development and Business Engagement	
Contact Officer(s):	Simon Machen – Head of Planning, Transport and Engineering Gemma Wildman – Principal Planner		Tel. 453475 Tel. 863824

### PETERBOROUGH CITY CENTRE DEVELOPMENT PLAN DOCUMENT (DPD)

RECOMMENDATIONS				
FROM: Paul Phillipson – Director of Operations  Deadline date: 4 December 2013				
That Cabinet recommends the Peterborough City Centre DPD (Proposed Submission Version) to Council for approval for the purposes of public consultation and submission to the Secretary of				

### 1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet following approval of the Consultation Draft version of the City Centre DPD (from now on referred to as the City Centre Plan) on 10 December 2012, and following public consultation and further evidence gathering since that date.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to enable Cabinet to consider and recommend to Council the Peterborough City Centre Plan. If it is approved by Council, it will be published for public consultation and then submitted to the Secretary of State.
- 2.2 The recommended City Centre Plan (Proposed Submission version) is available at Appendix 1 along with the accompanying Policies Map and Summary Map and copies have been placed in each of the Members Group Rooms.
- 2.3 This report is for Cabinet to consider under its Terms of Reference No. 3.2.1, to take responsibility of the delivery of all strategic Executive functions within the Council's Major Policy and Budget Framework and lead the Council's overall improvement programmes to deliver excellent services.

### 3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	YES	If Yes, date for relevant Cabinet Meeting	This meeting
Date for relevant Council meeting	4 December	Date for submission to Government Dept	DCLG (Approximately April 2014)

### 4. CITY CENTRE PLAN

- 4.1 The overall strategy for the development of Peterborough to 2026 has been established by the Peterborough Core Strategy, which was adopted by the Council in February 2011. This established broad growth and development principles, including for the city centre. The City Centre Plan sets out more detailed policies, in conformity with the requirements of the Core Strategy.
- 4.2 Peterborough will undergo significant growth over the next 10 to 15 years, including the city centre which is set for widespread improvements, growth and regeneration. This will see the city centre 'offer' expanded, its population base increased, and a general greater range of facilities.
- 4.3 To ensure that this planned growth in the city centre takes place in a way which meets the needs of the city's growing population now and in the future, there is a need for an overall plan, vision and strategy to guide new development and help create a diverse, lively and successful place.
- 4.4 The Plan sets out the council's long-term vision and objectives for the city centre; it sets out the policies and proposals that will help direct how new development and regeneration will be achieved and how the council's vision for the city centre will be met. The Plan identifies and addresses a number of key themes which affect the strategy for the city centre as a whole, such as:
  - Sustainable Development;
  - Retail:
  - Leisure:
  - Office development and employment;
  - Housing;
  - Historic environment; and
  - Transport and other infrastructure .
- 4.5 Within the Plan, the city centre is divided into eight distinct segments or "Policy Areas"; each one with its own policy setting out the vision, potential developments and planning requirements for the area. It identifies land that might be available for new development and, in some cases, "Opportunity Areas" where there is real scope for transformation of the area through some form of comprehensive redevelopment. The eight Policy Areas are shown on the Summary Map, together with a summary of the main emerging proposals for each Policy Area.

### 5. CONSULTATION

- 5.1 Extensive public consultation has already taken place on the emerging Plan, including the consultation draft version in February/March 2013. All comments received have been carefully logged, considered and subsequently influenced the final version of this document. A summary of all comments received and the Council's recommended response can be viewed at: <a href="http://www.peterborough.gov.uk/pdf/env-plan-cc-Summary%20of%20comments%20&%20responses.pdf">http://www.peterborough.gov.uk/pdf/env-plan-cc-Summary%20of%20comments%20&%20responses.pdf</a>
- 5.2 The main changes to the Plan since the consultation draft stage are:
  - The Transport policy (CC11) has been updated to include reference to the Council's policy for car parking standards within new residential development;
  - The Northminster area of the city centre has been identified as an Opportunity Area and policy CC3 now includes specific requirements for the regeneration of this area;
  - The Culture, Leisure and Tourism section has been updated and includes a summary of potential projects for the city centre;
  - A new section has been included about Drainage and Flood Risk as there are issues that need to be addressed throughout the city centre; and

- All housing numbers have been updated (at 31 March 2013) to take account of latest completions and planning permissions.
- 5.3 Other minor changes have also been made to the document. Whilst, obviously, we have not been able to meet everyone's requests, we have attempted to prepare the document on a collaborative basis, whilst at the same time ensuring it conforms to the overall guiding principles of the Core Strategy and National Planning Policy Framework (NPPF).
- 5.4 The City Centre Plan (Proposed Submission) was presented to Sustainable Growth and Environment Capital Scrutiny on 15 October 2013 and Planning and Environmental Protection Committee on 22 October. Both committees endorsed the City Centre Plan. At the Sustainable Growth and Environment Capital Scrutiny committee it was recommended that two changes should be made to the plan.
  - (1) The reference to the Greenback Yard as a 'Community Allotment' should be changed to the wording 'Community Asset'.
  - (2) The reference to the Council consulting with 'DIAL' regarding accessibility should be changed to consult with the 'Disability Forums'.

### **Future consultation**

5.5 If approved by Full Council, the City Centre Plan will be published for six weeks public consultation in early 2014. This will provide an opportunity for the public to lodge formal representations on the 'soundness' of the plan. The City Centre Plan and any representations made will be submitted to the Secretary of State, who will arrange for a public examination by an independent inspector from the Planning Inspectorate. The inspector will produce a report setting out their recommendations. The Council can then make any necessary changes to the plan and adopt it in late 2014 or early 2015.

### 6. ANTICIPATED OUTCOMES

6.1 It is anticipated that Cabinet will recommend the City Centre Plan (Proposed Submission version) for approval by Council.

### 7. REASONS FOR RECOMMENDATIONS

7.1 Cabinet is recommended to approve the City Centre Plan (Proposed Submission version) for public consultation and submission. This is because it will help deliver the city's growth targets set out in the Core Strategy, it will help to encourage and coordinate further investment in the city centre and the regeneration of a number of large brownfield sites in the City Centre such as the former hospital site, the railway station and North Westgate.

### 8. ALTERNATIVE OPTIONS CONSIDERED

8.1 The Council is required to produce a City Centre Plan in accordance with its approved Local Development Scheme (LDS) (April 2012) and Core Strategy. The option of not producing a City Centre Plan would mean that the Council would not be working in accordance with its LDS and would not be in a position to deliver the growth and regeneration for the city centre. Therefore the alternative option of not producing the City Centre Plan was rejected.

### 9. IMPLICATIONS

The City Centre Plan will have implications for all sectors of the community and visitors to the city.

9.2 <u>Legal Implications</u> - The Council must follow due Regulations in preparing the City Centre Plan. Eventually, once the final document is adopted in 2014/15, the Council has a legal duty to determine planning applications in accordance with the plan.

- 9.3 <u>Financial Implications</u> There are no immediate significant financial implications flowing from the approval of the City Centre Plan (Proposed Submission Version) other than costs associated with consulting on it and carrying out the public examination, which can both be covered by existing budgets. However, Members should be aware of two future financial implications:
  - (a) The Council owns land within the city centre and there could be financial implications on the value of that land. To be clear, all Council owned land has been assessed and treated like all other proposed areas for development.
  - (b) There could be indirect financial implications arising from the development of sites (e.g. provision of infrastructure and services for the new residents, s106 arrangements, and increased council tax or other receipts).

### 10. BACKGROUND DOCUMENTS

- Peterborough Core Strategy (February 2011)
- Local Development Scheme (April 2012)





# **Peterborough Local Development Framework**

# Peterborough City Centre Development Plan Document

# **Proposed Submission**

(Full Council 4 December 2013)

# **Peterborough City Council**

Stuart House East Wing St John's Street Peterborough PE1 5DD

Telephone: (01733) 863872

www.peterborough.gov.uk

### **Preface**

### **Peterborough City Centre Plan**

This is the proposed submission version of the Peterborough City Centre Development Plan Document (DPD), which is also referred to as the City Centre Plan. The document represents the council's final version after taking into account the views from previous public consultations and considering a range of alternative options.

This DPD has been published to enable anyone to make comments ("representations") before it is submitted to the Secretary of State for Communities and Local Government. Any representations made will be taken into account by an independent planning inspector appointed by the Secretary of State to conduct a public examination into the DPD. This is your final opportunity to influence any changes to the document.

### **How to Respond**

We welcome formal representations on the City Centre Plan Proposed Submission version. If you would like to submit representations you can view the document at: <a href="https://www.peterborough.gov.uk/citycentreplan">www.peterborough.gov.uk/citycentreplan</a> where comments can be made online or you can download a representation form at: <a href="https://www.peterborough.gov.uk/citycentreplan">www.peterborough.gov.uk/citycentreplan</a>

Alternatively, paper copies of the document and representation forms are available in all local libraries and the council offices at Bayard Place.

You can send written comments to:

Strategic Planning, Housing and Environment Peterborough City Council Stuart House (East Wing) St John's Street Peterborough PE1 5DD

Or email planningpolicy@peterborough.gov.uk

You must submit your representations within the six week consultation period, which ends at **5:00pm** on **? February/March 2014**. Only those who have submitted their representations within the statutory consultation period will have the right to have their representation considered by the planning inspector.

Any representation made at this stage must relate to the legal compliance and/or soundness of the document and how it meets (or not) the tests of soundness. In order for the City Centre Plan to be found sound it must be justified, effective, consistent with national policy and have been positively prepared.

Before making any representations please read our proposed submission soundness guidance note at <a href="https://www.peterborough.gov.uk/citycentreplan">www.peterborough.gov.uk/citycentreplan</a>. This is also available in local libraries. The guidance note sets out clearly how to fill in the representation form and how to make comments.

For further information about the City Centre Plan, including the earlier consultation version and evidence document please go to <a href="https://www.peterborough.gov.uk/citycentreplan">www.peterborough.gov.uk/citycentreplan</a>.

Peterborough City Council | City Centre Plan (Proposed Submission)

# **Preface**

### **OS Map - Copyright Note**

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# Introduction

### 1.1 Introduction

- 1.1.1 Peterborough city centre is set for widespread improvements, growth and regeneration. The Peterborough City Centre Development Plan Document (DPD), also referred to as the City Centre Plan, sets out the council's long-term vision and objectives for the city centre; it sets out the policies and proposals that will help direct how new development and regeneration will be achieved and how the council's vision for the city centre will be met.
- 1.1.2 This document forms part of the council's statutory development plan and sits alongside the adopted Peterborough Core Strategy (2011) and other adopted development plan documents. It will be used to promote and coordinate investment, and to help reach decisions on planning applications within the city centre.

### What area is the "City Centre"?

1.1.3 The area forming the city centre and covered by this plan is shown on Map A. The city centre extends from the former District Hospital site in the west to Fengate in the east. It includes the residential areas in the vicinity of Lincoln Road and Bright Street in the north and the Peterborough United football ground in the south, as well as the principal shopping, office and entertainment areas and Cathedral Precincts in the very centre.

### The City Centre Plan

- **1.1.4** The Plan starts by identifying issues and then presents the overall vision and objectives for the city centre. Chapter 4 then sets out an overall city centre strategy, with a focus on a number of issues such as shopping, housing, employment and the historic environment, which apply across the city centre.
- 1.1.5 The city centre area is then divided into eight "Policy Areas"; each one has its own policy setting out the vision, potential development opportunities and planning requirements for the area. They identify land available for new development and, in some cases, "Opportunity Areas" where there is real scope for transformation of the area through some form of comprehensive redevelopment. The eight Policy Areas are shown on Map B.



### Introduction

### **City Centre Issues**

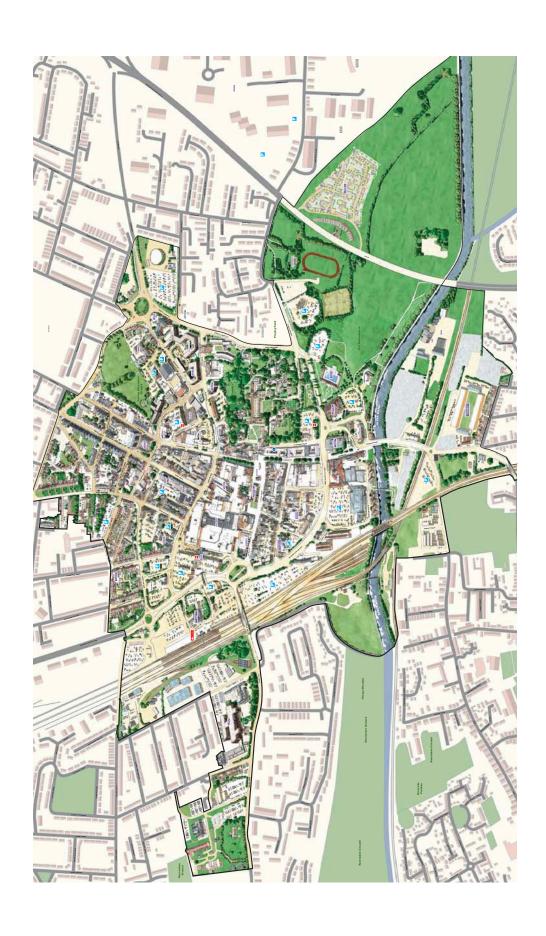
- 1.1.6 Peterborough city centre is a successful, lively and diverse place with many positive attributes. It is a major focus in the region for shopping, leisure and employment opportunities, attracting visitors from an extensive catchment area. Peterborough has a strong historic environment and cultural heritage and at the heart of the city centre lie the cathedral, many other important listed buildings and heritage assets.
- **1.1.7** To ensure the continued success of the city centre, the following issues are addressed through this Plan.

### **City Centre Issues**

- **Issue 1: Low levels of housing** Currently the city centre has relatively few houses and flats, resulting in a low city centre population, which results in an area that is not well used once the shops and offices have closed.
- **Issue 2: Cultural offer** The cultural offer is not fully developed and there is a significant opportunity to attract visitors into the city centre, particularly in the evening.
- **Issue 3: Declining retail ranking** Although the city centre has a wide-ranging retail offer, until very recently there had been relatively little investment in new retail development for many years. As a result, Peterborough's retail ranking has declined in the face of competition from other retail centres, other cities and internet shopping.
- **Issue 4:** Lack of high quality office development There has been little new office development in the city centre for many years. The city centre has not been able to successfully compete for investment with business parks located on the edge of the city.
- **Issue 5: Limited evening economy** The evening economy has improved in the last few years with new restaurants, particularly around Cathedral Square and linked to the wider public realm improvements. However, this is still a limited offer when compared to other towns and cities of a similar size.
- **Issue 6: River Nene** The River Nene is one of the city's most important assets but it currently fails to maximise its potential for leisure and is poorly connected to other parts of the city centre.
- **Issue 7: Access and movement** The transport network in and around the city centre currently prioritises accessibility by car at the expense of pedestrians and cyclists. For example, Bourges Boulevard acts as a barrier to easy and attractive movement for pedestrians seeking to make their way between key locations.
- **Issue 8: Drainage networks** Capacity in some sections of the city centre's network is currently limited due to the use of combined (foul and surface water) sewers. There is a need to improve this situation and ensure long term resilience of the city centre against heavy rainfall and flood events.
- 1.1.8 This Plan aims to address these issues by promoting land uses that support businesses and shops, whilst creating new residential neighbourhoods that benefit from a diverse mix of uses, cultural activity and amenities that are available throughout the day and evening. Ensuring people are living within, and using the city centre at all times of the day will enhance the safety of city centre users and provide an attractive and vibrant location.

# Map A: City Centre Plan Area

# **Summary Maps**



# **Summary Maps**

Fengate South Boongate City North Picture 1 City Core Riverside South Rivergate Railway Station

Map B: Summary of Policy Areas

# **City Centre Vision and Objectives**

# 3.1 Our Vision for the Future of Peterborough City Centre

**3.1.1** This chapter sets out the overall vision for Peterborough city centre in 2026. It also includes a number of key objectives which will help in achieving this vision.



### **Our Vision for the Future of Peterborough City Centre**

By 2026 Peterborough city centre will have become an even more attractive, vibrant and distinctive place to visit, work and live, with a greater range of attractions and facilities.

- Peterborough City Centre will have regained its position as a top retail centre and will be a strong regional destination for shopping, leisure, culture, business and entertainment throughout the day and evening.
- It will be easy to walk and cycle around the city centre with improved connections to the river and railway station along pleasant, safe streets and paths.
- Those buildings and places that we love for their heritage value, for nature conservation, or simply for their sense of place, will be conserved and enhanced.
- The city centre will include a thriving riverside setting with bars, restaurants and housing, with continuous riverside walks, an improved river environment and an iconic pedestrian and cycle bridge across the river to the Embankment.
- The city centre will be the centrepiece of an exemplary "environment capital". New
  development will embrace sustainability principles in key areas such as travel options,
  use of technology, the management of surface water and river environments, energy
  use and resource efficiency.
- The city centre will include new high-quality housing, offering a sought after place in which to live that meets 21st Century lifestyles.

# **City Centre Vision and Objectives**

# **Objectives**

**3.1.2** The following objectives will help to deliver the vision for the city centre. The table shows the fit with the objectives of the Peterborough Core Strategy, to demonstrate the consistency between the two documents.

**Table 1: Objectives** 

Objective ref	Objective	Link with Core Strategy objectives
1 - Shopping	To strengthen Peterborough city centre as a regional shopping destination, maintaining and improving its position within the top 50 retail centres in the UK.	OB13
2 - Culture, Leisure and Tourism	To enhance the city centre as a hub for culture, tourism and leisure, complementing other land uses throughout the day and evening.	OB13, OB21, OB22, OB23
3 - Economic Prosperity	To enhance Peterborough as a location for business and skills, providing the facilities and setting for a range of businesses from start-ups to multi-nationals, with a particular emphasis on the environmental sector.	OB10, OB11, OB12, OB13
4 - Mixed Uses	To deliver a sustainable mix of complementary uses, which ensure vibrancy at different times of day, boost the night-time economy and assist in reducing travel demands. Uses must include residential (including affordable housing), retail, businesses, cultural and leisure facilities.	OB6, OB7, OB8, OB13, OB18
<b>5 - Design Quality</b> To secure development with high standards of urban de and ensure that design issues are fully considered from inception to completion.		OB9, OB13, OB25, OB26
6 - Health, Safety and Wellbeing	To encourage opportunities to facilitate healthy and active lifestyles, with plentiful opportunities for people to walk, cycle or play in the open air and participate in indoor sports; and to create environments where people feel secure and their safety is not compromised.	OB5, OB13, OB16, OB22, OB26
7 - Environment Capital, Sustainability, and Climate Change	To contribute to Peterborough's ambition to create the UK's "Environment Capital", with new development striving to be as environmentally, socially and economically sustainable as practically possible and addressing or adapting to issues presented by climate change.	OB2, OB13, OB19, OB20, OB24
8 - Local Distinctiveness	, i	
9 - Accessibility and Connectivity	Accessibility private cars), maximising the potential of sustainable transport modes; to enhance connectivity within the city centre	

# **City Centre Vision and Objectives**

Objective ref	Objective	Link with Core Strategy objectives
	(particularly to the River Nene and railway station) and to adjoining areas; and to ensure equality of access for all city centre users.	
10 - Delivery	To ensure all proposals are capable of being deliverable, including provision of appropriate utilities and taking account of flood risk issues.	OB1, OB13, OB27, OB28, OB29

**3.1.3** Of the 29 Core Strategy objectives, 28 are listed above alongside a comparable objective for this City Centre Plan. The remaining Core Strategy objective not listed is OB14 which relates to district centres, and is therefore not applicable to the city centre.

Peterborough City Council | City Centre Plan (Proposed Submission)

3

# **City Centre Vision and Objectives**

# **4.1 City Centre Strategy**

- 4.1.1 The overall strategy for the city centre is to encourage and enable new development that will maintain and enhance the vitality and viability of the centre, whilst preserving and enhancing the quality of the local environment. This will undoubtedly involve changes: widening the retail, leisure, tourism and cultural offer, creating new jobs, making the best use of land that is currently vacant or underused and improving the experience and convenience for pedestrians and cyclists.
- **4.1.2** This chapter addresses the key features of this strategy via a number of topic areas:
  - Sustainable Development
  - Retail
  - Economy and Employment
  - Housing
  - Leisure, Culture and Tourism
  - Townscape and Heritage
  - Green Spaces and the River Nene
  - Drainage and Flood Risk
- **4.1.3** As transport issues are of such critical importance to the future of the city centre, they are addressed through a separate chapter of the Plan (chapter 6).



# 4.2 Sustainable Development

4.2.1 Peterborough has the ambition to create the UK's "Environment Capital". Policy CS10 of the Peterborough Core Strategy states that development proposals will only be supported where they make a clear contribution to this aspiration. The City Centre Plan can assist through the promotion of sustainable growth in the city centre and, particularly as part of the new development proposed for the Opportunity Areas, by creating cleaner, greener, healthier and more vibrant places to live, work and visit. Such an approach fits well with the overarching national policy in the National Planning Policy Framework (NPPF) towards sustainable development.

# **Policy CC1**

### **Presumption in Favour of Sustainable Development**

Development in the city centre should contribute to Peterborough's ambition to create the Environment Capital of the UK including, where appropriate, taking steps to address the following principles of sustainable development:

- Achieving a mix of land uses
- Adopting best practice in design and construction standards
- Protecting and enhancing the existing environment
- Promoting sustainable modes of transport and reducing the need to travel
- Supporting the creation of jobs
- Contributing to healthy lifestyles

When considering development proposals in the city centre, the council will take a positive approach that reflects the presumption in favour of sustainable development contained in the National Planning Policy Framework. It will seek to work proactively with developers and investors to find solutions which mean that proposals can be approved wherever possible, and to secure development that improves the economic, social and environmental conditions in the area.

Planning applications that accord with the policies in this Local Plan and other development plan documents in the Peterborough Local Development Framework (and, where relevant, with policies in neighbourhood plans) will be approved without delay, unless material considerations indicate otherwise.



- **4.2.2** The requirements of policy CC1 can also be met by taking into account Core Strategy policy CS16 (Urban Design and the Public Realm) and Policy PP2 (Design Quality) of the Planning Policies DPD, which set out the broad principles required to secure the highest design standards and quality in new development. This will ensure the delivery of attractive, lively, distinctive, safe, healthy and sustainable communities.
- **4.2.3** For the city centre, it is expected that urban design principles included in policies CS16 and PP2 could be supported by further documents such as design briefs or codes that will provide more detailed design guidance for Opportunity Areas or particular sites.

### 4.3 Retail

- 4.3.1 For many people, the primary role of the city centre is that of a destination for shopping. It provides the greatest retail offer in the city, serving not only the residents of Peterborough but also those of surrounding villages and market towns well beyond the local authority boundary. Peterborough has an extensive range of well known "high street" shops. The Queensgate and Rivergate Shopping Centres are linked by a network of streets and public spaces, with an offer that includes a wide variety of cafes, restaurants, bars and financial and property outlets as well as retail shops and a market.
- **4.3.2** However, in recent years the city centre has experienced a decline in its overall retail ranking when compared to other towns and cities. Competition from internet shopping, out-of-town retail parks and neighbouring cities has reduced some of the trade that might otherwise have come to the city centre and there is an urgent need to extend and enhance the retail offer.
- **4.3.3** Until very recently there had been little investment in the heart of the retail area, but this is changing with improvements to the public realm around Cathedral Square, Bridge Street, Cowgate and King Street which have attracted new retailers, restaurants and bars to this part of the city. Extensions to the Queensgate Shopping Centre have accommodated national retail and restaurant operators.



- 4.3.4 Our strategy is to continue the focus of new investment into the heart of the centre, with the emphasis largely on consolidation within the existing shopping area. It is important that new retail developments complement and strengthen the main shopping area, which is defined as the Primary Shopping Area (PSA) in accordance with policies CS4 (The City Centre) and CS15 (Retail) of the Core Strategy.
- **4.3.5** The Primary Shopping Area, as shown on the Policies Map, includes the Queensgate Shopping Centre, the principal shopping streets around Westgate, Long Causeway, the Market and Bridge Street, extending south of Bourges Boulevard and into the Rivergate Shopping Centre

and adjoining supermarket. The defined Area offers scope for physical expansion into the North Westgate Opportunity Area, as well as scope for intensification where there are existing unused or underused premises.

**4.3.6** The main shopping streets which attract the largest footfall and act as linkages to other areas of the centre are defined as Primary Retail Frontages. In order to protect their function and character, premises in these streets will remain primarily in A1 and A3 use except where an alternative use would provide an active street frontage and maintain or enhance the vitality and viability of the area.

### **Policy CC2**

### Retail

The extent of the City Centre Primary Shopping Area and Primary Retail Frontages are defined on the Policies Map.

Proposals for retail development inside or outside the Primary Shopping Area will be determined in accordance with policies CS4 and CS15 of the Peterborough Core Strategy DPD.

Within the Primary Retail Frontages, development for uses within classes A1 and A3 will, in principle, be acceptable; in particular, the council will support A3 uses (such as cafés and restaurants) around Cathedral Square. Development for any use outside classes A1 or A3 will only be acceptable if the development would maintain a built frontage with a window display, would be likely to maintain or increase pedestrian footfall along the frontage and would not result in a concentration of non-A1 or A3 uses in that location.

- 4.3.7 The references to 'Primary Retail Frontage' in policy CC2 apply to the ground floor of the frontages defined on the Policies Map, except in the Queensgate Centre, where Primary Retail Frontages exist at ground and first floor level. Elsewhere, the use of upper floors above shops for a wide variety of uses, whether retail or other, is encouraged. In particular, the council would welcome proposals that make use of vacant property above shops for residential use, as part of the overall objective to increase the number of dwellings in the city centre.
- **4.3.8** Outside the Primary Shopping Area, the council may be prepared to permit additional small-scale convenience retail provision to meet the needs of residents in new residential areas, as well as ancillary retail uses in the Station East Opportunity Area. Details are contained in each of the relevant Policy Area statements in chapter 5.
- **4.3.9** Core Strategy policy CS15 (Retail) identifies five Local Centres which are located in the City Centre Plan area. The boundaries of these are defined on the Policies Map.

# 4.4 Economy and Employment

- 4.4.1 Peterborough has a diverse economy, with a range of businesses and types of employment opportunities. It is an overall objective for Peterborough to enhance the city as a prime location for business investment and skills development. The city centre will be the focus of this and the Plan has an important part to play by ensuring the provision of modern office space in the right location to encourage inward investment and enable the expansion of existing businesses.
- **4.4.2** The city centre already offers a wide range of office provision, including many large purpose-built offices, particularly located in the Northminster area, as well as small-scale offices such as those in converted premises in the Priestgate area.
- **4.4.3** However, the city centre office stock is generally ageing and some is of poor quality, with increasing vacancy rates. Over the last 15 years there has been little investment in new office development in the centre and this has made it difficult to compete with out of town business parks.
- 4.4.4 Policy CS3 of the Core Strategy (Location of Employment Development) provides for the equivalent of at least 3.5 hectares of new employment land to be made available in the city centre, as part of Peterborough's overall provision for new employment development. This area of land would be capable of delivering in the region of between 52,500 and 87,500 square metres gross floorspace for development within the B1 use class (primarily offices), depending on the average plot ratio that might be achieved.



**4.4.5** It is expected that the majority of new office development will take place through the comprehensive redevelopment of the Opportunity Areas, particularly the Station East Opportunity Area. The policies for each Policy Area (see chapter 5) identify suitable locations for new office and business development.

# 4.5 Housing

- **4.5.1** There are a number of existing residential areas in the city centre with a predominance of flats and apartments. However, when compared to other towns and cities of a similar size and scale, Peterborough has relatively few properties in the city centre, and particularly in the city core.
- **4.5.2** A key element of the strategy for the city centre, linked to the wider Core Strategy growth ambition, is to increase the number of homes in the city centre to help improve activity outside normal shopping and working hours.
- 4.5.3 There are already two new schemes under construction: the Carbon Challenge site, off London Road (295 dwellings), and at Potters Way, Fengate (272 dwellings); and there are further opportunities to significantly increase the number of dwellings. This will take place through the comprehensive regeneration of several large areas of vacant and underused land, such as land around the railway station and south of the River Nene, as well as through incremental change throughout the next fifteen years and beyond. Each Policy Area identifies suitable areas for new housing development, sometimes as part of a mix of other uses.
- **4.5.4** New housing development within the city centre will be encouraged to provide a mix of housing types and sizes, including affordable housing, in accordance with Core Strategy policy CS8 (Meeting Housing Needs), although care will be taken to ensure a balanced housing offer taking into account the existing tenure mix of a particular area.



### **Student Accommodation**

- 4.5.5 The University Centre Peterborough (UCP), part of Anglia Ruskin University, formally opened in 2009, offering 30 degree courses for approximately 600 students. The University will expand over the next 15 years and the number of students living and studying in Peterborough is expected to increase. Therefore, there is a need to provide student accommodation, much of which could be in the city centre.
- **4.5.6** Student accommodation can be provided by the private rented sector (and accredited landlords) as well as being purpose built. The council will support the provision of student accommodation in the city centre and particularly within the Northminster area, as city centre sites are sustainable locations, providing easy access to the campus buildings. This will help to achieve the objective of increasing the city centre population.

### The Scale of new Residential Development

- **4.5.7** The Peterborough Core Strategy anticipates the provision of approximately 4,300 additional dwellings in the city centre over the period from 2009 to 2026. Appendix C updates this figure and shows how sites allocated in this Plan will contribute towards meeting the Core Strategy dwelling requirements for Peterborough as a whole.
- **4.5.8** The following table presents the approximate number of dwellings that are planned from each Policy Area. Further details of the available sites and areas proposed for new housing development are included in the policies for each Policy Area (see chapter 5) and there is an explanation of the assumptions behind the table in Appendix C.

**Table 2: Scale of Residential Development** 

Policy Area	Committed at 1 April 2013	New Allocations	Opportunity Areas	Total
City Core	84	120 - 125	500	704 - 709
Railway Station	0	0	650 - 750	650 - 750
Rivergate	0	100	0	100
Riverside South	251	175	400	826
Riverside North	0	25	0	25
Fengate South	210	300 - 400	0	510 - 610
Boongate	0	70	0	70
City North	19	0	0	19
Total	564	790 - 895	1550 - 1650	2904 - 3109

### 4.6 Leisure, Culture and Tourism

- **4.6.1** The overall vision for the City Centre Plan is to create an attractive, vibrant and distinctive place to visit, work and live with a greater range of attractions and facilities. The provision of cultural, leisure and tourism facilities can have a major part to play in delivering this vision, as successful cities usually have strong cultural and leisure offerings.
- 4.6.2 Peterborough city centre has a rich and diverse heritage and currently provides a wide range of cultural and leisure facilities which attract many visitors to the city centre and help to boost the wider economy. Some of the main attraction include: the Cathedral, Peterborough Museum, Key Theatre, Regional Pool, Lido and sports facilities, Peterborough United's football ground and a range of restaurants, bars and night clubs.
- 4.6.3 In recent years there has been investment in the Museum and Art Gallery as well an extension and improvements to the Key Theatre. The enhancement of the public realm around Cathedral Square has also helped to improve the overall image of the city for visitors and the increased range of restaurants in this area have helped to make the city centre more vibrant and inviting.
- 4.6.4 However, despite the existing range, the recent improvements and investment, there is still a need for the city centre to expand its cultural offer. Firstly, more needs to be made of the existing assets such as the river and the embankment and the range of festivals and open air concerts held there. Secondly, there is a need to attract new facilities such as new built leisure uses, particularly a centrally located cinema and more bars and restaurants.
- **4.6.5** The city centre also provides an ideal location to establish a new Bronze Age museum to display the internationally significant collection of boats found at Must Farm, along with other items relating to Peterborough's Bronze Age history. The council will work with Vivacity (the organisation responsible for managing many of Peterborough's cultural and leisure facilities on behalf of the council) to identify a suitable location.
- 4.6.6 The provision of new cultural, leisure and tourism facilities will be delivered in accordance with Core Strategy policies CS4 (The City Centre) and CS18 (Culture, Leisure and Tourism) and relevant policies within this plan. Policy CS18 specifically states that new cultural and leisure facilities in the city centre should:
  - Make the most of existing facilities
  - Aim to promote a flexible multi-use arena which is suitable for hosting a range of events
  - Improve the evening economy.
- **4.6.7** Peterborough's Cultural Strategy sets out how culture and leisure activities will be promoted and delivered in the city. It also includes the vision "To ensure that culture is at the heart of the city's growth so that those who live here now and in the future will enjoy a great place to live, work and play".
- 4.6.8 Culture and leisure uses are defined as main town centre uses through the NPPF and therefore the city centre should be the first choice and focus for such uses. The Plan identifies suitable areas for future culture and leisure uses as part of wider mixed-use developments. Chapter 5 includes policies for the eight Policy Areas and, where relevant, these include requirements for cultural and leisure uses to help deliver the overall vision for the city centre. In summary, the main areas for these uses are:
  - The City Core Policy Area is seen as the heart of the city. Cathedral Square and surrounding streets will be a focus for bars and restaurants, and the square will be used for events and performances throughout the year.
     The North Westgate Opportunity Area has been identified for a mixed-used development,

including retail and leisure uses.

The Northminster Opportunity Area currently includes a number of bars, clubs and leisure buildings. It is seen as a main area for the night time economy; this will be enhanced through incremental development proposed within this area, and by making more of the links with Stanley Recreation Ground.

- The Riverside South Policy Area includes existing cultural and leisure facilities such as the Peterborough United football ground which attracts many visitors to the city centre on match days. There are plans to redevelop the stadium to an all-seater venue. The Policy Area also includes the Railworld visitor attraction. Policy CC6 identifies the Fletton Quays Opportunity Area, which is proposed as a mixed-use area, including cultural and leisure uses. It will include a riverside walk with bars and cafes. A bridge linking to the Riverside North Policy Area offers the opportunity to create a cultural quarter. This Policy Area could be a suitable location for premises to display the Must Farm boats. This Opportunity Area may also include a hotel.
- The Riverside North Policy Area is currently a prominent area for leisure and culture, with the Key Theatre, Lido and other sports facilities (including the athletics track). The embankment also provides an important area of open space which is used to host festivals, concerts and the fair.

The River Nene is an important asset for the city centre which must be enhanced. The council will support improved access and facilities for angling and boating including the provision or new moorings to help boost tourism; this is discussed in more detail in section 4.8.

Policy CC7 sets out proposals for the expansion of the leisure, cultural and sports facilities for this area.

- **4.6.9** Over the next 15 years there are a number of projects that will help to improve and enhance the city's cultural and leisure offer, with the potential to attract more visitors to the city. These could include the following:
  - A new sports village and the redevelopment of the Regional Pool and sports facilities to possibly include a new 50 metre swimming pool.
  - Creating a Cultural Quarter which straddles the Riverside North and Riverside South Policy Areas, incorporating the Key Theatre.
  - The creation of a museum or exhibition centre for the Must Farm boats.
  - Improved access to the river.
  - A city centre cinema, helping to improve the evening economy.
  - More pieces of public art, linked to wider plans for improving main streets and routes through the City Core.

# 4.7 Townscape and Heritage

- **4.7.1** Peterborough is a historic settlement, containing a wide range of historic buildings and archaeological assets; most notably, the Norman Cathedral and surrounding precincts and St John the Baptist Church.
- **4.7.2** Today's city centre lies at the heart of the city's historic core and includes parts of the original medieval town centre and street pattern. Although the centre has seen significant modern development over the last 30 years, many of the historic buildings and places remain. Therefore, it is important that during the next phase of growth, the historic environment is both protected and enhanced.



- **4.7.3** There are two conservation areas in the city centre, identified on the Policies Map. The City Centre Conservation Area covers the heart of the city centre and the vast majority falls within the City Core Policy Area. The Park Conservation Area falls partly within the City North Policy Area and extends northwards beyond the city centre boundary.
- **4.7.4** There are many buildings of heritage value, including over 100 listed buildings and 100 buildings of local importance. Again, the majority are located in the City Core Policy Area, with almost 50 protected buildings within the Cathedral Precincts alone.
- 4.7.5 Investigations carried out within the city centre, particularly excavations and recording prompted by the Public Realm works in Cathedral Square in 2008, has identified a series of archaeological remains dating from the creation of the market square in the 12th century through to the 19th century. The archaeological deposits and remains, where present, survive in good conditions of preservation. Therefore, development proposals in the city centre have to be carefully assessed in order to protect the buried heritage assets.
- 4.7.6 Policies CS16 and CS17 of the Core Strategy DPD and policy PP17 of the Planning Policies DPD set out the council's policy for urban design, the public realm, the historic environment and heritage assets. They apply throughout Peterborough and require high quality and inclusive design and the protection and enhancement of the city's historic assets, including listed buildings, conservation areas, scheduled monuments, historic parks and gardens, and locally designated assets. CS17 establishes a presumption against development that would unacceptably detract from critical views of Peterborough Cathedral by virtue of its height, location, bulk or design.
- **4.7.7** Policy PP11 of the Planning Policies DPD protects historic shop fronts and ensures replacement shop fronts are appropriate to the character of the historic building. Further guidance is available in the Peterborough Shop Front Design Guidance SPD (2013).

**4.7.8** These policies, along with the policies of this plan, form the basis for delivering the townscape and heritage strategy for the City Centre.



- 4.7.9 The strategy is to preserve and enhance the centre's heritage assets and their setting in a manner commensurate with their significance. There will be an emphasis on a high quality of design in all new development. The overall character and quality of the built environment of the city centre will continue to be improved through the implementation of the proposals set out in the council's Public Realm Strategy. Good quality, well designed new shop fronts and refurbishment of historic shop fronts, together with attractive street furniture, public art and green spaces all help to create a strong sense of place and a safe, welcoming environment.
- **4.7.10** Opportunities should be taken through the wider regeneration of the city centre to restore any heritage assets identified on the Heritage at Risk Register.
- **4.7.11** The plan proposes development on a significant scale over the next 15 years, with the potential for considerable changes to the townscape, including buildings with a 'city' scale and mass. Therefore, it will be important to ensure that the design of new developments responds with care and attention to the historic context and the setting of heritage assets, particularly the Cathedral.
- **4.7.12** In this respect, when considering development proposals within the city centre, careful consideration will be given to the impact that their height, scale and massing would have on strategically important views of the cathedral, particularly those from key transport corridors and key open spaces (e.g. the Embankment and Stanley Recreation Ground).

# 4.8 Green Spaces and the River Nene

- **4.8.1** A key part of the strategy for the future of the city centre is the maintenance and improvement of green spaces and the River Nene for public enjoyment and the enhancement of the natural environment.
- 4.8.2 The city centre has a number of public green spaces which serve a variety of functions, ranging from places for relaxation and play to places for festivals and events. Of particular importance are:
  - The Embankment
  - The Cathedral Precincts
  - Stanley Recreation Ground
  - Bishops Road Gardens
  - St John's Square



- 4.8.3 The Cathedral Precincts form a distinct and clearly defined area within the city centre and include large areas of green open space. Their heritage value is protected through their inclusion in English Heritage's Register of Historic Parks and Gardens, their designation as a scheduled monument and their inclusion within the City Centre Conservation Area, but their open space value needs to be acknowledged in its own right.
- 4.8.4 The council has taken steps to improve the availability of public open and green spaces through the recent creation of St John's Square, but our strategy is to secure further areas of green space as an integral part of new developments to meet the needs of future residents and other users of the city centre. These may include 'pocket' parks, gardens, terraces, squares, courtyards and green roofs, all in accordance with the open space standards set out in policy PP14 of the Planning Policies DPD. Wherever appropriate, the council will encourage new tree planting in accordance with the Peterborough Trees and Woodland Strategy.

- **4.8.5** An improved natural habitat area, known as Embankment End Marsh, is being delivered as part of the Potters Way development within the Fengate South Policy Area.
- **4.8.6** Wherever possible, new and existing green spaces in the city centre should help to improve connectivity for pedestrians and function as part of the wider green grid network, providing access to, and linking habitats across, the Nene Valley and the open countryside.
- 4.8.7 Reconnecting the River Nene with the City Core, by improving the links for pedestrians and cyclists, and making the most of this important asset are also key elements of the strategy for the city centre. Riverside locations have the potential to create highly attractive settings for new development, but it is generally acknowledged that the potential of the river and surrounding area has not been fully exploited. Much of the development during the course of the 20th Century served to isolate the river front from the remainder of the city centre and, with the notable exception of the Key Theatre, there are few leisure uses that take advantage of the riverside.



- 4.8.8 The council's overall approach to the River Nene is presented in policy PP15 of the Planning Policies DPD. This addresses the Nene Valley as a whole, seeking to balance the competing pressures on the waterspace itself, the banks of the river and its townscape and landscape settings. Amongst other things, it supports development which would enhance recreation or bring landscape, nature conservation, heritage, cultural or amenity benefits. There is a significant opportunity for the river corridor to become a much improved environment that residents and visitors will enjoy and that provides higher quality habitats for wildlife in line with the Nene Valley Nature Improvement Area designation and the principles of the Peterborough Flood and Water Management SPD. Improved access and facilities for angling and boating, such as new and improved moorings, will also be sought in conjunction with environmental improvements as part of an integrated approach to the Nene. PP15 also seeks greater public access and the achievement of continuous publicly accessible paths and cycle routes alongside the river.
- **4.8.9** These matters are addressed in more detail in the relevant Policy Areas in chapter 5, particularly the Riverside South, Riverside North and Fengate South Policy Areas.

# 4.9 Drainage and Flood Risk

- **4.9.1** In the city centre, there are two main flood risk issues which the planned regeneration of a number of large brownfield sites offer an ideal opportunity to help address.
- **4.9.2** The first relates to the location of new development, as a number of development sites and Opportunity Areas are located along the banks of the River Nene and have site-specific flood risk issues. The second issue relates to increased surface water runoff in areas where there are drainage capacity issues, particularly in areas with combined foul and surface water sewers.
- **4.9.3** Core Strategy policy CS22 (Flood Risk) sets the overall policy approach for flood risk, which will also apply to development in the city centre. This policy is further supplemented by the Peterborough Flood and Water Management SPD, which provides advice and guidance to help reduce flood risk either through the location of development or through on-site drainage and management.
- **4.9.4** A sequential test has been carried out for all development sites and Opportunity Areas within the city centre, which has taken into account the outcomes of the Strategic Flood Risk Assessment (level 1 and 2) as required by policy CS22. However, a site-specific flood risk assessment will still be required for any sites located in flood zones 2 or 3 or in areas of special drainage interest, to demonstrate that development will be safe without increasing flood risk elsewhere. Any requirements for a site-specific flood risk assessment are set out in section 5, within the relevant policy, and chapter 4 of the Flood and Water Management SPD.
- **4.9.5** The design and layout of a site is also important and therefore a sequential approach should also be used to ensure that development with the highest vulnerability from flooding, such as housing, is located within areas of the site that are at lowest risk of flooding.
- 4.9.6 To ensure effective surface water management on site, open spaces and sustainable drainage systems must be built into designs at an early stage. Measures to control run off quality and quantity at source must be used. Management of surface water should produce multiple benefits for a site, by reducing flood risk and improving water quality as well as providing for amenity and biodiversity. Chapter 6 of the Flood and Water Management SPD provides further information.
- 4.9.7 The drainage network capacity in some areas of the city centre is currently limited due to the use of combined foul and surface water sewers. The Flood and Water Management SPD states that no new surface water connections to the combined sewer system will be permitted. This particularly applies to redevelopment sites such as the Hospital and Station Opportunity Areas, where surface water has historically drained into combined sewers. Section 6.9 of the SPD provides further information and explains how the priority should be for rainwater to discharge into the ground through soakaways and other infiltration systems, rather than into the sewer.
- 4.9.8 Management of water is important not only from a flood risk point of view but because of the need to improve the status of Peterborough's water bodies under the Water Framework Directive (WFD). Where new activities or schemes have the potential to cause deterioration and lead to failures in achieving ecological objectives, sites will require a WFD assessment. Chapter 8 of the SPD provides further detail on the local impacts of the WFD, the assessment and reasons for which it might be required.
- **4.9.9** By incorporating the flood and water mitigation and management measures into the development of Opportunity Areas or development sites within the city centre, the future impact of flood risk can be reduced for the benefit of all.

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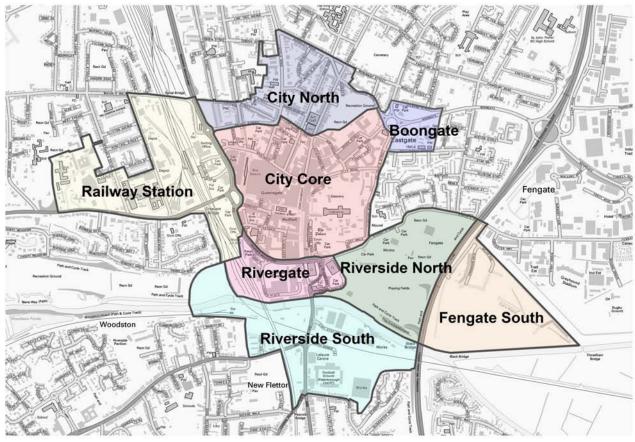
**City Centre Strategy** 

# **Policy Areas**

# **5.1 Policy Areas**

**5.1.1** This chapter focuses specifically on individual parts of the city centre, with policies and proposals which set out what the council would expect to happen in each one. There are eight distinct Policy Areas; the location and name of each one is shown on the following map.

Map C: City Centre Policy Areas



- **5.1.2** Each area has its own policy with specific planning requirements for that particular area. Where appropriate, the policies identify Opportunity Areas, which are large areas of underused or vacant land that have the potential for comprehensive redevelopment.
- **5.1.3** Although each area has its own policy, any development should not take place in isolation, but as an element which contributes towards the wider success of the city centre. It is also important to improve the links between areas so that pedestrians, in particular, can make their way between different destinations safely and conveniently.

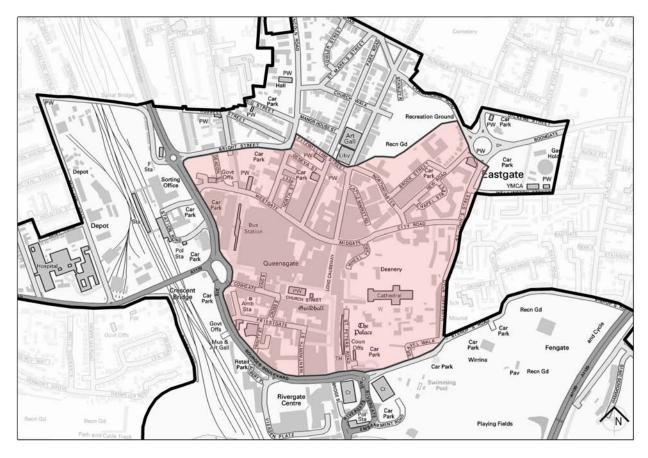
# **Policy Areas**

# 5.2 City Core Policy Area

### **Description of the Area**

- **5.2.1** This Policy Area is the heart of the city. It forms the established retail, commercial and civic focus, as well as the historic centre. It is the area most likely to attract visitors to the city. It is a special area which we should be very proud of, but there is always room for improvement.
- **5.2.2** The area forms the main shopping area. It includes the Queensgate shopping centre, and other shopping streets such as Bridge Street, Westgate, Long Causeway and Cowgate, as well as the Market. It will continue to be the primary focus for new retail development.
- 5.2.3 The City Core area has a street pattern which originates from medieval times, with many streets forming part of the City Centre or Park Conservation Areas. The Cathedral, Guildhall, St John's Church and the new public realm around the transformed Cathedral Square form the central focus point for the whole city.
- **5.2.4** To the north of the Cathedral is an area known as Northminster. This area includes offices, retail, a hotel, nightclubs and bars as well as the Market, with some temporary surface car parks. There are opportunities for redevelopment of individual sites to achieve more efficient use of land, and improve the setting of the Cathedral.
- **5.2.5** There may be opportunities to better reveal and connect the Cathedral with the City Core. This could include residential use adjoining the Cathedral Precincts, along City Road and Midgate. This will be explored through a future development brief or SPD for the area.
- **5.2.6** Towards the south-west is Priestgate, which contains many historic buildings. This area has a predominance of office use but also includes the Peterborough Museum and housing.
- 5.2.7 To the north, the area between Queensgate and Bright Street is currently an underused part of the city and it has been identified as the North Westgate Opportunity Area. There have been proposals in the past for substantial new retail-led developments, but changes in the nature of retailing and the wider economic context have meant that a more modest and mixed-use development solution is now more likely. It is proposed for redevelopment for a mix of uses, including retail, leisure, community and residential.
- 5.2.8 This Policy Area, and particularly the proposed North Westgate Opportunity Area, provides an important transition between the central commercial core and the inner city residential area to the north, which is characterised by comparatively high levels of deprivation and inequality. Development proposals here will have to be very carefully designed to better link these two areas, provide local commercial opportunities and avoid the scheme 'turning its back' on that adjacent residential community. It is anticipated that existing street patterns will be retained to maintain continuity. The council will use its compulsory purchase powers where necessary for land assembly to ensure the optimum redevelopment solution.
- **5.2.9** The area is bounded to the west and south by Bourges Boulevard, which currently acts as a physical barrier for pedestrians, so that connections with the station (Railway Station Policy Area) and to the River Nene (Riverside South Policy Area) are very poor.
- **5.2.10** This City Core Policy Area matches the City Core area identified in the council's Local Transport Plan 3.





#### Vision for the Area

- **5.2.11** The City Core Policy Area will see high quality, mixed-use development and further improvements to the public realm. Opportunities to better integrate the Cathedral with the wider city centre will be explored.
- **5.2.12** There will be new retail and leisure provision, particularly further improvements to the Queensgate shopping centre and the North Westgate Opportunity Area. This will help to strengthen Peterborough's sub-regional role as a shopping destination.
- 5.2.13 Elsewhere, there will be more incremental new development, including residential, retail, cafes, bars and restaurants, combined with high quality public spaces. The evening economy will be diversified, for example through provision of a new cinema, to help create a more lively and attractive environment where people want to visit, work and live and which offers a wide range of uses for everyone of any age.
- **5.2.14** Building frontages will be protected and enhanced so that they remain active with a high footfall of customers during both the day and evening.
- **5.2.15** The transition between the area and inner city residential areas will be enhanced, with better connections more generally to other parts of the city centre, such as the station and the River Nene.
- **5.2.16** Despite these changes, the key feature of the area will continue to be the historic core and all opportunities to protect and enhance these features and heritage assets will be taken.

#### **Policy CC3**

#### **City Core Policy Area**

Within the area designated as the City Core on the Policies Map, the city council will seek development of the highest quality which, in overall terms, strengthens the area as the retail, leisure, tourism and civic focus for Peterborough and its sub-region, broadens the range of land uses to include more city centre living and enhances the visitor experience for all.

New development must, where appropriate:

- improve the quality of the townscape, architecture and public realm;
- protect important views of the Cathedral;
- preserve or enhance the heritage assets of the area, and their setting, in a manner appropriate to their significance; and
- protect and enhance existing retail areas.

The following sites, as identified on the Policies Map, are allocated primarily for residential use:

Site Reference	Site Name	Status*	Indicative number of dwellings
Sites of less than	10 dwellings with planning permission a	at 31 March 2013	11
CC3.1	37 - 39 Brook Street	NS	10
CC3.2	Unex Group car park, Brook Street	NS	39
CC3.3	49 - 55 Priestgate	NS	24
CC3.4	Wheel Yard (to be delivered in accordance with an agreed development brief)	NA	20 - 25
Other locations within Policy Area	Including flats above shops		100
Sub Total			204 - 209

The following sites are identified on the Policies Map as Opportunity Areas for mixed use development:

Site Reference	Site Name	Status*	Indicative number of dwellings
CC3.5	North Westgate	NA	200
CC3.6**	Northminster (to be delivered in accordance with a development brief or SPD for the area)	NA	300
Sub Total			500
Total			704 - 709

\* Status at 1 April 2013. O = Outline. NS = Not started, with full planning permission. UC = under construction. NA = New Allocation. \*\* the indicative number of dwellings does not included committed sites CC3.1 and CC3.2.

Within the North Westgate Opportunity Area (CC3.5) planning permission will be granted for comprehensive mixed-use redevelopment including retail, housing, office and leisure uses, which is well integrated with the existing retail area. This must also include improvements to pedestrian connectivity between the site and the railway station. The design, layout and access arrangements must enhance the transition between the residential area to the north and the city centre.

Individual proposals which would prejudice the comprehensive redevelopment of this Opportunity Area will not be permitted. Any proposals for North Westgate should complement existing community regeneration projects coming forward in the City North Policy Area.

Development proposals within the Northminster Opportunity Area (CC3.6) should deliver a range of uses that provide high quality office development and approximately 300 dwellings including student accommodation. Development in this area should protect and enhance any historic assets, including in particular the Cathedral Precincts and Peterscourt.

The council will support proposals to improve the market or, if necessary, work with market traders to identify a new location.

Elsewhere in the City Core Policy Area, the city council will expect and support, in principle, proposals that would help to deliver the following:

- a net increase in dwellings, including apartments above existing commercial or new commercial development and the provision of student accommodation;
- improved connectivity for pedestrians and cyclists within the Policy Area and with surrounding areas, particularly improved access to the railway station and riverside;
- mixed-use development with active street frontages;
- development which encourages trips into the city centre for shopping, leisure (including a cinema), social and cultural purposes;
- additional high quality office space; and
- the conservation and restoration of historic shop fronts.

#### 5.3 Railway Station Policy Area

#### **Description of the Area**

- **5.3.1** This Policy Area is located to the west of the city centre and primarily comprises the former hospital site (which relocated to a new site in 2011), the railway station and associated operational railway land.
- 5.3.2 The Policy Area is bounded by Bourges Boulevard to the east, which creates a physical barrier between the railway station and the City Core Policy Area. Current access to the City Core for pedestrians is either via an underpass or a footbridge, neither of which are attractive, clear or easy options.
- **5.3.3** The area comprises large areas of under-utilised railway land, together with low density and derelict industrial land. This offers a significant opportunity for major mixed-use development and regeneration of a prominent part of the city.
- **5.3.4** Within this Policy Area there are three distinct Opportunity Areas: the site of the former hospital and the two station areas either side of the railway.
- 5.3.5 The railway station is undergoing significant investment and enhancement. Peterborough station is on the East Coast Main Line, approximately 45 minutes from London and 1 hour 30 minutes from Leeds and York. The Railway Station Policy Area is an excellent strategic location for new investment.

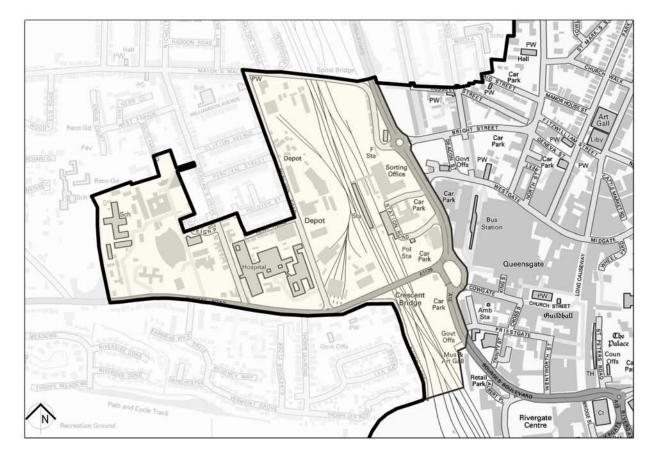
#### **Hospital Site**

- **5.3.6** A Supplementary Planning Document (SPD) was adopted for this site in 2010; it sets out the main requirements and land uses for the redevelopment of this area. This City Centre Plan does not seek amendments to that SPD (although some elements have been superseded by the Planning Policies DPD, which was adopted in December 2012).
- 5.3.7 The majority of the site is now vacant and forms a large area of underused brownfield land. The site is bounded to the south by Thorpe Road, which is a main arterial road to the city centre. The site is surrounded by existing residential areas with some low value employment sites on Midland Road; the surrounding properties are of varying age, style and density. There is an established local community.
- 5.3.8 The site is an irregular shape and not all of the land is available for development. The land is in several different ownerships, with the Primary Care Centre building to remain on-site. The land available for development comprises pockets of land which are not fully connected. This makes it essential that there is a clear, co-ordinated redevelopment scheme put in place, and why an SPD for this site has been produced.

#### **Railway Station**

- **5.3.9** The two Station Opportunity Areas are bisected by the main railway line and are not well connected. This is why this area has been split into two Opportunity Areas, to enable the delivery of the sites as separate parcels. The council will encourage extension of the station footbridge to provide passengers access to the station from Midland Road.
- **5.3.10** Many of the redundant industrial buildings detract from the overall quality of the area, as well as presenting a negative visual impression of the city for passengers who are either passing through or arriving at the station.

- **5.3.11** The Station East Opportunity Area includes a large area of open surface car parking for approximately 900 vehicles to the south as well as a multi-storey car park with 600 spaces linked to the station and Queensgate shopping area.
- **5.3.12** Directly opposite the station entrance is the Great Northern Hotel, which is identified as a building of local importance. Outline planning permission has been granted for an extension of the hotel and significant new office development. Outline planning permission has also been granted for office development and a supermarket on the adjoining, former Royal Mail site.
- **5.3.13** Within the Station West Opportunity Area, the southern part of the site was used as marshalling and goods yards and includes the Grade II\* crescent wagon repair shop and Grade II carpenters workshop.



Map E: Railway Station Policy Area

#### Vision for the Area

- 5.3.14 The redevelopment of this area is critical to the future success of the city. The overall vision for this Policy Area is to deliver a transformation from part of the city characterised by unused and underused land into one with a range of high quality, modern developments. There will be an improved railway station with easier and more attractive pedestrian access into the rest of the city centre, including, in particular, the main retail area.
- **5.3.15** There will be a high quality new city centre office development in Station East. The large vacant hospital site provides an opportunity to create a new, high quality residential neighbourhood which will integrate well into the existing local community and take advantage of the proximity to public transport and the city centre, reducing the need to travel by car.

#### **Policy CC4**

#### **Railway Station Policy Area**

Within the area designated as the Railway Station Policy Area on the Policies Map, the city council will support and encourage high quality mixed-use developments which create an attractive and legible gateway into the rest of the city centre.

Redevelopment in the following Opportunity Areas, as identified on the Policies Map, should provide approximately the number of dwellings indicated as part of wider, mixed-use schemes.

Site Reference	Site Name	Status*	Indicative number of dwellings
CC4.1	Hospital Opportunity Area**	NA	350
CC4.2	Station West Opportunity Area***	NA	200 - 300
CC4.3	Station East Opportunity Area	NA	100
Total			650 - 750

<sup>\*</sup> Status at 1 April 2013. O = Outline. NS = Not started, with full planning permission. UC = under construction. NA = New Allocation. \*\* This area includes 14 dwellings at Vawser Lodge (planning permission granted after 1 April 2013). \*\*\* This area includes 90 dwellings at Midland Road (planning permission granted after 1 April 2013).

All development must ensure sustainability of the area with regard to on-site drainage and surface water flood risk.

Development proposals for the Hospital Opportunity Area should be in general conformity with the adopted Peterborough District Hospital Site SPD.

**Development proposals for the Station West Opportunity Area should:** 

- deliver predominantly residential development, although office development would also be supported;
- provide community uses;
- incorporate and enhance the listed railway sheds to the south of the site;
- safeguard land for, and assist delivery of, a foot/cycle bridge over the railway line, connecting to the Station East Opportunity Area; and
- help to facilitate a new 'west' entrance to the station.

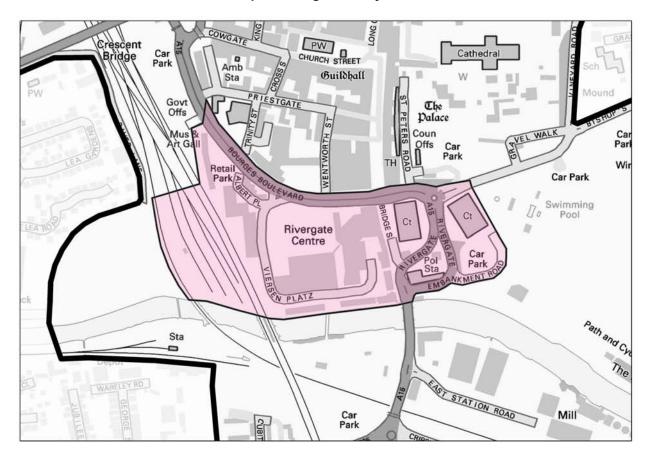
Development proposals for the Station East Opportunity Area should deliver a mixed-use, commercial-led development, including:

- high-quality office development;
- retail uses ancillary to, and associated with, the railway station (other than the consented convenience retail development on the former Royal Mail site);
- bars, restaurants and leisure uses;
- safeguarding of land for a foot/cycle bridge over the railway line, connecting to the Station West Opportunity Area; and
- assisting in the delivery of improved connections between the Area and the City Core.

#### 5.4 Rivergate Policy Area

#### **Description of the Area**

- 5.4.1 The Rivergate Policy Area is an area of land between the City Core and the River Nene (Riverside South Policy Area). It is located south of Bourges Boulevard, with a supermarket, surface car park and the Rivergate shopping arcade at its centre. It also includes the Magistrates Courts and Crown Courts buildings and Bridge Street police station which appear as "islands" due to the Rivergate gyratory system. The mix of uses is completed with offices and shops in former railway warehouses to the west and flats overlooking the River Nene to the south.
- **5.4.2** Part of the Rivergate area along Lower Bridge Street is included within the City Centre Conservation Area.
- 5.4.3 This area provides an important link from the City Core to the River Nene and parts of the city centre further south, but Bourges Boulevard acts as a physical barrier to the ease of movement for pedestrians in both directions. Although Lower Bridge Street and the Rivergate Centre form part of the Primary Shopping Area they are seen as secondary retail areas by many visitors due to this physical separation.



Map F: Rivergate Policy Area

#### 5.4.4 Vision for the Area

5.4.5 The vision for this area is to create a more prominent retail location that is better integrated with the City Core and that provides a well connected, attractive and active route to the River Nene, helping to draw people to the river and the Riverside South Policy Area.

5.4.6 This will be achieved through public realm improvements along the historic route of Bridge Street, as set out in the Public Realm Strategy, including a significant change to the function and character of Bourges Boulevard, as set out in chapter 6. There will be more active uses along Lower Bridge Street throughout the day and evening, with the possibility of some remodelling of the Rivergate Shopping Centre for retail and residential purposes.

#### **Policy CC5**

#### **Rivergate Policy Area**

Within the area designated as the Rivergate Policy Area on the Policies Map, the principle of a retail-led, mixed-use development, incorporating approximately 100 dwellings, will be supported provided that it:

- assists the delivery of improved pedestrian and cycle connections through the area, and between the City Core, Riverside South and Riverside North Policy Areas;
- makes provision for active uses throughout the day and evening along Lower Bridge Street; and
- conserves the listed buildings located in the area, incorporating them sympathetically into the design solution.

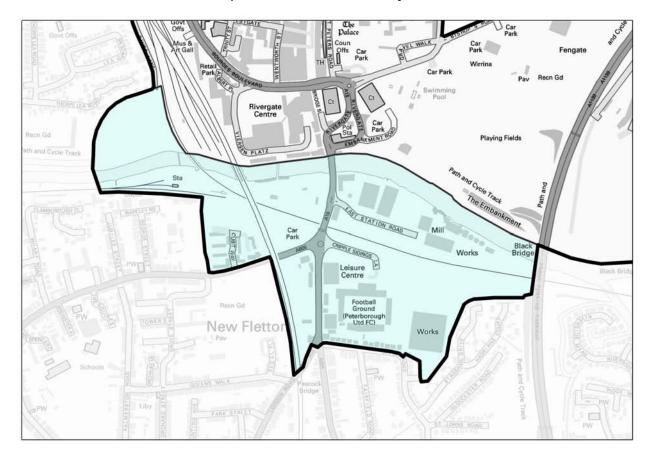
Where a development site adjoins the River Nene, opportunities should be taken to improve the river and/or its banks for boaters, anglers, wildlife and those wishing to access and enjoy the river.

Any proposals that would result in a comprehensive redevelopment of this area, including the Rivergate Centre and/or the Rivergate gyratory system, must be supported by a development brief, masterplan or SPD.

#### 5.5 Riverside South Policy Area

#### **Description of the Area**

- **5.5.1** This Policy Area is located to the south of the city centre and mainly south of the River Nene. The area includes former industrial land and contains a number of vacant and derelict sites in a prime central location.
- **5.5.2** The Fletton Quays Opportunity Area is located within this Policy Area, between the River Nene and the Peterborough to March railway line, and consists of approximately 6.8ha of derelict land which presents an excellent opportunity for high profile redevelopment of a major brownfield site.
- **5.5.3** The Carbon Challenge Site (Vista) is located south of the railway line; this site commenced construction in 2012 and will deliver 295 new zero carbon homes.
- **5.5.4** This area also contains a variety of uses including the Peterborough United Football Ground, Pleasure Fair Meadow car park, community allotments (registered as a community asset) and Railworld land either side of the river.
- **5.5.5** Currently this Policy Area is poorly connected to the City Core and other surrounding residential areas, and the railway lines act as barriers to movement. Part of the area is located in flood zones 2 and 3, particularly the areas to the west.



Map G: Riverside South Policy Area

#### Vision for the Area

**5.5.6** This Policy Area will see substantial change over the plan period. There will be a number of major new mixed-use developments which will enhance the southern gateway into the city centre and make the most of the attractive riverside setting.

- 5.5.7 The Fletton Quays Opportunity Area will be transformed from an underused and derelict part of the city into a vibrant and attractive residential, leisure and cultural area, providing active uses such as bars and cafes along the river frontage. These will help attract visitors to this part of the city and to establish the river as a prominent feature of the city. Development will incorporate a pedestrian route alongside the river and an iconic pedestrian/cycle bridge over the river, connecting to other parts of the city centre.
- **5.5.8** The football ground will see transformation into a community stadium and there will be an enhanced visitor attraction at Railworld, on the south side of the river. Residential development will take place on the opposite north side of the river, off Thorpe Lea Road.
- **5.5.9** A consistent theme running through all of the changes in this area will be measures to make the river and its banks more accessible and more attractive for all users. There are excellent opportunities on these sites to combine the management of flood risk, the enhancement of wildlife and improved opportunities for boating as part of a holistic approach.

#### **Policy CC6**

#### **Riverside South Policy Area**

Within the area designated as the Riverside South Policy Area on the Policies Map, development will be supported, in principle, where it helps to secure the transformation of disused and underused land, in order to create an enhanced gateway into the city centre.

Wherever appropriate, developments should help to improve pedestrian and cycle links between the area and rest of the city centre and adjacent areas, and provide pedestrian access along the river frontage. A site-specific flood risk assessment will be required for all developments which have flood risk implications and this will need to demonstrate that the development will be safe without increasing flood risk elsewhere.

Collectively, the development of sites within the Policy Area should provide approximately 820 dwellings, in accordance with the number of dwellings indicated for each site, or area, below:

Site Reference	Site Name	Status*	Indicative number of dwellings
CC 6.1	Carbon Challenge Site	UC	251**
CC 6.2	Fletton Quays Opportunity Area	NA	400
CC 6.3	Railworld North (prestige homes)	NA	50
	Other locations within the Policy Area		125
Total			826

<sup>\*</sup> Status at 1 April 2013. O = Outline. NS = Not started, with full planning permission. UC = under construction. NA = New Allocation

<sup>\*\*</sup> Dwellings still be completed on this site at 1 April 2013.

Within the Fletton Quays Opportunity Area, planning permission will be granted for a mixed-use development which delivers approximately 400 new dwellings. Offices, culture and leisure uses (excluding a cinema, unless it can be demonstrated that this cannot be provided within the City Core), with restaurants and bars along the river frontage will also be acceptable. Development should:

- maximise the advantages of the riverside setting with a high-quality design solution;
- deliver an attractive public riverside walk and cycle path with a new foot/cycle bridge across the River Nene to the Embankment;
- incorporate and enhance the listed buildings (railway engine sheds and goods sheds) and building of local importance (the Mill), with imaginative new uses;
- incorporate appropriate flood risk mitigation measures, as identified through a site-specific flood risk assessment;
- deliver opportunities to naturalise the river corridor and enhance biodiversity in ways that complement existing river functions and in line with the objectives of the Nene Valley Nature Improvement Area.

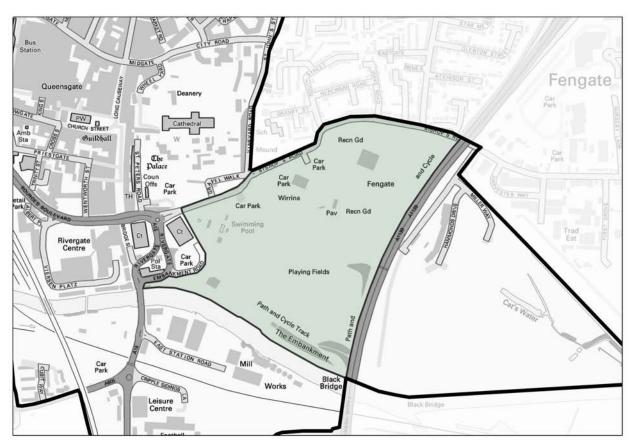
Any retail use will be limited to that which is ancillary to serve the Opportunity Area itself.

Individual proposals for development which would prejudice the comprehensive redevelopment of this Opportunity Area will not be permitted.

#### 5.6 Riverside North Policy Area

#### **Description of the Area**

- **5.6.1** This area is located to the south and east of the Cathedral and to the west of the Frank Perkins Parkway. It includes the Embankment which will remain a protected area of open space, and the regional pool and athletics track to the north of the Policy Area.
- **5.6.2** The Policy Area also includes the Key Theatre and Lido, which is a Grade II listed building, and large areas of surface car parks along Bishops Road.
- **5.6.3** To some extent, the area is seen as a secondary part of the city centre due to the poor links and connectivity with the City Core and Riverside South Policy Areas. This means that this area of open space with a river setting in the city centre is relativity underused and not of the quality that it could be. The use of this space for large formal events is very positive and more needs to be done to encourage wider improvements to the use of this space.



Map H: Riverside North Policy Area

#### Vision for the Area

- 5.6.4 The vision for this area is to bring the southern part of the Embankment into much greater use, making the most of its riverside setting. This will be achieved through improving connections with other parts of the city centre, including the provision of a new foot/cycle bridge over the River Nene from the Fletton Quays Opportunity Area and improved foot/cycle links between the Rivergate area and the new residential development which is proposed to the east of Frank Perkins Parkway.
- 5.6.5 It is also a citywide vision to improve the existing sports facilities towards the north of the Policy Area; this may include provision of a new 50 metre swimming pool. There will also be improvements to the entrance and access to the sports area.

#### **Policy CC7**

#### **Riverside North Policy Area**

The Riverside North Policy Area, as shown on the Policies Map, will remain a predominately open area for social, recreational, leisure and cultural uses.

Any built development will be confined to the northern part of the site and along the frontage to Bishops Road. Development proposed for this area will include provision for a new swimming pool and other sports facilities.

The following site, as identified on the Policies Map, is allocated for the provision of not more than 25 prestige homes.

	Site ference	Site Name	Status*	Maximum number of dwellings
C	CC7.1	Bishops Road	NA	25

NA = New Allocations

Any proposals for this area must:

- be of a high standard of design and low density;
- ensure that the height of dwellings does not exceed the height of the trees that exist around the western, southern and eastern sides of the site; and
- include additional landscaping.

This site includes existing trees and landscaping which must be retained and enhanced as an integral part of the design solution for the site.

Further residential development in this area (other than on site CC7.1) will not be supported by the council.

Elsewhere in this Policy Area, new development must be of high design quality and improve the pedestrian and cycle links to the City Core Policy Area and Fletton Quays Opportunity Area, including a new foot/cycle bridge over the River Nene.

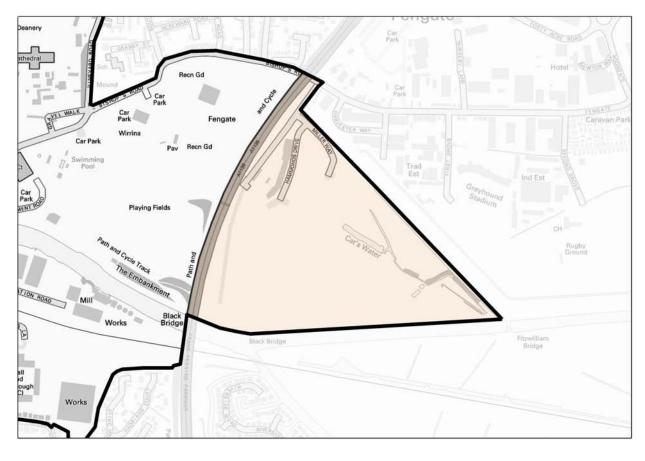
The council will support proposals which will improve and enhance the Key Theatre by making the most of its riverside location and links to the Fletton Quays Opportunity Area.

Views of the Cathedral from the south and south-east and the settings of the Lido and Customs House should be preserved.

#### 5.7 Fengate South Policy Area

#### **Description of the Area**

- 5.7.1 The Fengate South Policy Area is located to the east of Frank Perkins Parkway. In the north of the area, a large area of former derelict land off Potters Way is being redeveloped for residential purposes, with the second phase under construction. The area to the south is currently an open area of land which is unused except on an informal basis for recreation. (This area was a former landfill site.)
- **5.7.2** In the east, the Policy Area includes an area of land of high biodiversity value which will be retained and managed as a natural habitat area.
- **5.7.3** The Policy Area is currently poorly connected to the wider city centre, although there are pedestrian links along the River Nene which form part of a river walk that runs the length of the site.
- **5.7.4** Parts of this Policy Area area are located within flood zones 2 and 3; therefore any future development will be restricted to the areas at a lower risk of flooding and will need to incorporate suitable flood mitigation measures.



Map I: Fengate South Policy Area

#### Vision for the Area

- **5.7.5** The vision for this area is the creation of an attractive river front residential development which will provide mainly family accommodation and associated community facilities.
- 5.7.6 Any development will incorporate and enhance the existing pedestrian route alongside the River Nene and improve the river frontage in accordance with policy PP15 of the Peterborough Planning Policies DPD. It will also enhance the existing access to the river.

#### **Policy CC8**

#### **Fengate South Policy Area**

Within the area designated as the Fengate South Policy Area on the Policies Map, planning permission will be granted for residential and associated ancillary development on the following sites:

Site Reference	Site Name	Status*	Indicative number of dwellings
CC8.1	Potters Way	UC	210**
CC8.2	Fengate South	NA	300 - 400
Total			510 - 610

<sup>\*</sup> Status at 1 April 2013. O = Outline. NS = Not started, with full planning permission. UC = under construction. NA = New Allocation

Prior to the granting of any planning permission for residential development on the Fengate South site (CC8.2), the council will require the developer to submit a development brief or other evidence documents that address the following matters:

- how flood risk issues are to be addressed, including the location of dwellings in areas at lowest probability of flooding and the proposed flood risk mitigation measures;
- the arrangements for the remediation of the site to a standard suitable for residential and associated uses:
- transport issues, including vehicular access arrangements, measures to address transport impacts beyond the site and measures to improve pedestrian and cycle infrastructure from the area to the City Core (thus reducing the need to travel by car);
- impacts on biodiversity, including, in particular, any impacts on the Nene Washes SSSI, SAC, SPA and Ramsar Site;
- visual and landscape impacts (including countryside and cathedral views);
- a design solution that creates a high quality residential environment with associated community facilities, providing an attractive frontage to the river with the possibility of moorings; and
- the creation of an attractive public riverside walk and cycle path which runs the length of the site, connecting with the foot and cycle paths from the Embankment west of the Parkway.

If proposals come forward for the development of a marina on this site, these will be supported in principle by the council, provided that it is demonstrated that the scheme is deliverable, taking into account the criteria listed above (to the extent that they apply to marina development).

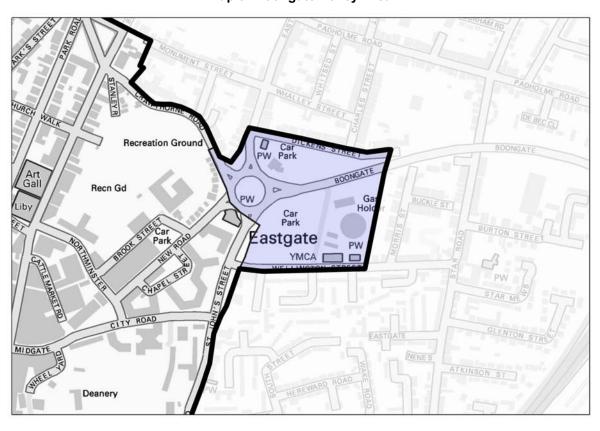
The council will require the submission of sufficient information from the applicant to enable it to complete a project-level screening exercise under the Habitats Regulations, and, if that screening concludes that full Appropriate Assessment is needed, sufficient information to enable it to complete that Appropriate Assessment. This process will need to demonstrate that the development will not have a significant adverse effect on the integrity of the Nene Washes.

<sup>\*\*</sup> Dwellings still be completed on this site at 1 April 2013.

#### 5.8 Boongate Policy Area

#### **Description of the Area**

5.8.1 This area is located on the eastern edge of the city centre and forms an important entrance into the city centre from the east and particularly from the Frank Perkins Parkway. The area is dominated by the Boongate roundabout and includes the gasholder station and two surface car parks either side of Boongate. The Policy Area also includes a church and community centre along Dickens Street.



Map J: Boongate Policy Area

#### Vision for the Area

- **5.8.2** The vision for this area is to create a more attractive gateway into the city centre. There will be more efficient use of the land around Boongate, including improvements to the existing car parks and new residential development.
- **5.8.3** Improvements to the Boongate roundabout are proposed. These will include signalization and improved pedestrian crossing arrangements for the benefit of residents from the Eastgate and Eastfield areas of the city.
- **5.8.4** Any development in this Policy Area must comply with guidance from the Health and Safety Executive in respect of proximity to the Wellington Street gasholder.

#### **Policy CC9**

#### **Boongate Policy Area**

Within the area designated as the Boongate Policy Area on the Policies Map, planning permission will be granted for a high quality residential-led development which creates an enhanced gateway into the city centre.

The following sites, as identified on the Policies Map, are allocated primarily for residential use:

Site Reference	Site Name	Status*	Indicative number of dwellings
CC9.1	Dickens Street Car Park	NA	30
CC9.2	Wellington Street Car Park	NA	40
Total			70

<sup>\*</sup> Status at 1 April 2013. O = Outline. NS = Not started, with full planning permission. UC = under construction. NA = New Allocation

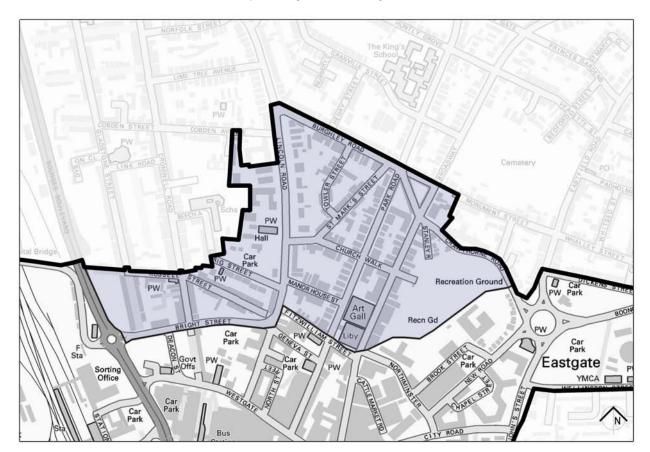
The Wellington Street car park site will include residential development and a multi-storey car park providing at least the same number of parking spaces as exist on the site at present.

No residential development in this Policy Area will be permitted within the inner consultation zone around the Wellington Street gasholder station.

#### 5.9 City North Policy Area

#### **Description of the Area**

- 5.9.1 This area is towards the north of the city centre and is seen as a transitional area between the commercial City Core and the inner city residential areas. It includes many public buildings such as the Central Library and the Broadway Theatre building. A large part falls within the Park Conservation Area and it includes a number of listed buildings and buildings of local importance.
- **5.9.2** The area has a mix of commercial and residential properties, including substantial Victorian/Edwardian villas and terraced housing. It includes the Stanley Recreation Ground, which is a valued area of green space.
- **5.9.3** Broadway is a key thoroughfare approaching the City Core from outlying residential areas to the north. The street includes small-scale commercial uses and small retail units, with several restaurants and bars.
- **5.9.4** The majority of this Policy Area forms part of the wider regeneration area covered by 'Operation Can-Do', which is a 10 year multi-agency initiative in the Gladstone, Millfield and New England areas, supporting a range of physical and community regeneration projects. To the east, many houses do not meet modern standards of insulation, heating and general upkeep.
- **5.9.5** The area adjoins the North Westgate Opportunity Area, where it is proposed that there should be a major redevelopment of vacant and underused land. Care will be needed to ensure that any scheme creates an attractive and integrative frontage onto Bright Street.



Map K: City North Policy Area

#### Vision for the Area

- 5.9.6 This is a part of the city that will see incremental change over the lifetime of this plan, unless there is commercial demand for more fundamental change in some locations. At 1 April 2013 there were 19 dwellings with planning permission on a number of small infill sites.
- 5.9.7 Development will seek to create a sensitive transition between high density commercial uses to the south and terraced residential streets to the north. Particular effort must be made to ensure effective and seamless linkages between the commercial core and outlying residential areas.
- 5.9.8 New residential development will take place at various locations, and there will be infill development where this can be achieved in a sensitive manner. Given the high density of residential use and the need to maintain a balanced housing offer including family homes, the subdivision of houses to flats will not be supported.
- **5.9.9** The overall vision for the area is to create pride, safety and community cohesion as part of the overall 'Operation Can-Do' initiative, with any new development in the Park Conservation Area preserving or enhancing its character.

#### **Policy CC10**

#### **City North Policy Area**

Within the area designated as the City North Policy Area on the Policies Map development will be acceptable provided that it respects the character and built form of the surrounding area and, in the case of housing proposals, assists in improving the quality of the housing stock and the residential environment. The intensification of residential use through the subdivision of existing properties, including the creation of houses in multiple occupation, will not be supported.

The city council will support, in principle, development that would:

- involve replacement dwellings (at a density no greater than the density of any dwellings demolished);
- improve the mix of uses, including, in particular, increases in open space and other community facilities;
- complement and support any community regeneration projects; and
- improve connectivity for pedestrians and cyclists to the City Core and, in particular, to North Westgate.

The Stanley Recreation Ground will be protected and enhanced with new facilities for local users. Proposals for development adjoining the Recreation Ground should help to reconnect it to the rest of the city centre and ensure activity and overlooking across the open space to enhance the sense of safety.

Peterborough City Council | City Centre Plan (Proposed Submission)

5

**Policy Areas** 

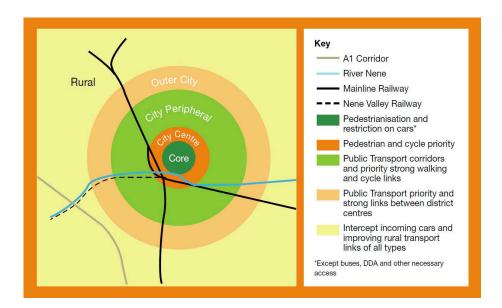
#### **6.1 Transport**

#### Introduction

- **6.1.1** This section sets out the transport strategy required to support the delivery of the City Centre Plan.
- **6.1.2** The levels of growth and major regeneration proposed for the city centre will have a significant impact on the wider strategic transport network and will require transport masterplanning to ensure improvements are in place to support growth.

#### **Local Transport Policy**

- **6.1.3** The main transport policies and infrastructure requirements are set out in the Peterborough Long Term Transport Strategy (2011 to 2026) (LTTS) and Local Transport Plan 3 (2011 to 2016) (LTP3), both of which were adopted in April 2011.
- **6.1.4** The LTTS covers the same 15 year timescale as the Core Strategy and this City Centre Plan. The overall growth targets and broad locations for growth set out in the Core Strategy, including city centre issues, were used to assess the transport situation and future impact on the network.
- 6.1.5 The LTP3 sets out the more short-term transport policies, infrastructure requirements, funding and timescales. It also defines a spatial strategy for the authority area, as set out diagrammatically below. Two zones align with this City Centre Plan: the 'city centre' has the same boundary as this City Centre Plan; and the smaller sub-section called the 'core' has the same boundary as the City Core Policy Area in this Plan.



6.1.6 The LTTS and LTP3 have policies and proposals covering a wide range of matters, only some of which have 'land use' implications. Taking the land use principles and policies set out in the LTTS and LTP3, an overarching land use Transport Vision has been prepared for this City Centre Plan and is set out on the following page.

#### **City Centre Transport Vision**

In 2026 the city centre will have become cleaner and greener with improved local air quality. There will be fewer non-stopping vehicles passing through the city centre and fewer vehicles will enter the city core. Public transport will continue to increase, helped by improved transport interchanges and a transformed railway station.

Additional priority will be given to **pedestrians** in the city centre and the city core. Particular attention will be given to improving **accessibility** for all including those with disabilities. There will be improved facilities for **cyclists** to encourage them to access the city centre and city core, and to provide alternative routes to bypass the city core for those on through trips. More high quality, attractive and accessible public realm will be provided, including improved wayfinding, making it easier for pedestrians to find the quickest, easiest and most pleasant routes through and around the city centre.

**Bourges Boulevard** will no longer act as a barrier to movement. It will be transformed to give greater priority to pedestrians, with additional pedestrian crossing points created, including a new landmark entrance from the railway station to the city core. Phase by phase, the number of non-stopping vehicles using Bourges Boulevard will fall.

A transformation of **car parking** provision will have been undertaken, based on the principle of relocating car parks out of the city core towards the edge of the city centre. Priority parking (and charging points) will be given to low emission vehicles or other more sustainable vehicles and vehicle users. New parking provision will allow for greater efficiency of land use, with less surface parking than today. New development will take advantage of this freed-up space.

The **River Nene** and its banks will become a transport gateway, for boats, pedestrians and cyclists.

Retail and other commercial activity will continue to have access for service vehicles, but arrangements for this will be carefully controlled to minimise unnecessary disturbance to the public.

**6.1.7** The delivery of the vision will require investment from a wide range of sources. However, development proposals can also play their part, by complying with the following policy.

#### **Policy CC11**

#### **Transport**

Within the area of the City Centre Plan, all development which has transport implications will be expected to make a contribution to the delivery of the City Centre Transport Vision set out above (or any subsequent vision set out in a more recent Peterborough Local Transport Plan). This will be in the form of on-site provision, such as the creation of a high quality public realm; the provision of cycling infrastructure and/or attractive pedestrian facilities; and the making of appropriate accessibility improvements for people with disabilities; as well as off-site contributions (by way of a planning obligation) where these are necessary as a direct result of the proposed development.

Development which would have a negative impact on the ability of the council to achieve the City Centre Transport Vision will not be supported.

The council will resist the provision of additional car parking spaces within the City Core Policy Area. In this Policy Area, the provision of spaces as part of a new development may be allowed if there is a planning obligation, or other legally binding commitment, to make an equivalent (or greater) reduction in the number of spaces elsewhere in the Policy Area.

Elsewhere in the city centre (i.e. outside the City Core Policy Area), new residential development within Use Classes C3 and C4 will be required to make provision for car parking spaces in accordance with policy PP13 and Appendix A of the Peterborough Planning Policies DPD. There will be no minimum requirement for the provision of parking spaces in association with any other type of development (i.e. other than C3 and C4) and developers will be encouraged to explore the shared use of existing spaces or rely on spaces in public car parks to meet the needs of their development before the council will consider allowing any on-site provision of spaces. The council will only allow additional on-site or off-site spaces if the developer has provided a full justification for such a need (for example, on the basis of an essential operational requirement which cannot be met by the use of existing spaces off the site).

#### **Explanatory text for the Vision**

- **6.1.8 Pedestrian Connections:** The city centre has a number of barriers to pedestrian movement. The council will seek to remove these barriers to help people move around the city centre easily, in comfort and feel safe and secure. Part of this improvement will be through enhanced public realm and part through the improvements to pedestrian footways and pedestrian zones.
- **6.1.9** Accessibility: The city centre should be as accessible as possible for all. The council will consult with disability forums and other disability organisations, the RNIB and other local and national organisations on city centre and city core proposals to ensure that the maximum benefit to disabled people can be incorporated into schemes.
- **6.1.10 Cycling Provision:** Infrastructure to support an increase in cyclists entering the city centre will be a priority for the council. Increased cycling leads to better air quality, less need for wasteful car parking spaces, less traffic on the city centre roads and healthier lifestyles.
- **6.1.11** However, the city centre should be regarded as a destination rather then a thoroughfare. This means cyclists are encouraged to get access into the city centre and core area but not to cycle through it. For those wanting to pass through, a number of city cycle routes will be created to allow cyclists to bypass the city centre.
- 6.1.12 Bourges Boulevard: Bourges Boulevard was constructed as a dual carriageway during the new town expansion of the city and designed to contain the city centre. Peterborough city centre has since grown and expanded and it is now bisected rather than contained by Bourges Boulevard. This has led to access problems for residents and visitors, constraint on further growth and a lack of cohesion of the wider city centre. A number of options will be considered to improve Bourges Boulevard and the access points to the city core.
- 6.1.13 There are limited pedestrian and cycling crossing points. Visitors arriving at the railway station are forced into subways beneath the roundabout to access Cowgate and the city core. New pedestrian crossings will be provided at strategic points along Bourges Boulevard and the road itself enhanced through public realm improvements to create a much more attractive route into and through the city centre.

- **6.1.14** A phased approach to the treatment of Bourges Boulevard will be taken during the plan period. As development comes forward on sites adjacent to the road, additional pedestrian facilities will be provided. As a long-term measure, highway space will be reconfigured to enable greater priority for pedestrians, cyclists and public transport.
- 6.1.15 Car Parking: In the city centre there are over 8,800 publicly available car parking spaces, providing plentiful and affordable parking, making the city centre highly accessible. However, car parks, and particularly surface parks, occupy a significant area, limiting land available for development. The city's car parks are dispersed around the city centre and city core which directs traffic to inappropriate roads.
- **6.1.16** Surface car parks within the city centre, and particularly in the City Core (excluding Car Haven) for example, sites CC3.1 and CC3.3 will be consolidated in the city centre to provide areas for new development, whilst maintaining a level of car parking consistent with current provision.
- **6.1.17** The council will develop a parking strategy that:
  - supports the vitality and viability of the city centre by providing, maintaining and managing an appropriate supply of parking space, for all motorised vehicles (cars, coaches, goods vehicles and motorcycles)
  - supports and promotes the use of more sustainable modes, including vehicles with lower emissions (smaller engine size), low emission propulsion and multiple occupancy
  - makes more land available for development and reduces pressures on both car parking spaces in the city centre and the city core road network
  - except for the provision of parking bays for the disabled, reduces publicly available spaces in the core through relocation to the periphery of the city centre.
- **6.1.18** The provision of park and ride or other modal interchanges will be explored to reduce parking demand and the number of vehicles entering the city centre.
- **6.1.19** The provision of additional car parking spaces within the City Core Policy Area will not be supported. Elsewhere in the city centre for non residential development there will be a requirement to make use of existing public car parks before the provision of additional car parking spaces will be considered. This offers a flexible approach for each site and particularly Opportunity Areas.
- 6.1.20 The council will encourage provision of coach parking facilities to attract visitors to the city centre. Within the Opportunities Areas where there is a mix of uses including leisure (D2) the developer will be required to provide coach or bus parking spaces as set out in Appendix a (PP13) of the Planning Policies DPD. Individual parking requirements will be assessed for each application based on the mix of uses proposed.
- **6.1.21 The River Nene**: The council is looking to improve mooring and boating leisure facilities as well as access from the river to the city core and other locations.

#### Infrastructure

#### 7.1 Infrastructure

- 7.1.1 It is recognised that infrastructure is required to support and in some cases enable the scale and location of growth set out in the Core Strategy. This includes up to 4,300 new dwellings and 3.5 hectares of employment land located within the City Centre Plan boundary. The infrastructure types and projects vary, and are inclusive of transport, education, health and utilities, such as electricity, water and waste.
- **7.1.2** All have been taken into account within the Peterborough Integrated Development Programme (IDP) (2009) which provided a full breakdown of infrastructure needs based on the Core Strategy.
- 7.1.3 Since 2009, and the subsequent adoption of the Peterborough Core Strategy, development has progressed although in some areas the rate of change has slowed due to the recession. The IDP has subsequently been updated to reflect this, and now forms the basis of its successor document known as the Infrastructure Delivery Schedule (IDS).
- 7.1.4 The Infrastructure Delivery Schedule (IDS) is a live document produced to identify the range of infrastructure types and projects required to support growth. Importantly, it identifies likely funding sources, delivery agents, timescales and priorities, and forms an important supporting document in relation to the council's planned adoption of a Community Infrastructure Levy (CIL) Charging Schedule in 2014. The document is produced through close working with key partners and infrastructure providers and will be regularly updated to reflect project delivery and change.
- 7.1.5 The mechanisms for requiring and encouraging infrastructure delivery include existing policy, planning conditions, S106 agreements and planning contributions (via the Peterborough Planning Obligations Implementation Scheme SPD); and in future the use of CIL funds. These mechanisms are broadly set out in the Peterborough Core Strategy (section 6.6, policies CS12 and CS13) and for this reason is not repeated here.
- **7.1.6** The council is also preparing to adopt a Planning Contributions SPD to coincide with the introduction of a CIL Charging Schedule, primarily to make clear the relationship between CIL and S106 for the purpose of infrastructure delivery.
- **7.1.7** The city centre by definition is the location of a number of key existing infrastructure networks, items and future projects, which relate to the city's wider growth, as well as the growth specifically earmarked for the city centre. Such infrastructure includes roads, parking, bridges, sewerage, railway station, the athletics track, the museum etc. many of which will need to be enhanced or upgraded to support the increase in the city's population.
- 7.1.8 Future housing development in the city centre is expected to result in a notable increase in population. It is important that these residents have access to health, education and other community facilities in convenient locations to minimise the need to travel. The provision of primary school places within the Central area is a pressure identified within the Draft Schools Organisation Plan 2013-18. A number of potential projects to address this are itemised within the IDS, the precise timing of which will be dependent on the pace and precise location of proposed growth within and close to the City Centre Plan area.

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Peterborough City Council | City Centre Plan (Proposed Submission)

Infrastructure

#### 8.1 Implementation and Monitoring

**8.1.1** This section outlines how the City Centre Plan and its policies will be implemented and monitored. It seeks to show how each policy will be delivered, by whom and when. In some cases, this will be via other policies, such as those in the Core Strategy, or through the production of Supplementary Planning Documents for specific areas of the city centre.

#### Implementation

**8.1.2** Implementation of the City Centre Plan will be dependent on the provision of necessary infrastructure such as roads, schools, and water and electricity capacity. The infrastructure requirements are explained in the previous chapter, which identifies the key infrastructure to be secured and demonstrates that there is a good understanding of infrastructure and reasonable prospects of timely provision, to support the planned growth of the city centre.

#### Monitoring

- **8.1.3** Monitoring is a key element of the planning system as it allows the council to keep a check on targets and delivery. It allows the council and other partners the opportunity to identify any problems in the delivery of the policies and identify the need for intervention or management actions. It also highlights if there is a need to review any policies.
- **8.1.4** The council carries out comprehensive monitoring of all DPDs, which is reported on an annual basis for a year which begins on 1 April and ends on 31 March. The results for the monitoring of all DPDs are brought together through the Peterborough Monitoring Report.
- 8.1.5 The overall housing and employment requirements for the city centre are established through the Core Strategy. Policies CS2 and CS3 set the targets and this City Centre Plan identifies the available land to meet the targets. Therefore, the housing and employment requirements for the city centre will be monitored in accordance with the indicators and targets set out in chapter 7 of the Core Strategy for policies CS2 and CS3.
- **8.1.6** Any housing or employment areas identified in policies CC3 to CC10 will be monitored alongside all sites allocated in the Site Allocations DPD. The results of the housing and employment monitoring will be broken down by growth zones and will include a figure specifically for the City Centre.
- **8.1.7** The following tables show how the City Centre Plan policies will be implemented and monitored. As most of these subjects are covered by other city wide policies, such as those in the Core Strategy or Planning Policies DPD, they will be monitored using the indicators and targets which have already been adopted in those plans.

# City Centre Strategy

	Policy CC1 Sustainable Development	ent	
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Through the implementation of the policies in the CoreAs Core Strategy policy	As Core Strategy policy	Additional cost to developers
Peterborough Environment City Trus	Peterborough Environment City TrustStrategy and Planning Policies DPDs identified belowCS10	CS10	
(PECT)	Through the continual submission and determination		
Greater Peterborough Partnership	of planning applications		
(GPP)	Ensuring that new development meets the latest		
Public and private developers	design standards including those relating to		
	sustainable construction and energy efficiency		
	measures as well as accessibility issues for disabled.		
Other Relevant Policies	Core Strategy DPD: CS4, CS10, CS11, CS16 Planning Policies DPD: PP1, PP2	ing Policies DPD: PP1, PP	,5

	Policy CC2 Retail		
Key Responsibilities	Implementation	Monitoring Indicators and Targets	Risks
Peterborough City Council Public and private developers	Through the continual submission and determination As Core Strategy policy of planning applications Annual monitoring of retail floor space and refreshes of the retail study	As Core Strategy policy CS15	Reliance on private sector funding and developer interest Lack of developer interest in retail sites Out of centre developments reducing the capacity to support city centre retail
Other Relevant Policies	Core Strategy DPD: CS4, CS15		

# **Policy Areas**

- The following tables show how the delivery of each policy area will be implemented and monitored. As mentioned, the delivery of any sites or Opportunity Areas will be monitored via Core Strategy policies, particularly CS2 and CS3.
- Delivery of development in the policy area will rely on private investment and public funding, and the wilingess of landowners to make their land available. 8.1.9

	Policy CC3 City Core Policy Area	ā	
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	North Westgate development coming forward	As Core Strategy policies	Number of different
Private and public developers	Implementation of wider public realm improvements CS2, CS3, CS4, CS15,	SS2, CS3, CS4, CS15,	landowners owing small
Landowners	Through continual submission and determination of CS16, CS17, CS18	CS16, CS17, CS18	parcels of land
English Heritage	planning applications		Fragmented approach
Dean & Chapter, Peterborough	Improvements to Bourges Boulevard		Lack of interest in retail in City
Cathedral	Master Plan for North Westgate Opportunity Area and		Centre
	Northminster Opportunity Area		
	City Centre Conservation Area Appraisal		
	Cathedral Plan		
Other Relevant Policies	Core Strategy DPD: CS2, CS3, CS4, CS15, CS16, CS17, CS18 Planning Policies DPD: PP17	SS17, CS18 Planning Polic	ies DPD: PP17

	Policy CC4 Railway Station Policy Area	Area	
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Hospital SPD	As Core Strategy policies	Number of different
Landowners	Through continual submission and determination of CS2, CS3, CS4	CS2, CS3, CS4	landowners owing separate
Network Rail	planning applications		parcels of land
NHS Hospital Trust ( and new land	Improvements to Bourges Boulevard		Fragmented approach
owners)	Hospital – off site highway improvements		Cost of site clearance and
	Site clearance and remediation		remediation
	Development that fits around constraints of operational		Lack of interest in office
	railway land		development
Other Relevant Policies	Core Strategy DPD: CS2, CS3, CS4, CS15, CS16, CS17 Planning Policies DPD: PP17	CS17 Planning Policies DF	<b>D</b> : PP17
	Policy CC5 Rivergate Policy Area	еа	
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Through continual submission and determination of As Core Strategy policies	As Core Strategy policies	Impact of increased retail
Landowners	planning applications	CS2, CS3, CS4, CS15	floorspace at North Westgate
ASDA	Long term reconfiguration of Rivergate gyratory – but		
UNEX	not necessary to meet policy		
Rivergate Centre	Need for SPD or masterplan		
Private and public developers	Through downgrading of Bourges Boulevard,		
Police	improving pedestrian access to the area		
Courts			
Other Relevant Policies	Core Strategy DPD: CS2, CS3, CS4, CS15 Planning Policies DPD: PP15	ng Policies DPD: PP15	

	Policy CC6 Riverside South		
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Establishing a joint venture company to support the As Core Strategy policies	As Core Strategy policies	Lack of interest in development
Joint Venture Company Landowners – Railworld	council in the delivery of the Fletton Quays site Flood risk and mitigation measures	CSZ, CS3, CS4, CS15,	
Milton Estates	Through continual submission and determination of CS22	CS22	
Peterborough United FC	planning applications		
EDF			
Other Relevant Policies	Core Strategy DPD: CS2, CS3, CS4, CS15, CS16, CS17, CS18, CS19, CS22 Planning Policies DPD: PP15	CS17, CS18, CS19, CS22 P	lanning Policies DPD: PP15
	Policy CC7 Riverside North		
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Through continual submission and determination of As Core Strategy policies	As Core Strategy policies	Lack of funding
Vivacity	planning applications	CS2, CS4, CS17, CS18,	
Sport England		CS19, CS22	
Landowners	Working with Vivacity on provision of new sports		
	facilities		
Other Relevant Policies	Core Strategy DPD: CS2, CS4, CS17, CS18, CS19, CS22 Planning Policies DPD: PP15	CS22 Planning Policies D	<b>PD</b> : PP15

	Policy CC8 Fengate South		
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Completion of committed housing site at Potters Way As Core Strategy policies	As Core Strategy policies	Landowner's lack of interest in
Private and public developers		CS2, CS4, CS22	developing site during the plan
Landowners	Through continual submission and determination of		period
Millon Estates Kier Residential			Additional cost of remediation
			and nood lisk
			Outcome of screening and/or
			appropriate assessment under
			Habitats Regulations
Other Relevant Policies	Core Strategy DPD: CS2, CS4, CS22 Planning Policies DPD: PP15	icies DPD: PP15	
	Policy CC9 Boongate		
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Through continual submission and determination of As Core Strategy policies	As Core Strategy policies	Landowner's lack of interest in
	planning applications	CS2, CS4	developing site during the plan
Private and public developers			period

Core Strategy DPD: CS2, CS4

Other Relevant Policies

National Grid

	Policy CC10 City North		
Key Responsibilities	Implementation	Monitoring	Risks
		Indicators and Targets	
Peterborough City Council	Through continual submission and determination of Planning permissions	Planning permissions	
	planning applications	granted for sub division of	
Private and public developers		single dwelling - nil	
	Park Conservation Area Appraisal	)	
Health		As Core Strategy policies	
:	"Operation Can-Do" regeneration projects	CS2, CS3, CS4, CS6, CS15,	
Police		CS17	
Other Relevant Policies	Core Strategy DPD: CS2, CS3, CS4, CS6, CS15, CS17 Planning Policies DPD: PP3	S17 Planning Policies DPD: PP	3

	Policy CC11 Transport		
Key Responsibilities	Implementation	Monitoring Indicators and Targets	Risks
Peterborough City Council	Through continual submission and determination of As Core Strategy policy	As Core Strategy policy	Lack of funding for transport
Public and private developers	planning applications	CS14	projects
Local Transport operators	Joint working with private operators of public car parks		
Other Relevant Policies	Core Strategy DPD: CS14 Planning Policies DPD: PP12, PP13 Peterborough Local Transport Plan 3:	PP12, PP13 Peterborough	Local Transport Plan 3:
	Chapter 13		

Peterborough City Council | City Centre Plan (Proposed Submission)

8

**Implementation and Monitoring** 

# **Appendix A: Local Plan Policies to be Replaced**

#### Appendix A: Local Plan Policies to be Replaced

Prior to the adoption of the Peterborough Core Strategy DPD, the most significant part of the statutory 'development plan' for the Peterborough area was the Peterborough Local Plan (First Replacement) (adopted in July 2005). The majority, but not all, of the policies in that Plan were saved by a Direction from the Secretary of State for Communities and Local Government beyond July 2008. Those which were not explicitly saved were therefore deleted and no longer formed part of the development plan.

Subsequently, the Core Strategy DPD (February 2011), the Site Allocations DPD (February 2012) and Planning Policies DPD (December 2012) have, upon adoption, deleted most of the saved 2005 Local Plan policies.

This City Centre Plan is proposing to delete the remaining 14 Local Plan policies, and these are set out in the table below.

City Centre Plan Policy	Policies in the Peterborough Local Plan (First Replacement) 2005 which are to be replaced
CC1 - Sustainable Development	
CC2 - Retail	CC1, CC2, CC3
CC3 - City Core	CC10
CC4 - Railway Station	CC12, CC13
CC5 - Rivergate	
CC6 - Riverside South	CC11
CC7 - Riverside North	CC6
CC8 - Fengate South	
CC9 - Boongate	
CC10 - City North	
CC11 - Transport	CC15, CC16
These policies in the Local Plan (First Replacement) 2005 are deleted as they are no longer necessary or are superseded by national policy	CC7, CC9, CC19, T12

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**Appendix A: Local Plan Policies to be Replaced** 

#### **Appendix B: Relationship with Other Documents**

This Appendix explains how the City Centre Plan fits with other plans and strategies; how these have influenced the production of the Plan; and how the policies and proposals aim to deliver wider objectives.

#### **National Planning Policy**

Any DPD must be consistent with the principles and policies set out in the Government's National Planning Policy Framework (NPPF). At the heart of the NPPF is the requirement for all development to be sustainable and there is a presumption in favour of sustainable development.

The City Centre Plan has been produced to reflect this presumption in favour of sustainable development. It has been separately assessed against a wide ranging sustainability framework, looking at the social, environmental and economic implications of the Plan. This assessment process is contained in a separate City Centre Sustainability Appraisal Report.

#### **Local Planning Policy**

The City Centre Plan forms part of the council's wider statutory development plan. It is one of the collection of DPDs to be taken into consideration in the determination of planning applications.

Figure 1 provides a basic summary of the documents that make up the wider development plan for Peterborough, and shows where the City Centre Plan fits within this context.

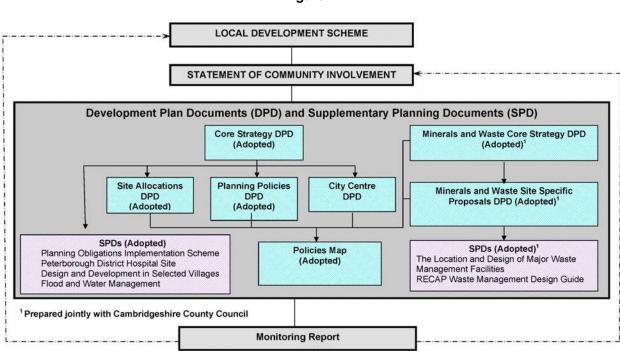


Figure 1

You will find definitions of the terms used in Figure 1 in the glossary (Appendix D).

Further information on the documents listed above can be found in the council's Local Development Scheme, which can be viewed at:

http://www.peterborough.gov.uk/planning\_and\_building/planning\_policy/planning\_policy framework/local development scheme.aspx

#### Peterborough Core Strategy DPD (February 2011)

The overarching plan for Peterborough is the Peterborough Core Strategy DPD. This sets the overall strategic vision and objectives for Peterborough and the broad principles for the location of new development. The Core Strategy establishes the 'headlines' for development to be accommodated within the City Centre Plan area. The City Centre Plan sits beneath the Core Strategy and provides more detailed planning policies and designations for the city centre.

The Core Strategy has a number of particularly important policies and 'headlines' to which this City Centre Plan must conform, and expand upon, as necessary. Policy CS4 is the most relevant as it sets the broad requirements for the city centre. The policies of particular relevance to the city centre are summarised as follows:

Core Strategy Policy	Applicable details for the City Centre, which this plan must conform to
CS2	Approximately 4,300 new dwellings in the city centre (at 1 April 2009)
CS3	Equivalent of at least 3.5 hectares of employment land; mixed use development in the city centre encouraged
CS4	<ul> <li>Detailed policy on the city centre, including:</li> <li>City centre to be developed and maintained as a centre of regional significance</li> <li>Major cultural and leisure developments encouraged</li> <li>Confirms the 4,300 dwelling target</li> <li>Promoted for employment, especially B1 uses</li> <li>Areas of change identified, but not limited to, South Bank, Hospital site, land beside the River Nene, railway station area, land for university</li> <li>Public realm and natural environment improvements</li> <li>Protection of historic environment</li> </ul>
CS14	Enhance the city centre in order to improve connectivity and reduce need to travel
CS15	Peterborough City Centre (Primary Shopping Area) identified as top in the hierarchy of retail centres. Preference for all comparison goods retail proposals to be directed to the city centre. Some additional convenience floorspace.
CS17	Protection of views of the cathedral
CS18	Focus of new culture, leisure and tourism facilities in the city centre, which:
	<ul> <li>Make the most of existing assets such as the river</li> <li>Promote a regional multi-use venue for large scale events</li> <li>Improve the evening and night time economy</li> <li>Make use of sustainable travel modes (walking, cycling, public transport and water taxis)</li> <li>Support the shared use of any university facilities such as sport and libraries</li> <li>Large attractions should be located in the city centre</li> </ul>
CS19	Promotion of the River Nene as a sub-regional corridor for biodiversity and landscape retention, restoration and creation; and the promotion of access, navigation and recreation.

All other policies in the Core Strategy apply across the whole city council area, including the city centre, particularly policies CS12 Infrastructure and CS16 Urban Design.

#### Peterborough Site Allocations DPD (April 2012)

The Peterborough Site Allocations DPD allocates sites for future housing and employment development to meet the growth requirements set by the Core Strategy. It applies to all of the local authority area except the city centre. The document identifies the boundary of the city centre and the area to be covered by the City Centre DPD.

#### Peterborough Planning Policies DPD (December 2012)

The Planning Policies DPD sets out the detailed policies and standards against which planning applications will be assessed. It applies throughout the local authority area; therefore many of the policies are relevant to any development which may be proposed in the city centre. There is no need to repeat policies in this Plan, but attention is drawn to specific policies from the Planning Policies DPD whenever relevant. Policies of particular relevance are as follows:

- PP2 Design Quality
- PP12 The Transport Implications of Development
- PP13 Parking Standards
- PP14 Open Space Standards
- PP15 Nene Valley
- PP17 Heritage Assets
- PP20 Development on Land affected by Contamination

#### Peterborough Policies Map (December 2012)

The Policies Map is a separate document, which forms part of the statutory development plan. It shows the location and extent of sites allocated for development, and areas within which, or outside which, planning policies will apply.

The Policies Map will be updated each time that the council adopts a DPD which has policies for specific geographical areas. The current Policies Map was adopted alongside the Planning Policies DPD in December 2012.

The City Centre Plan only applies within the defined city centre boundary as shown on Inset 2 of the Policies Map. Therefore the adoption of the City Centre Plan will only result in the replacement of Inset 2.

#### Peterborough District Hospital Site SPD (June 2010)

An SPD was produced for the former District Hospital site to provide detailed guidance for the redevelopment of this large and important part of the city centre. The hospital site is located on the western edge of the city centre and has been identified as an Opportunity Area.

Policy CC4 (for the Railway Station Policy Area) requires that development proposals for the Hospital Opportunity Area (site CC4.1) should be in general conformity with the requirements of the SPD.

#### Peterborough Flood and Water Management SPD (December 2012)

The Flood and Water Management SPD supplements policy CS22 of the Peterborough Core Strategy DPD and policy PP16 of the Peterborough Planning Policies DPD. The SPD provides further advice for developers for city centre sites.

#### Peterborough Shop Front Design Guidance SPD

This is an SPD providing guidance on the appropriate design of shop fronts, signage, external security shutters and canopies. It supports policy PP11 (Shop Frontages, Security Shutters and Canopies) of the Planning Policies DPD and policy CS16 (Urban Design and the Public Realm) of the Core Strategy DPD. It applies throughout Peterborough, including the area covered by this City Centre Plan.

# Appendix C: Residential Development to meet Core Strategy Requirements

#### Appendix C: Residential Development to meet Core Strategy Requirements

This Appendix explains how the provision made for new residential development in this Plan contributes to the overall requirements established by the Peterborough Core Strategy.

Policy CS2 of the Core Strategy (dealing with the location of new residential development) makes provision for approximately 25,500 additional dwellings across the local authority area between 1 April 2009 and 31 March 2026 and divides this figure between various areas of the city and surrounding villages, including approximately 4,300 dwellings for the city centre.

As the Core Strategy housing figures have a base date of 1 April 2009, the figures need updating to reflect completions that have taken place and permissions that have been granted over the last four years.

The updated Core Strategy housing figures are summarised in Table 4 (overleaf). The table is split into three rows. The first row updates and presents housing figures for the local authority area, excluding the city centre. These are based on actual completions and permissions and the indicative dwelling figures for sites allocated in the Peterborough Site Allocations DPD. The second row shows similarly updated figures for the city centre only (including the dwellings proposed on sites in this Plan). The final row shows the total for the whole local authority area and demonstrates how the Core Strategy target will be met.

The second column of the table presents the approximate dwelling requirement figure from the Core Strategy, for which provision must be made over period 1 April 2009 to 31 March 2026. The third column provides details of the gross dwellings actually gained during the years from 1 April 2009 to 31 March 2013. Once these have been deducted from the original Core Strategy requirements from 1 April 2009, a revised Core Strategy requirement for 1 April 2013 to 31 March 2026 appears in the fourth column.

The column headed "Committed Sites at 1 April 2013" provides details of the number of dwellings committed. Commitments are defined as dwellings which remain to be completed on sites under construction, dwellings which have full planning permission and dwellings which have outline planning permission as at 31 March 2013. The 2013 Housing Monitoring Report provides information on all committed sites.

The column headed "Required New Dwellings" shows the additional dwellings that are required in order to meet the Core Strategy target once the completions and commitments at 31 March 2013 have been subtracted from the original 2009 Core Strategy target. This identifies the approximate requirement for new dwellings that should be included in this Plan (3,407 dwellings).

For the City Centre, the column headed "New Allocations" shows the number of dwellings that are assumed to be deliverable from sites that are allocated in this Plan. These are sites without permission at 31 March 2013. The figure for the rest of the local authority area is the total number of dwellings from allocated sites in the Site Allocations DPD without planning permission at 31 March 2013. This figure is taken from the Peterborough Housing Monitoring Report 2013.

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# Appendix C: Residential Development to meet Core Strategy Requirements

quirements			
Difference from Core Strategy (adjusted 2013 to 2026)	+1,212	-964	+248
Total Dwellings 2013 to 2026	19,407	3,007	22,414
New Allocations	11,605*	2,443**	14,048
Required New Dwellings	10,393	3,407	13,800
Committed Sites at1 April 2013	7,802	564	8,366
Core Strategy (as adjusted 2013 to 2026)	18,195	3,971	22,166
Completed1 April 2009 to 31 March 2013 (gross)	3,005	329	3,334
Core Strategy 2009 to 2026	21,200	4,300	25,500
	Local Authority Area Excluding City Centre	City Centre	Total

\* Sites identified in the Peterborough Site Allocations DPD without planning permission

\*\*Based on the mid-point of dwelling numbers where there is a range identified in this plan.

Table 4: Dwelling Figures for the City Centre - Relationship with Core Strategy Dwelling Requirements

# Appendix C: Residential Development to meet Core Strategy Requirements

The column headed "Total Dwellings 2013 to 2026" shows the sum of the dwellings in "Committed Sites at 1 April 2013" and "New Allocations". The difference between the Total Dwellings in this column and those in the "Core Strategy (as adjusted 2013 to 2026)" column are presented in the final column. For the city centre, this reveals the extent to which dwellings from sites allocated in this Plan would meet the approximate requirements from the Core Strategy.

Although the dwelling numbers from allocated sites in the city centre fall short of the approximate Core Strategy requirements, the overall requirement to provide 25,500 new homes by 2026 across Peterborough as a whole will be more than met during the plan period.

The reduced anticipated number of dwellings coming forward also reflects the market realities. Since the latter stages of finalising the Core Strategy (around 2009/2010) the market for flats and high density residential development schemes has dramatically fallen. It is no longer realistic to expect developers to deliver high density flat-based development.

The lower level of housing is more realistic, will still deliver the overall Core Strategy housing target and will still lead to a transformation of the City Centre into one which has a significant residential population.

In chapter 5 of this Plan, each Policy Area includes a list of allocated sites, some of which may already have planning permission (at 1 April 2013). For sites where no development has started, the indicative number of dwellings is the number of dwellings for which permission was granted. Where development has already started (at 1 April 2013), the figure is the remaining number of dwellings still to be completed in accordance with the permission.

For the Opportunity Areas and other allocated sites without permission, the indicative dwelling figure is an estimate based on the size of the site, the potential mix of uses and an assumption about density and net developable area; in some cases this is based on information from prospective developers. For the Opportunity Areas, the indicative number of dwellings is sometimes expressed as a range, in order to allow for some flexibility in the mix of other uses.

It is important to note that the indicative numbers of dwellings for each Policy Area are used to demonstrate how the approximate Core Strategy dwelling requirements can be met. It is emphasised that the dwelling numbers are only "indicative", and do not represent a fixed policy target for each individual site unless otherwise stated.

Developers are encouraged to produce the most appropriate design-led solution, taking the mix of uses, all national policies and local policies into account, in arriving at a total dwelling figure, and they need not be constrained by a figure that appears in any of the policies in chapter 5.

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Peterborough City Council | City Centre Plan (Proposed Submission) **Appendix C: Residential Development to meet Core Strategy** Requirements

## **Appendix D: Glossary**

#### Appendix D: Glossary

**Adoption** - the formal decision by the city council to approve the final version of a document, at the end of all the preparation stages, bringing it into effect.

**Amenity** - a general term used to describe the tangible and intangible benefits or features associated with a property or location, that contribute to its character, comfort, convenience or attractiveness.

**Appropriate Assessment (AA)** - a requirement of the European Habitats Directive. Its purpose is to assess the impact of plans and projects on internationally designated nature conservation sites.

**Biodiversity** - all species of life on earth including plants and animals and the ecosystem of which we are all part.

**Brownfield Land (also known as Previously Developed Land)** - land which is or was occupied by a permanent structure, including the curtilage of the developed land and any associated fixed surface infrastructure. Development of such land is preferable to development of greenfield land under the sequential approach.

**Community Infrastructure Levy (CIL)** - A levy allowing the council to raise funds from owners or developers of land undertaking new building projects in their area.

**Compulsory Purchase Order (CPO)** - power given to a local authority to obtain land for redevelopment purposes. This may include development undertaken by the private sector.

**Conservation Area** - a formally designated area of special historic or architectural interest whose character must be preserved or enhanced.

**Core Strategy** - a Development Plan Document (DPD) which contains the spatial vision, main objectives and policies for managing the future development of the area.

**Development Plan** - see Statutory Development Plan.

**Development Plan Document (DPD)** - A Statutory Planning Document that sets out the spatial planning strategy, policies and/or allocations of land for types of development across the whole, or specific parts, of the LPA's area.

**Examination** - a form of independent public inquiry into the soundness of a submitted DPD, which is chaired by an inspector appointed by the Secretary of State. After the examination has ended the inspector produces a report which, if necessary, may include main modifications to make the document sound.

**Infrastructure** - a collective term which relates to all forms of essential services like electricity, water, and road and rail provision.

**Local Development Framework (LDF)** - the collective term for the whole package of planning documents which are produced by a local planning authority to provide the planning framework for its area, including DPDs such as the Core Strategy, Planning Policies DPD and the City Centre DPD.

**Local Development Scheme (LDS)** - a document which sets out the local planning authority's intentions and timetable for the preparation of new DPDs.

**Local Planning Authority (LPA)** - the local authority which has duties and powers under the planning legislation. For the Peterborough area, this is Peterborough City Council.

## **Appendix D: Glossary**

**Monitoring Report** - a report that must be produced by the local planning authority (often on an annual basis) to explain how the the local development scheme is being implemented and the extent to which policies in the LDF are being achieved.

**National Planning Policy Framework (NPPF)** - the government's national planning policies for England and how these are expected to be applied.

Previously Developed Land (PDL) - see Brownfield Land.

**Policies Map** - a map on an Ordnance Survey base map which shows where policies in DPDs apply. For an interim period it will also show where saved policies from Local Plans apply. It needs to be revised as each different DPD is adopted.

**Statutory Development Plan** - the overall term for a number of documents which, together, have a particular status under the planning legislation in decision-making. The Development Plan includes all adopted DPDs for the area.

**Submission stage** - the stage at which a DPD is sent to the Secretary of State as a prelude to its examination, having previously been published for public inspection and formal representations.

**Supplementary Planning Document (SPD)** - A document which expands on policies or provides further detail to policies contained in a DPD.

**Sustainability Appraisal (SA)** - a formal, systematic process to assess the environmental, economic and social effects of strategies and policies in a DPD from the start of preparation onwards. The process includes the production of reports to explain the outcomes of the appraisal.

**Sustainable Community Strategy** - a document which plans for the future of Peterborough across a wide range of topics, setting out a vision and a series of aspirations. The local strategic partnership (Greater Peterborough Partnership) has responsibility for producing the document which sets out four main priorities that all partners work towards. It does not form part of the LDF.

**Sustainable Transport** - can be any form of transport other than the private car. The term most commonly relates to travel by bus, train or light rail, but walking and cycling are sustainable means of transport as well.

**Water Framework Directive (WFD)** - a European Directive (2000/60/EC) that requires member states to prevent any deterioration in the status of aquatic ecosystems and to make plans to protect and improve water bodies to achieve 'good ecological status'. The Directive applies to all surface freshwater bodies, groundwater, estuaries and coastal waters out to one mile.

# **Appendix E: Submission Policies Map**

#### **Appendix E: Submission Policies Map**

The submission version of the City Centre DPD is accompanied by a Submission Policies Map.

The current version of the Peterborough Policies Map was adopted in December 2012. It consists of a large map of the whole local authority area at a scale of 1:25,000, together with Inset maps.

Inset Map 1 is a map of the urban area of Peterborough which is printed on the back of the main Policies Map. Inset Map 2 is a separate map of the city centre. There are separate maps (Insets 3 to 28) for the 25 villages.

The purpose of the Submission Policies Map is to show how the adopted map will be changed when the City Centre Plan is adopted. It is important to note that the adoption of the City Centre Plan will not replace the adopted Policies Map in its entirety. Firstly, it will only replace Inset Map 2 and secondly, it will only replace certain elements, leaving the remainder unchanged.

The contents of the Submission Policies Map shows the following items from this City Centre Plan:

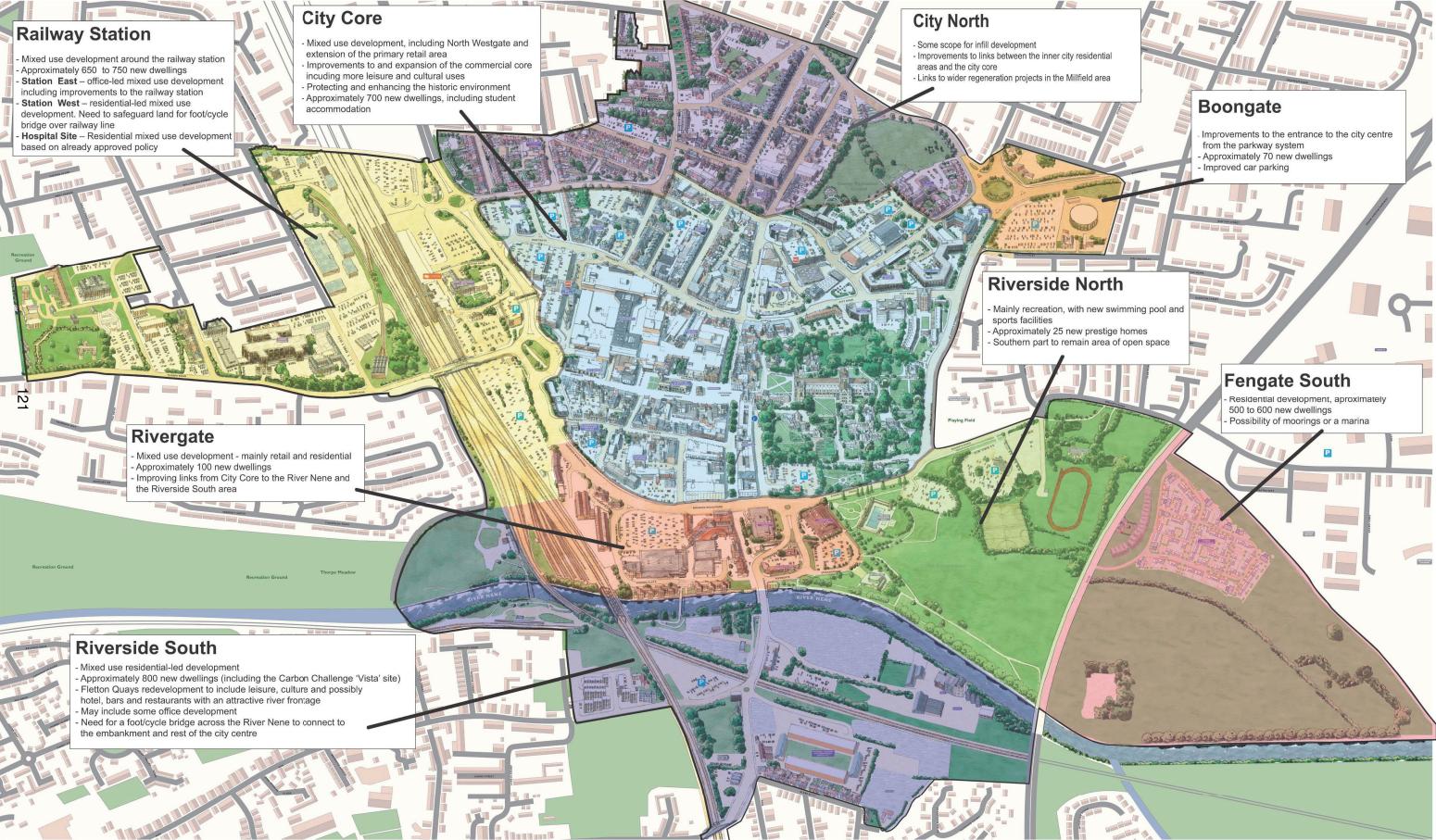
- Policy Areas
- Opportunity Areas
- Primary Shopping Area
- Primary Retail Frontages
- Sites Allocated Primary for Residential Development
- Nene Valley

These will replace the following items shown on Inset Map 2 of the adopted Policies Map:

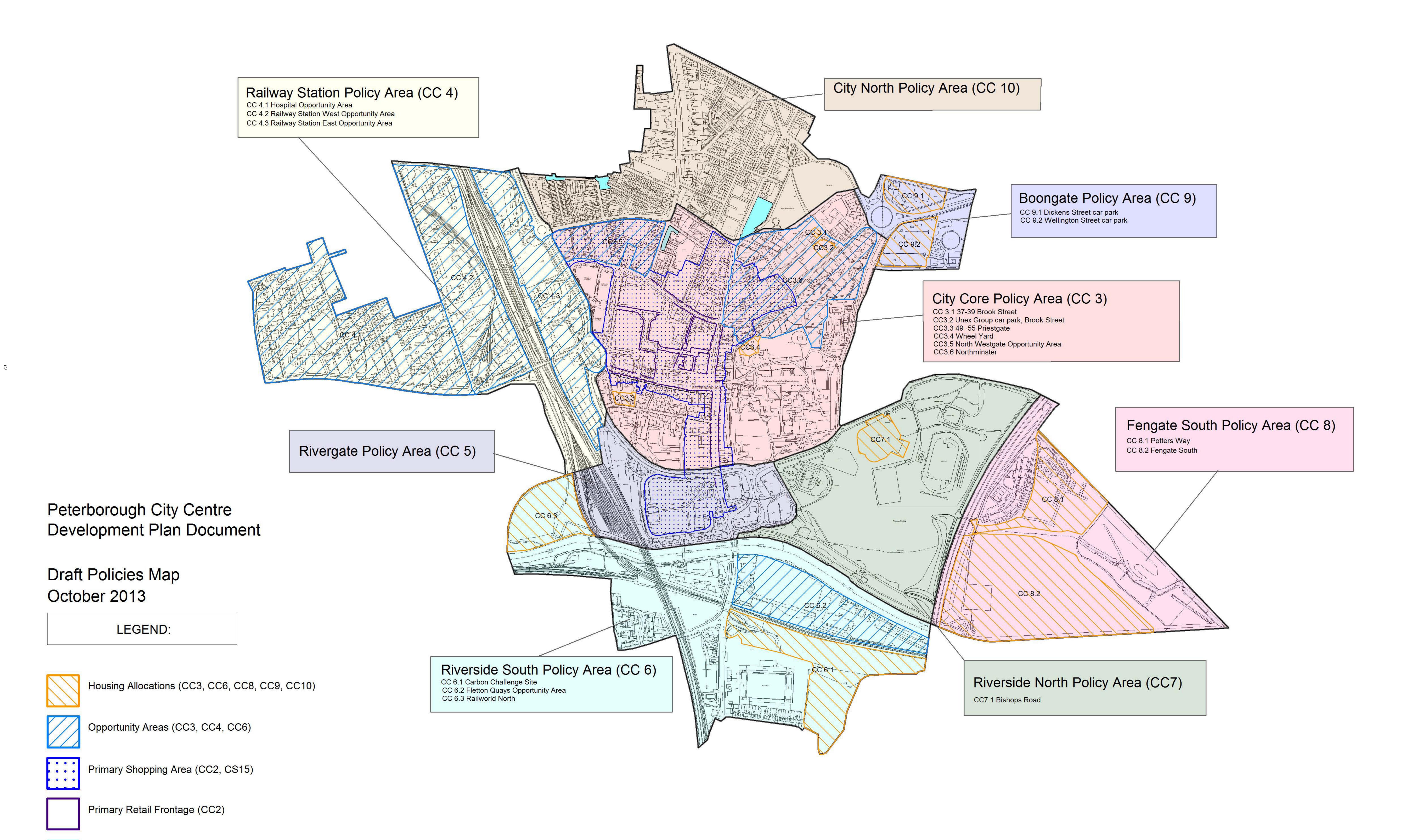
- Opportunity Areas
- Central Retail Area
- Primary Retail Frontages in City Centre
- City Centre Residential Areas
- Land Safeguarded for a Rail Link
- The Embankment
- Nene Valley

There are no other changes proposed. Therefore the following items will remain as shown on Inset Map 2 of the adopted Policies Map.

- City Centre Plan Boundary
- Local Centre
- Conservation Area
- Building of Local Importance
- Scheduled Monument
- Areas of Historic Landscape or Parkland
- Site of Local Nature Conservation Importance



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Local Centre (CC2, CS15, PP9)



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COUNCIL	AGENDA ITEM No. 14(a)
4 DECEMBER 2013	PUBLIC REPORT

Contact Officer:	Kim Sawyer, Director of Governance	Tel. 452361

# REVIEW OF PETERBOROUGH CITY COUNCIL'S MEMBERS' ALLOWANCES SCHEME – REPORT OF THE INDEPENDENT MEMBERS' ALLOWANCES PANEL

RECOMMENDATIONS	
FROM : Independent Members' Allowances Panel	Deadline date : N/A

#### Council is requested to:

- 1. Note the recommendations of the Independent Members' Allowances Panel, as summarised in paragraph 3 below; and
- 2. Determine the action it wishes to take in response to the recommendations contained within the report.

#### 1. PURPOSE AND REASON FOR REPORT

- 1.1 The Council has a statutory requirement to establish and maintain an Independent Members' Allowances Panel. This Panel will broadly have the functions of providing the local authority with advice on its Members' Allowances Scheme and the nature and level of allowances to be paid.
- 1.2 The Council is requested to consider the recommendations of the Independent Members' Allowances Panel, as outlined at paragraph 3 below, following its review of the Council's current Members' Allowances Scheme.
- 1.3 The Council must 'have regard' to the Panel's recommendations but may then determine what actions, if any, it wishes to take.

#### 2. BACKGROUND AND CONSULTATION

- 2.1 The Panel met on a number of occasions during October 2013 in order to review the current Members' Allowances Scheme. The Panel's report, which is attached at Appendix A, sets out its findings and recommendations.
- 2.2 All Members of the Council were invited to make representations to the Panel, either in writing or in person, and the recommendations arising from the review were informed from a number of sources including those representations received.
- 2.3 The role of the Panel is a challenging one and consideration was given to recommending any increase in the allowances, whilst also recognising the current budget pressures being faced by the Council.
- 2.4 Allowances, in their basic form, are paid to Councillors to 'cover all expenses and time incurred by a City Councillor in carrying out his/her duties for the Council'. Although it should be recognised that the role of Councillor carries with it an element of public

service which does not require financial recompense, it should also be recognised that Members' Allowances Schemes should seek to remove financial disadvantage as a barrier to people standing for election, in order to ensure the inclusion of the widest possible range of the community, irrespective of personal or economic circumstances.

- 2.5 The continued deferment of any increase in allowances on an annual basis may not only have a negative impact on the calibre of people attracted into the role of Councillor, but may also cause significant issues for the future once the economic pressures have eased.
- 2.6 The rationale behind any proposed increase in allowances should however be balanced against the current budget pressures being faced by the Council and obtaining support for any such proposed increases will require careful consideration of all relevant factors.

#### 3. RECOMMENDATIONS ARISING FROM THE REVIEW

#### 3.1 The Panel recommends:

#### 3.2 Basic Allowance

- That the current Basic Allowance, payable to all Members, should be increased from £7165.95 to £9300.00 per annum.
- That no changes be made to the telephone allowance or travel and subsistence elements of the scheme.

#### 3.3 Special Responsibility Allowance (SRA)

- That Members continue to be restricted to one SRA.
- That the Leader's SRA remains at the current multiple of the Basic Allowance, this being three times.
- That the Deputy Leader's SRA should be paid at the rate of 66.67% of the Leader's SRA to recognise the role of Deputy in addition to the post holder's Cabinet responsibility.
- That Cabinet Members receive an SRA which is 50% of that paid to the Leader of the Council.
- That Cabinet Advisors receive an SRA which is 25% of the Leader's SRA.
- That the Chairmen of the Planning and Environmental Protection Committee and the Licensing Committee receive an SRA which is 30% of the Leader's SRA.
- That the Chairman of the Audit Committee receives an SRA which is 25% of the Leader's SRA.
- That the payment to the Independent Member of Audit Committee remains unchanged.
- That the Chairman of the Employment Committee receives an SRA which is 6.25% of the Leader's SRA.
- That the SRAs payable to Chairmen of Scrutiny Commissions and Committees be paid at 25% of the Leader's allowance.

#### 3.3 Leader of Opposition Groups

• To be paid at 25% of the Leaders SRA, to be divided pro rata as at present and in accordance with existing conditions.

#### 4. CONSULTATION

4.1 All Members were invited to make written representation to the Panel and offered the opportunity to address the Panel in person. The Panel has considered all submissions in detail.

#### 5. IMPLICATIONS

- 5.1 **Legal** The legal implications are referred to within the report.
- 5.2 **Finance** The Panel's proposals, if accepted, would result in an additional cost of £128,107 to the Council. The effect of these recommendations are set out in Appendix B. The budget for 2014/15 has not yet been determined.

#### 6. BACKGROUND DOCUMENTS

None.

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# **APPENDIX 1**

# PETERBOROUGH CITY COUNCIL (the "Council")

# **REVIEW OF MEMBERS ALLOWANCES**

Report of the Independent Remuneration Panel 2013

#### **Panel Members**

#### The Panel comprised the same members as in 2012

Mr Jim Winstone Retired Secondary School Headmaster

With local Government experience

Mr Richard Dix Consultant Solicitor

Former local authority Chief Executive

Mr Tony King Retired Insurance and Finance Manager

Also on the Council Core Group for the

Great Eastern Run

**Support to the Panel** 

Gemma George Senior Governance Officer, Regulatory

**Meetings** 

Wednesday 11<sup>th</sup> September Initial planning and timetabling

Thursday 3<sup>rd</sup> October Interviews with Councillors and Officers Friday 4<sup>th</sup> October Interview with the Leader of the Council

Thursday 31<sup>st</sup> October To finalise draft report

#### 1. Context

- 1.1 This report considers the issues which were referred to the Panel by the Council and matters raised by those who gave evidence to it. It also sets out a number of matters which it considers warrants more detailed consideration before the next review of the Allowances Scheme (Annex 1).
- 1.2 The agreed way forward, arising from the initial planning meeting, was as follows:
  - For 2012 it had been agreed to use percentage calculations and there had been no opposition to this. It therefore felt appropriate to continue with this methodology.
  - ii) The focus this year would be on the specific areas detailed in last year's report along with any issues raised through interviews and submissions.
  - iii) A 'comparables' update had been requested and this confirmed that there was very little movement throughout similar authorities.
  - iv) The Council, at its meeting in January 2013, had not rejected the Panel's recommendations outright and this was regarded as a positive view of the principles involved.
  - v) Owing to the issues faced by Local Government, any increase in the basic allowance was considered to be inappropriate by the Council.
  - vi) The basic allowance should remain as recommended by the Panel last year, as there had been no major shifts in other councils and this was agreed unanimously by the Panel.
  - vii) It was noted that the Neighbourhood Committees had been disbanded and although an increase in the Leader's allowance had been discussed in 2012, the uncertainty around Cabinet Advisors had held this back. It was also noted that there had been an increase in the number of Cabinet Advisors by one and a decrease in the number of Cabinet Members by one.
  - viii) The Deputy Leader's portfolio responsibilities were discussed and clarified.
  - This report also contains the outcomes of discussions over actions from the last report, items referred to the Panel by the Council and matters raised by those who gave evidence to it. It also sets out a number of new matters which it considers warrants more detailed consideration before the next review of the Allowances Scheme (Annex 1).

#### 2. Acknowledgements

2.1 The Panel is extremely grateful to those Councillors who provided information via written statements and interviews, to Gemma George whose organising skills and knowledge were invaluable, and to Paulina Ford (Senior Governance Officer, Scrutiny) for her advice and expert knowledge on the work of the Scrutiny Commissioners and Committees.

### 3. <u>Documents Considered</u>

- 3.1 The Council's Members Allowance Scheme as set out in its Constitution. Extract of Basic and Special Responsibility Allowances.
- 3.2 The Local Authorities (Member Allowances) (England) Regulations 2003. Extract showing Regulations 4 and 5.
- 3.3 Report of the previous Members' Allowances Panel dated December 2012.
- 3.4 Summary of issues raised by Members in their evidence.
- 3.5 A document setting out the delegation and portfolios of individual Cabinet Members.
- 3.6 A matrix showing the allowances payable in a number of other Councils including those in Peterborough's CIPFA comparator group as well as ones selected by the Panel.
- 3.7 Documents defining Scrutiny Functions and Committees.
- 3.8 Issues raised by the last report requiring further investigation.

#### 4. The Basic Allowance

- 4.1 The Council's Constitution specifies that the basic allowance is the sum paid to all Councillors "to cover all expenses and time incurred by a City Councillor in carrying out his/her ordinary duties for the Council "
- 4.2 Members interviewed considered that the existing level of the basic allowance still appeared relatively low in relation to comparable Councils. However it was noted that the level of the allowance had not been increased for at least two years and when compared with other similar authorities within the CIPFA Grouping and a number of other comparable Councils, the basic allowance recommended by the Panel in its report last year was not considered to be out of line.
- 4.3 From the information provided it was clear that Councillors spent at least 20-22 hours per week on Council business. Time was spent particularly on Ward business and responding to constituents, as well as attending meetings of the Council and other associated bodies. The Panel was still of the opinion that there was little evidence to signify that Councillors wished to see job descriptions or an hourly rate payable. They considered that the role of Councillor carried with it an element of public service which did not require financial recompense. However, the call upon a Member's time was frequently excessive and often affected Members' employment situations and family life but it was recognised that this went with the position. Most Members considered that the present situation had an effect on the number and type of people prepared to come forward to stand for election. Ultimately this had an effect on the profile of the Council's membership. Ideally the Council should be reflective of the profile of the Peterborough community which it represents.
- 4.4 The Panel agreed with the comments made to it as set out above. It was conscious of the ever increasing calls upon a Councillor's time. Balancing "the rate for the job" and the element of public service was far from easy. However, in making its recommendations the Panel was mindful that being a Councillor should be open to the widest possible range of the community, irrespective of personal economic circumstances. The role of the Panel was to make recommendations on the level of allowances, not to decide upon them. Also, it has to be appreciated that the continual deferment of paying the "going rate" stored up a very real problem for the future when economic pressures eased. The Council may therefore wish to consider phasing in any increase that it may deem appropriate.

- 4.5 The Panel reviewed the level of the basic allowance with that of similar authorities. It concerned itself with attempting to determine levels of allowances that were fair, both within the scheme, and which withstood scrutiny alongside comparative figures from other Local Authorities with similar characteristics to Peterborough. However, the Panel was aware that Peterborough's dynamics made simple comparison with other unitary authorities very difficult and due account was taken of demographic and economic issues and the Council's pro-active response to these factors. The additional responsibilities and time commitment needed to meet these challenges were acknowledged by the Panel.
- 4.6 In the circumstances the <u>Panel recommends that the basic allowance should be</u> increased from £7,165.95 to £9,300 p.a.

#### 5. Special Responsibility Allowances (SRAs)

- 5.1. The extract from the Council Constitution Members' Allowances Scheme provides that a SRA may be paid to some Councillors who, in the Council's opinion, make a significant additional contribution to the work of the Council.
- 5.2 Regulation 5 of the Local Authorities (Member Allowances) (England) Regulations 2003 provides guidance on the categories of roles to which SRAs should be paid, e.g. the Leader, those presiding at meetings of the Council's Committees, and those representing the Council on outside bodies. Regulation 5(f) provides additional guidance; it states that even though an activity may not fall into one of the categories described in the regulation, if any other activity is carried out by a Councillor which requires of the Member an amount of time and effort equal to or greater than that required to carry out a specified role (e.g. as Leader or Committee Chairman) then that Member may also be paid a SRA.
- 5.3 The Council has adopted a practice generally of paying SRAs on the basis of multipliers of its basic allowance i.e. the Leader at present receives 3x the basic allowance, and Chairman of Employment Committee receives a SRA of 25% of the basic allowance in addition to the basic allowance. There are a number of exceptions e.g. The Deputy Leader receives 75% of the Leader's Allowance. The Council has set these usually as a multiplier of the basic allowance. Given the way in which SRAs are allocated by the Council at present, it should be noted that any increase in the basic allowance would be automatically multiplied in its effect on SRAs. In the circumstances the Panel continues to recommend that, with the exception of the

Leader of the Council, other SRAs should be paid at a rate which is a percentage of the allowance paid to the Leader.

- 5.4 Leader of the Council: The Council has adopted the 'Strong Leader with a Cabinet' model for its local political management structure. The model is intended to provide a clear framework for decisive and accountable local leadership both internally for the Council and externally for the city's community. This includes partnership working and leadership with other community stakeholders. The Leader is able to appoint up to nine other Councillors as Cabinet Members. Under this system the Leader has appointed the Cabinet and has given each Cabinet Member a degree of individual executive decision making powers. Other executive decisions are taken jointly by the Cabinet.
- 5.5 Under the Council's delegation and portfolio holder structure, it is clear that the Leader of the Council has retained functions which are of major importance to the Council and its community e.g. political leadership, strategic direction, strategic planning, city growth and the status of 'Environment Capital'. Those that were interviewed generally supported the level of SRA currently paid to the Leader and indeed some would have supported a higher figure.
- 5.6 The Panel was once again impressed with the role, profile and energy which the Leader displayed in order to carry out the responsibilities of his position. It appeared to the Panel that this was a very personal and individual role which involved tremendous personal energy and pressure. The only issue which held back the Panel from recommending a higher level of SRA for the Leader was some uncertainty about the role of Cabinet Advisors, which is considered later in this Report. This situation should be reviewed in the Panel's next consideration of Members' Allowances.
- <u>5.7</u> Deputy Leader: The Deputy Leader is a member of the Cabinet, and is appointed by the Leader to both of these roles. The post holder's portfolio is for education, skills and university. The post receives 75% of the leader's allowance equivalent to 2.25 times the basic allowance as a SRA.
- 5.8 The Panel was concerned that the Deputy's Leader's SRA, at 75% of the Leader's allowance, appeared to be a high percentage. This concern arose from the fact that the Leader's role appeared to be of such a personal and individual character. Comparator Councils appeared to pay an allowance more in the region of 65% of

that of the Leader, although it appeared that some authorities did not pay any Deputy Leader allowance. However, the post holder was a Cabinet Member and the allowances for the Cabinet were 2x the basic allowance. In the circumstances the Panel recommends that the SRA for the Deputy Leader should be paid at the rate of 66.67% of the Leaders allowance to recognise the role of Deputy in addition to the post holder's Cabinet responsibility.

- <u>5.9 Cabinet Members.</u> Some Councillors expressed concern at the number of Members with roles on the Cabinet i.e. Cabinet Members and Advisors. Legislation restricts the number of Cabinet Members to nine plus the Leader.
  - The position of the Cabinet Members in relation to the Leader's role was considered in terms of weighting. As set out at paragraphs 5.5-5.6 above, the Leader has a large strategic portfolio and has decided which powers to delegate to other portfolio holders. Having looked at the SRAs paid by similar councils most seem to be at or below 50% of the Leader's allowance. In the circumstances the Panel recommends that the Cabinet Members receive a SRA which is 50% of that paid to the Leader of the Council.
- 5.10 Cabinet Advisors. The Panel considered the role of the Cabinet Advisors. They are not voting members of the Cabinet (which is restricted by law to no more than nine Members plus the Leader of the Council.) Their role does not appear to be clearly defined and increased the member role at the Cabinet (even though not voting) to more than ten members. The Panel heard conflicting views on the role of the Advisors. One view was that they perform a very important role in the work of the Cabinet. However there was a view that they were unnecessary and simply added to the size of the Cabinet.
- 5.11 However, it might be seen that they dilute the individual accountability and clarity of the role of the "strong" Leader and Cabinet model of local political management. The issue was raised as to whether the Advisors were providing a professional role in relation to the matters they were providing advice upon i.e. was their role really that usually more associated with Council officers or external consultants? The Panel did not think that it had sufficient information within the existing time constraints to consider recommending change in respect of the Cabinet Advisors. However, it has agreed to carry out a deeper review of these posts and the SRAs payable in its next review. In the meantime in accordance with the percentage payment approach to SRAs it recommended that the posts be paid at 25% of the Leader's allowance.

<u>5.12</u> Chairmen of Regulatory Committees. The Council pays SRAs to the four Chairmen of its Regulatory Committees. The level of the allowance is equivalent to a basic allowance in respect of the Planning and Environmental Protection Committee, the Licensing Committee and the Audit Committee and 25% of the basic allowance for the Employment Committee. It was recommended in the last report that the Panel look more closely at these allowances along with the relative weighting of the payments made. The matter was further discussed in the light of evidence provided this year and it was therefore agreed that the Chairmen of the Planning and Licensing Committees should receive a higher allowance, but that the matter should also be revisited next year.

In the circumstance it was agreed to recommend that the Chairman of Planning and Licensing be paid at 30% of the Leader's allowance, the Chairman of Audit Committee be paid at 25% of the Leader's allowance and the Chairman of the Employment Committee receive 6.25 % of the Leader's allowance.

5.13 Chairmen of Scrutiny Commissions and Scrutiny Committees. The Panel acknowledged the importance of the work of Scrutiny Commissions/Committees in the review and policy development of the Council. This was described in great detail by the Senior Governance Officer. With the particular model of political governance which the Council had adopted it was essential that there was an effective scrutiny mechanism to hold the executive to account. Further information would be sought in time for the next Panel Review to allow for the matter to be revisited in more detail, but in the meantime in accordance with the percentage payment approach to SRAs it was recommended that the posts be paid at 25% of the Leader's allowance.

#### 6. Other issues referred to the Panel

6.1 Telephone Allowance. Members receive, in addition to the basic allowance, a telephone allowance of £568.68. This allows Councillors to use their own telephone and be paid towards calls. The Council also has a system whereby all Members are entitled to an iPhone. This system is more secure from a Data Protection viewpoint as the issue of the Council holding information on third parties on a Member's private telephone does not then arise. The issue was raised as to whether the telephone allowances should be adjusted to encourage Members to take advantage of the system of iPhones developed by the Council. After consideration the Panel recommended that the type of equipment being used should be investigated further, but that no changes be made to the Telephone Allowance at this stage.

- 6.2 Travel and Subsistence Allowance. Members receive, in addition to the basic allowance, a travel and subsidence allowance of £227.45. This figure is intended to cover travel and subsistence within the City Council's area and further payments could be claimed outside of the area. The issue of Councillors responsible for the more rural areas should be looked into as their mileage was by nature much higher. The availability of public transport in some of these areas is very limited.
- 6.3 The Panel considered the points raised and had sympathy with regards to this matter. However, the Council's area is basically urban in nature and the Panel understood that it would be very difficult to identify and pay enhanced mileage allowances only to Members who live in rural areas. The increased level of basic allowance recommended by the Panel may help Members experiencing difficulty in respect of this issue mitigate some of the effects of increased fuel cost. The Panel suggested that a different way of dealing with travel could be looked into, for example the method of booking train tickets, along with the rate at which mileage s currently paid.

#### 7. Summary of Proposals

	Present	Proposed
	£	£
Basic Allowance	7,165.95	9,300.00
Telephone Allowance	568.68	568.68
Subsistence Allowance	227.45	227.45
Leader of the Council		
(3x Basic Allowance)	21,497.85	27,900.00
Deputy Leader of the Council	16,123.00	18,600.93
(66.67 % of Leader)		
Cabinet Members (50% of Leader)	14,331.90	13,950.00
Cabinet Advisors (25% of Leader)	7,165.95	6975.00
Chairman Planning and Environmental		
Protection Committee (30% of Leader)	7,165.95	8,370.00
Chairman of Licensing Committee		
(30% of Leader)	7,165.95	8,370.00

Chairman of Audit Committee				
(25% of Leader)	7,165.95	6975.00		
Independent Member of Audit Committee	784.50	784.50		
Chairman of Employment Committee	Chairman of Employment Committee			
(6.25% of Leader)	1,791.48	1743.75		
Chairmen of Scrutiny Commissions (2 Members)				
(25% of Leader)	7,165.95	6975.00		
Chairmen of Scrutiny Committees (3 Members)				
(25% of Leader)	7,165.95	6975.00		

Leader of Opposition Groups (25% of Leader) to be divided pro rata as at present and in accordance with existing conditions 7,165.95 6975.00

Note: All Members receive a basic allowance; in addition certain Members may receive ONE Special Responsibility Allowance.

#### **Items for Future Consideration by the Panel**

- 1. The role of Committee Chairmen and SRA payments to them;
- 2. The role of Cabinet Advisors and the SRA payments to them;
- 3. The payment of travel and subsistence allowances and whether these should be integrated into the basic allowance. Also whether it would be possible to devise a scheme to ensure that the rural area of the city were not disadvantaged by e.g. devising a 'rural rate' for some wards of the Council; and
- 4. To review the future use of telephones and the relevant allowance.

Proposed changes December 2013 SUMMARY OF CHANGES TO MEMBERS ALLOWANCE SCHEME (Excludes any NI costs)

No of Councillors

128,107 additional cost of Proposed Scheme Comments 6,402 2,478 2,673 764 1,204 1,204 191 121,641 121,641 Impact 27,900 8,370 8,370 6,975 785 1,744 13,950 32,415 97,650 20,925 12,965 575,479 6,975 815,624 18,601 **Proposed** 530,100 16,123 100,323 28,664 7,166 7,166 7,166 7,166 32,415 12,965 1,791 14,332 21,498 21,498 687,517 Current 408,459 Receiving Allowance 57 57 57 Chair of Planning & Environmental Protection Committee Special Responsibilty Allowance (SRA) Total Special Responsibility Allowance Independent Member of Audit Committee Leader of Opposition Group - Distributed Subsistence Allowance (G2300 09410) Telephone Allowance (G2300 10630) Chair of Employment Committee Basic Allowance (G2300 09520) Chair of Scrutiny Commissions Chair of Licensing Committee Chair of Scrutiny Committee Chair of Audit Committee Total Basic Allowance Leader of The Council Basic Allowance Cabinet Advisors Deputy Leader TOTALS Cabinet

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COUNCIL	AGENDA ITEM No. 14(b)
4 DECEMBER 2013	PUBLIC REPORT

#### **BUDGET AND POLICY FRAMEWORK – REVISED BUDGET TIMETABLE**

RECOMMENDATIONS	
FROM: Executive Director Resources	
That Council:	
Approve a revised budget process and timetable that includes commencing budget consultation at the Cabinet meeting on 3 February 2014.	get

#### 1. PURPOSE AND REASON FOR REPORT

The September Cabinet meeting considered a report 'Medium Term Financial Strategy 2014/15 to 2023/24' and within this report (paragraph 7.2ii) considered that it maybe necessary to review the budget process and timetable due local government funding changes and the potential delay in the local government finance settlement in accordance with the council's constitution. This report is presented to Full Council regarding a proposed budget process and timetable.

- 1.1 The current budget consultation process is outlined in Part 4, Section 6 Budget and Policy Framework Procedure Rules:
  - 2.1 Commencing in the September immediately preceding the financial year to which the Budget relates the Cabinet shall consider the Council's Budget and Financial Strategy; including provisional cash limits for the forthcoming financial year and its medium term financial plan, together with the Council's Corporate Strategy. In doing so the Cabinet shall consult with local stakeholders and the Sustainable Growth and Environment Capital Scrutiny Committee. Cabinet Members may also consult and seek advice from other Scrutiny Committees and Commissions about relevant service issues in relation to the formulation of budget proposals and the Corporate Strategy. Details of the Cabinet's consultation process shall be included in the Forward Plan. This process shall be completed no later than the publication of the provisional Revenue Support Grant (RSG) settlement in late November/early December immediately preceding the financial year to which the Budget and Corporate Strategy relates.
  - 2.2 At least one month before the Budget and the Corporate Strategy is to be adopted the Cabinet shall publish both its Budget and Corporate Strategy proposals. Both these proposals shall set out full details of any consultations, representations and the views of the Sustainable Growth and Environment Capital Scrutiny Committee received by the Cabinet during the process set out in paragraph 2.1 above and may also include any views on relevant service issues given by the other Scrutiny Committees and Commissions.

1.2 The proposed process and timetable differs to this requirement, and as such requires Full Council approval.

#### 2. BACKGROUND

- 2.1. The Cabinet values the opinions and engagement of all residents, partner organisations, businesses and other interested parties as part of the budget setting process, not least to ensure that the council's priorities, accompanying strategies and policy documents are robust and right for Peterborough. The budget consultation process is integral to ensuring that available resources support council priorities and have regard to the impact of service users and businesses across Peterborough.
- 2.2. Ordinarily Cabinet would commence budget consultation during December and recommend budget proposals to Full Council during the February Cabinet meeting.
- 2.3. However, there are currently a number of issues that mean that releasing proposals during December would be challenging. For example, there remains great uncertainty over the future of local government funding nationally that may influence Cabinet proposals further. These issues include:
  - i. Recent consultations on Local Government Funding Settlement 2014/15 and 2015/16 and New Homes Bonus and Local Growth Fund. Government consultation responses are likely to be published later in the autumn. The proposals within government's consultation will have financial consequences on the council's budget plans in 2014/15 and more significantly from 2015/16. The council's concerns have been included in a response to government;
  - ii. The provisional local government finance settlement is expected to be announced later than usual in December. This is because it has recently been announced of the Chancellors Autumn Statement will not be published until 5 December. The local government finance settlement cannot be released before this. Indeed as it is expected that national spending controls affecting local government funding will be adjusted downwards, CLG may have considerable work to do before they can finalise the local government settlement:
  - iii. There is a significant level of uncertainty about the settlement given the significant changes to the funding arrangements and potential changes to national spending levels outlined above; and
  - iv. The council is now able to retain a proportion of locally retained income growth through business rates and it is therefore in the interest of the council to use the latest information available on business rate forecasts. The statutory requirement is for council's to declare surplus business rate income in January.
- 2.4. Cabinet firmly believe that sustainable budgets over the medium term that support the council's priorities should be put forward. Cabinet would therefore intend to meet in February to consider budget proposals. This would mean that consultation would start in February, which is not dissimilar to the approach followed for this financial year. Commencing the consultation at this stage will still ensure that all residents, partner organisations, businesses and other interested parties have sufficient time to feed into the budget setting process before Full Council consider the budget on 5 March 2014. This date is also proposed to accommodate the budget setting timetable of the Police Authority and is in advance of the statutory requirement for the council to set a budget by 11 March.
- 2.5. There will also be knock effects on the timing of other meetings that support the process, including the following:
  - Budget scrutiny

- Other consultation events
- February Cabinet (that makes the formal budget recommendation to Council)
- February Council (that approves the final budget)

Alternative dates have been discussed and agreed with relevant chairs of these meetings. A fully updated timetable will be communicated to all Members, as well as other interested parties as necessary. The revised timetable is as follows:

Date	Meeting	Proposed Content
3 February 2014	Cabinet	• Commence budget consultation
10 February 2014	Joint Meeting of the Scrutiny Committees and Commissions	Budget consultation
24 February 2014 (move the meeting of 17 February)	Cabinet	Recommend budget to Full Council
5 March 2014 (move the meeting of 19 February)	Full Council	Approval of budget

#### 3. ANTICPATED OUTCOMES

- 3.1. Based on the information contained within this report, Full Council to approve a revised budget process and timetable that includes commencing budget consultation during February 2014. The budget consultation papers will be available to the public late January on release of the February Cabinet reports and it is intended that the consultation will remain open until the day before Full Council, allowing almost six weeks for the consultation period.
- 3.2. A similar report was presented to Full Council last year for a one off change in the process for setting the current budget with reference that a review of the budget policy and framework would be undertaken in advance of the 2014/15 budget setting process. This was on the condition that government legislation would be available on the new funding arrangements. It is expected that further legislation on funding arrangements will be published over the coming months coupled with the significant funding reductions in 2015/16, it is too early for the council to review and recommend, if required, a permanent change to the Constitution to coincide with setting future budgets and therefore this revision is being considered for this round only, so is not presented as a permanent change to the Constitution.

#### 4. IMPLICATIONS

#### **Financial**

4.1. There are no financial implications.

#### Legal

4.2. The proposals in this report comply with all legal requirements.

#### Governance

4.3. The budget timetable will require a change to the following council meetings:

Cabinet – 17 February – This meeting would be moved to 24 February 2014 Full Council – 19 February – This meeting would be moved to 5 March 2014

The change to meeting dates and budget timetable has been discussed with the Group Leaders and relevant scrutiny leads.

# **Equalities**

4.4. A full equalities impact assessment is undertaken as part of the budget setting process including consultation with vulnerable groups.

# 5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985).

Council Constitution.

COUNCIL	AGENDA ITEM No. 14(c)
4 DECEMBER 2013	PUBLIC REPORT

Contact Officer:	Kim Sawyer, Director of Governance	Tel: 01733 452361

#### **CHANGES TO THE DATE OF ANNUAL COUNCIL 2014**

# RECOMMENDATIONS

#### **FROM: Director of Governance**

It is recommended that:

- 1 Standing Orders are varied in that Council:
  - (a) revoke the following Standing Orders as set out in the Constitution at:
    - (i) Part 4, Section 1 of the Council's Constitution
      - The Council's Rules of Procedure:
    - (ii) Part 4, Section 2 of the Council's Constitution
      - Standing Orders which relate to Committees only; and
    - (iii) Part 4, Section 3 of the Council's Constitution
      - Standing Orders which apply to Council and Committees; and
  - (b) adopt the Council Standing Orders set out at Appendix A
- 2 That the proposed variation is postponed without discussion to the next ordinary meeting of council, in accordance with Standing Order 10 of the General Standing Orders.
- That the Constitution Working Group consider the revisions following six months of operation and report to Council as necessary.

#### 1. PURPOSE AND REASON FOR REPORT

- 1.1 A Constitutional Working Group is undergoing a process of reviewing and updating the Council's Constitution. The first tranche of work was to assess the standing orders applying to meetings of the Council and its Committees and Sub-Committees, resulting in the recommendations contained within this report.
- 1.2 Unless the monitoring officer advises otherwise, changes to Council Standing Orders are presented at one meeting and not debated until the next, allowing Members the time to fully consider the changes.

#### 2. BACKGROUND

2.1 The Constitutional Working Group (CRG) has been meeting in its current form as of July 2013, charged with reviewing the Council's Constitution. The CRG is made up of Cllr Harrington, Cllr

Johnson, Cllr Sandford and Cllr Seaton. Officers in attendance and supporting the Group's work were the Law & Governance Interim, Mr Philip McCourt; Head of Governance, Mrs Diane Baker; and Senior Governance Officer, Ms Gemma George.

- 2.2 Given previous comments in Council, the CRG began with standing orders for the council and its committees and sub-committees.
- 2.3 The approach took two forms. The first was to compare the current standing orders to the model standing orders provided as part of the model constitution exercise for the introduction of the Local Government Act 2000 and a revised model produced in 2012, both of which are an iteration of much earlier model standing orders issued to local government. This process could then highlight those elements where Peterborough City Council's standing orders differ from the models, allowing consideration of whether this 'drift' from the model was a conscious choice or not and whether the differences should remain as part of revised standing orders or be discarded as being an error or no longer relevant.
- 2.4 Alongside this, Members of the CRG also raised areas of possible change to the current Standing Orders, based on requests for change or criticisms of current practice. Some of these were about custom and supporting practice rather than a change to the core rules, but overall these were:
  - (a) Motions and how put (withdrawal, single member support, etc.)
  - (b) Amendments consideration of submission in writing on prior notice deadline unless consent of the mayor at the meeting
  - (c) Flow and process notes for Mayor and members
  - (d) Points of order, etc., consideration of how these are used and whether they should be altered or condensed into one 'point of accuracy', together with actions to assist Mayor's regulation of debate
  - (e) Public question time
    - (i) Supplementary limited to 1 minute
    - (ii) Extended to 30 minutes
  - (f) Drafting of questions submitted in advance and replies time limit or word count on responses
  - (g) Requests for recording the meeting (– identified 'spot' for recorders to avoid infringing privacy of other members of the public)
  - (h) Webcasting
  - (i) Standing when speaking and problems with the recording and sound loop/amplification system (– only to be considered after technical assessment of microphone layout
  - (i) Order of business:
    - (i) Members' questions to the end of the meeting to ensure that business items are not adjourned
    - (ii) Cabinet decision item to be taken before public questions
    - (iii) Order to be varied at request to Mayor
    - (iv) Closure of business procedure captured
- 2.5 These two sets of considerations led to a set of revised standing orders being drafted, allowing for a number of choices of wording, approach and effect. These were considered by the members of the CRG, and the governance officers, over a number of meetings and exchanges. The resulting standing orders to be recommended by the CRG to Council are attached as Appendix A.

- 2.6 The revised standing orders are intended to replace those currently in place for Council and the committees and sub-committees of Council, combining and amending the procedure rules set out in Part 4, Sections 1, 2 and 3 of the Council's Constitution.
- 2.7 Many of the changes are technical in nature, to correct errors or to account for changes in the law, but a number will be seen to be fundamental to the flow of the Council meeting. The principle changes and most obvious to Members and the public will be:
  - (a) Questions from the public and from Members to the Leader, cabinet members, chairs and group leaders under separate procedures.
  - (b) A clear 30 minutes allowed for public questions
  - (c) A set of time limits for both the asking and answering of questions and supplemental questions.
  - (d) In response to the legal requirement for a policy on submission of petitions, a clear and simple process.
  - (e) Amendments to motions to be submitted in advance of the council meeting and in writing, other than in exceptional circumstances, to be shared with members and the public prior to the meeting.
  - (f) The deletion of a 'point of information', which is an uncommon addition, and the introduction of a 'point of accuracy' which may only be raised with the consent of the Member speaking
  - (g) Members to no longer be required to stand when talking so as to make full use of the technology for amplification, recording and the hearing loop
  - (h) Provision for the public to record the meeting
  - (i) Description of the Annual Meeting in two parts
  - (j) Inclusion of a standing order to respond to the updated Nolan Principle on conflicts of interest.
- 2.8 A few elements are what might be termed experimental or involve a cultural change, such as moving members' questions to the end, the use of "points of accuracy" to allow a short interruption of a speaker with their consent and speaking without standing. For this reason, the Constitution Working Group has recommended that the revisions be reviewed after six months of operation.

#### 3. FINANCIAL IMPLICATIONS

3.1 There are no financial implications for any of the above report.

#### 4. LEGAL IMPLICATIONS

4.1 There are a number of standing orders that are mandatory or are direct repetition of the relevant Act or Regulation. These are included where required.

#### 5. BACKGROUND DOCUMENTS

Notes and agenda of the Constitution Review Group. All other background papers are otherwise published.

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# Appendix A

# DRAFT COUNCIL STANDING ORDERS

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#### ANNUAL MEETING OF THE COUNCIL

# 1.1. Timing and business

In a year when there is an ordinary election of councillors, the annual meeting will take place within 21 days of the retirement of the outgoing councillors. In any other year, the annual meeting will take place in March, April or May.

# 1.1.1 The Ceremonial Meeting (Mayor Making)

# The Meeting will:

- i. elect a person to preside if the chair of Council (the Mayor) is not present;
- ii. elect the chair of Council (the Mayor);
- iii. elect the vice chair of Council (the Deputy Mayor);
- iv. receive the retiring mayor's report.

# 1.1.2 The Business Meeting

# The Meeting will:

- i. approve the minutes of the last meeting;
- ii. receive any announcements from the Mayor and/or Head of the Paid Service;
- iii. upon retirement of the previous Leader, which shall be at least once every four years, elect the Leader of the executive (the Cabinet)
- iv. be notified by the Leader of the number of members to be appointed to the Cabinet, those Members' names and their intended portfolio of responsibilities;
- v. appoint a licensing committee, a health and wellbeing board, at least one overview and scrutiny committee and such other committees as are required or the Council considers appropriate to deal with matters that are neither reserved to the Council nor are executive functions (as set out or will be set out in Part 3(2) of this Constitution);
- vi. receive the Leader's scheme of delegation of executive functions (as set out or will be set out in Part 3(3) of this Constitution);

- vii. approve a programme of ordinary meetings of the Council for the year; and
- viii. consider any business set out in the notice convening the meeting.
- 1.1.3 Unless otherwise determined by statute, the Mayor may vary the order of the agenda at his/her absolute discretion and may allocate or reallocate an appropriate time for the transaction of each item.
- 1.2. Selection of Councillors on Committees and Outside Bodies

At the annual (business) meeting, the council meeting will:

- i. decide which committees to establish for the municipal year;
- ii. decide the size and terms of reference for those committees;
- iii. decide the allocation of seats to political groups in accordance with the political balance Standing Orders
- iv. receive nominations of councillors to serve on each committee and outside body; and
- v. appoint to those committees and outside bodies except where appointment to those bodies has been delegated by the Council or is exercisable only by the executive
- vi. appoint the Chairs and Vice-Chairs of all the Council's committees, other than those which the Council has decided should be appointed by the committee itself.

The Council may decide at subsequent meetings to dissolve committees, alter their terms of reference or to appoint new committees.

The Council shall always have the power to exercise any power delegated to a committee, sub-committee or an officer.

#### 2. ORDINARY MEETINGS

- 2.1 Ordinary meetings of the Council will take place in accordance with a programme decided at the Council's annual meeting. The order of business at ordinary meetings will be as follows:
  - elect a person to preside if the Mayor and Deputy Mayor are not present;
  - ii. approve the minutes of the last meeting;

- iii. receive any declarations of interest from members;
- iv. receive any announcements from the Mayor, Leader or the head of paid service (which, with the exception of the Mayor, will normally be limited to five minutes), followed by any question on the announcement from a leaders of an opposition group (which will normally be limited to one minute);
- v. receive questions from, and provide answers to, the public in relation to matters which in the opinion of the person presiding at the meeting are relevant to the business of the meeting (which will normally be limited to 30 minutes);
- vi. receive petitions from the public in relation to matters which in the opinion of the person presiding at the meeting are relevant to the business of the meeting;
- vii. deal with any business from the last Council meeting;
- viii. receive reports from the Cabinet and Council Committees for consideration, including consideration of proposals from the Cabinet in relation to the Council's budget and policy framework and reports of the overview and scrutiny committees for debate;
- ix. receive reports about and receive questions and answers on decisions made by members of the Cabinet;
- x. receive any other reports from the Council's committees and receive questions and answers on any of those reports;
- xi. receive any reports about and receive questions and answers on the business of joint arrangements and external organisations;
- xii. receive questions from, and provide answers to, Members in accordance with Standing Order 12;
- xiii. consider motions; and
- xiv. consider any other business specified in the summons to the meeting.
- 2.2 Unless otherwise determined by statute, the Mayor may vary the order of the agenda at his/her absolute discretion and may allocate or reallocate an appropriate time for the transaction of each item.
- 2.3 The Mayor may determine that an item of business that has not been open to public inspection, both as an item set out in the agenda and any accompanying published report, may be considered because s/he

is of the opinion that, by reason of special circumstances, which shall be specified in the minutes, the item should be considered at the meeting as a matter of urgency.

#### EXTRAORDINARY MEETINGS

# 3.1. Calling extraordinary meetings

Those listed below may request the proper officer to call Council meetings in addition to ordinary meetings:

- (a) the Council by resolution;
- (b) the Mayor (or the Deputy mayor if the mayor is unable to act);
- (c) the Monitoring Officer; or
- (d) any five members of the Council if they have signed a requisition presented to the Mayor and s/he has refused to call a meeting or has failed to call a meeting within seven days of the presentation of the requisition.

#### 3.2. Business

The business to be conducted at an extraordinary meeting shall be restricted to the item of business contained in the request for the extraordinary meeting and there shall be no consideration of previous minutes or reports from committees etc. except that the Mayor may at his or her absolute discretion permit other items of business to be conducted for the efficient discharge of the Council's business.

# 4. APPOINTMENT OF SUBSTITUTE MEMBERS OF COMMITTEES AND SUB-COMMITTEES

#### 4.1 Allocation

Committee members (including substitute members) are appointed by the Council or the monitoring officer under delegated powers (as requested in writing by the relevant Party Whip or Leader or Deputy Leader and in accordance with political balance Standing Orders) on the same day where the request is made before noon. Sub-Committee members (including substitute members) are appointed by the parent committee or the monitoring officer under delegated powers (as requested by the relevant Party Whip (or Leader or Deputy Leader) and in accordance with political balance Standing Orders) on the same day where the request is made before noon.

#### 4.2 Number

For each committee or sub-committee, the Council will appoint the same number of substitutes in respect of each political group as that group holds ordinary seats on that committee or sub-committee.

# 4.3 Powers and duties

Substitute members will have all the powers and duties of any ordinary member of the committee but will not be able to exercise any special powers or duties exercisable by the person they are substituting.

#### 4.4 Substitution

Substitute members may attend meetings in that capacity only:

- (a) to take the place of the ordinary member for whom they are the designated substitute;
- (b) where the ordinary member will be absent for the whole of the meeting; and
- (c) after notifying the monitoring officer by <u>noon</u> on the day of the meeting of the intended substitution.

# TIME AND PLACE OF MEETINGS

The time and place of meetings will be determined by the monitoring officer and notified in the summons.

#### 6. NOTICE OF AND SUMMONS TO MEETINGS

The proper officer will give notice to the public of the time and place of any meeting in accordance with the Access to Information Standing Orders (Procedure Rules). At least five clear days before a meeting, the monitoring officer will send a summons signed by him or her by post to every member of the Council or leave it at their usual place of residence. The summons will give the date, time and place of each meeting and specify the business to be transacted (the agenda) and will be accompanied by the relevant reports.

#### 7. CHAIR OF MEETING

The person presiding at the meeting may exercise any power or duty of the Mayor. Where these Standing Orders apply to committee and subcommittee meetings, references to the Mayor also include the chair of committees and sub-committees.

#### 8. QUORUM

The quorum of a meeting will be one quarter of the whole number of members. During any meeting if the Mayor counts the number of members present and declares there is not a quorum present, then the meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Mayor. If s/he does not fix a date, the remaining business will be considered at the next ordinary meeting.

#### DURATION OF MEETING

# 9.1 Meeting recess

The Mayor will adjourn the meeting for a period of ten minutes at a convenient time after two hours.

# 9.2 Interruption of the meeting

Where four hours have elapsed after the commencement of any Council meeting (and in the case of an Extraordinary meeting when two hours have elapsed since commencement of the meeting) the Mayor shall interrupt the meeting and call for the vote immediately on the item under discussion. Any Member speaking must immediately cease doing so and if standing sit down. The vote will be taken without further discussion

# 9.3 Motions and recommendations not dealt with

If there are other motions or recommendations on the agenda that have not been dealt with within the four hour period (or two hour period in the case of an Extraordinary meeting), they are deemed formally moved and seconded (together with any amendments). No speeches will be allowed on these items and the vote will be taken in the usual way.

#### 9.4 Recorded vote

If a recorded vote is called for during this process it will be taken immediately.

# 9.5 Motions which may be moved

During the process set out in Standing Order 9.2 above, the only other motions which may be moved are that a matter be withdrawn or that a matter be delegated or referred to an appropriate body or individual for decision or report.

# 9.6 Close of the meeting

When all motions and recommendations have been dealt with, the Mayor will declare the meeting closed.

# 10. QUESTIONS BY THE PUBLIC

#### 10.1 General

- 10.1.1 Members of the public who are residents of the City may ask questions of Members of the Cabinet, the Chair of a Committee, the Chair of an Overview and Scrutiny Committee/Commission or a leader of a political group on the Council at meetings of the Council, other than the Annual Meeting and, except at the discretion of the Mayor, Extraordinary Meetings.
- 10.1.2 The total time allocated for Questions by the Public shall be limited to 30 minutes.

# 10.2 Order of questions

The order in which questions shall be presented to the meeting shall be determined by a draw for each section of the meeting. The draws shall be conducted by the monitoring officer (or senior officer appointed for this purpose). The draws may be attended by any Member of the Council by prior notice delivered in writing to the monitoring officer before the deadline for submission of questions.

# 10.3 Notice of questions

A question may only be asked if notice has been given by delivering it in writing or by electronic mail to the monitoring officer no later than midday <u>five working days</u> before the day of the meeting. Each question must give the name and address of the questioner and must name the member of the Council to whom it is to be put.

# 10.4 Number of questions

At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

# 10.5 Scope of questions

If the monitoring officer considers a question:

- is not about a matter for which the local authority has a responsibility or which affects the City;
- is illegal, improper, defamatory, frivolous or offensive;

- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential or exempt information

s/he will inform the Mayor who will then decide whether or not to reject the question.

# 10.6 Record of questions

The monitoring officer will enter each question in a book open to public inspection and will immediately send a copy of the question to the member to whom it is to be put. Rejected questions will include reasons for rejection.

Copies of all questions will be circulated to all members and will be made available to the public attending the meeting.

# 10.7 Asking the question at the meeting

The Mayor will invite the questioner to put the question to the member named in the notice. <u>Three minutes</u> are allowed for putting the question. If a questioner who has submitted a written question is unable to be present, they may ask the Mayor to put the question on their behalf. The Mayor may ask the question on the questioner's behalf, indicate that a written reply will be given or decide, in the absence of the questioner, that the question will not be dealt with.

# 10.8 Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice to the member who has replied to his or her original question. A supplementary question must arise directly out of the original question or the reply. The Mayor may reject a supplementary question on any of the grounds in Standing Order 10.5 above. One minute is allowed for putting the supplementary question.

#### 10.9 Answers

<u>Three minutes</u> are allowed for answering a question and <u>two minutes</u> are allowed for answering a supplementary question. Any question which cannot be dealt with, either because of lack of time or because of the non-attendance of the member to whom it was to be put, will be dealt with by a written answer.

# 10.10 Reference of question to the Cabinet or a committee

Unless the Mayor decides otherwise, no discussion will take place on any question, but any member may move that a matter raised by a question be referred to the Cabinet or the appropriate committee or sub-committee. Once seconded, such a motion will be voted on without discussion.

#### 11. PETITIONS

11.1 Petitions may be presented to the Council. The person presenting the petition will be allowed to address the meeting briefly (not exceeding one minute) to outline the aims of the petition. The Mayor will refer the matter to another appropriate body of the Council within whose terms of reference it falls without discussion unless a relevant item appears elsewhere on the Agenda.

#### 12 QUESTIONS BY MEMBERS

# 12.1 On reports of Cabinet or Committees

At a meeting of the Council, other than the Annual Meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of the Cabinet or a committee when that item is being received or under consideration by the Council.

#### 12.2 Questions on notice at full Council

Subject to Standing Order 12.4, a member of the Council may ask:

- the Mayor;
- the Leader or member of the Cabinet; or
- the chair of any committee or sub-committee

a question on any matter in relation to which the Council has powers or duties or which affects the City.

#### 12.3 Questions on notice at committees and sub-committees

Subject to Standing Order 12.4, a member of a committee or subcommittee may ask the chair of it a question on any matter in relation to which the Council has powers or duties or which affect the City and which falls within the terms of reference of that committee or subcommittee.

# 12.4 Notice of questions

A member may only ask a question under Standing Order12.2 or 12.3 if either:

- a) they have given at least <u>five working days</u> notice in writing of the question to [the proper officer]; or
- b) the question relates to urgent matters, they have the consent of the Mayor to whom the question is to be put and the content of the question is given to [the proper officer] by noon on the day of the meeting.

# 12.5 Response

An answer may take the form of:

- a) a direct oral answer of up to three minutes;
- b) by reference to published material of the Council which is readily available to Members; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

# 12.6 Supplementary question

Every question, which will be limited to one part, will be asked and answered without discussion. Upon receiving the answer, the Member who put the question shall be allowed one supplementary question, of up to <u>one minute</u>, provided that it arises directly out of the original question or the reply and does not introduce any new subject matter.

The supplementary question will be asked and answered orally, but the person to whom the supplementary question has been asked will have up to <u>two minutes</u> to answer or may decline to answer.

#### 13 MOTIONS ON NOTICE

#### 13.1 Notice

Except for motions which can be moved without notice under Standing Order 14, written notice of every motion, must be delivered to [the proper officer] not later than ten o'clock six clear working days before the date of the meeting (not including the day of the meeting). These will be entered in a book open to public inspection.

# 13.2 Motion set out in agenda

Motions for which notice has been given will be listed on the agenda in the order in which notice was received, unless the member giving notice states, in writing, that they propose to move it to a later meeting.

# 13.3 Scope

If the monitoring officer considers a question:

- is not about a matter for which the local authority has a responsibility or which affects the City;
- is illegal, improper, defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential or exempt information

s/he will inform the Mayor who will then decide whether or not to reject the motion.

#### 14 MOTIONS WITHOUT NOTICE

The following motions may be moved without notice:

- a) to appoint a chair of the meeting at which the motion is moved;
- b) in relation to the accuracy of the minutes;
- c) to change the order of business in the agenda;
- d) to refer something to an appropriate body or individual;
- e) to appoint a committee or member arising from an item on the summons for the meeting;
- to receive reports or adoption of recommendations of committees or officers and any resolutions following from them;
- g) to withdraw a motion;
- h) to amend a motion;
- i) to proceed to the next business;
- i) that the question be now put'
- k) to adjourn a debate;
- that the meeting continue beyond 4 hours in duration (2 in the case of an extraordinary meeting);
- m) to suspend a particular standing order;

- n) to exclude the public and press in accordance with the Access to Information Standing Orders;
- o) to not hear further a member named under Standing Order 22.3 or to exclude them from the meeting Standing Order 22.4; and
- p) to give the consent of the Council where its consent is required by this Constitution.

#### 15 STANDING ORDERS OF DEBATE

# 15.1 No speeches until motion seconded

No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

# 15.2 Right to require motion in writing

Unless notice of the motion has already been given, the Mayor may require it to be written down and handed to him/her before it is discussed.

# 15.3 Seconder's speech

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

# 15.4 Content and length of speeches

Speeches must be directed to the question under discussion or to a personal explanation, statement of accuracy or point of order.

No speech may exceed <u>five minutes</u> by the mover of the motion or by three minutes in all other cases without the consent of the Mayor.

# 15.5 When a member may speak again

A member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

- a) to speak once on an amendment moved by another member;
- b) to move a further amendment if the motion has been amended since s/he last spoke;
- c) if his/her first speech was on an amendment moved by another member, to speak on the main issue (whether or not the amendment on which s/he spoke was carried0;

- d) in exercise of a right of reply;
- e) on a point of order;
- f) by way of personal explanation and
- g) statement of accuracy.

#### 15.6 Amendments to motions

- a) An amendment to a motion must be relevant to the motion and will either be:
  - (i) to refer the matter to an appropriate body or individual for consideration or reconsideration;
  - (ii) to leave out words;
  - (iii) to leave out words and insert or add others; or
  - (iv) to insert or add words.

as long as the effect of (ii) to (iv) is not to negate the motion.

- b) Except for motions which can be moved without notice under Standing Order 14, written notice of every intended amendment to a motion or to recommendations from Cabinet or the Council's committees:
  - (i) must be delivered to [the proper officer] in its initial form not later than <u>noon two working days</u> before the date of the meeting (not including the day of the meeting) at which the motion is to be considered; and
  - (ii) must be delivered to [the proper officer] in its intended final form not later than noon one working day before the date of the meeting (not including the day of the meeting) at which the motion is to be considered. If no withdrawal, confirmation or change is received by the monitoring officer, it will be assumed that the amendment is to be considered in its initial form.

No other amendment may be moved at the meeting except where the Mayor may permit, at his or her absolute discretion and to ensure the efficient or proper discharge of the Council's business, a further amendment or amendments to be moved.

c) Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

- d) If an amendment is not carried, other amendments to the original motion may be moved.
- e) If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.
- f) After an amendment has been carried, the Mayor will read out the amended motion before accepting any further amendments, or if there are none, put it to the vote.

#### 15.7 Alteration of motion

- a) A member may alter a motion of which s/he has given notice with the consent of the meeting. The meeting's consent will be signified without discussion.
- b) A member may alter a motion which s/he has moved without notice with the consent of both the meeting and the seconder. The meeting's consent will be signified without discussion.
- c) Only alterations which could be made as an amendment may be made.

# 15.8 Withdrawal of motion

A member may withdraw a motion which s/he has moved with the consent of both the meeting and the seconder. The meeting's consent will be signified without discussion. No member may speak on the motion after the mover has asked permission to withdraw it unless permission is refused.

# 15.9 Right of reply

- a) The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.
- b) If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment, but may not otherwise speak on it.
- c) The mover of the amendment has no right of reply to the debate on his or her amendment.

# 15.10 Motions which may be moved during debate

When a motion is under debate, no other motion may be moved except the following procedural motions:

- a) to withdraw a motion;
- b) to amend a motion;
- c) to proceed to the next business;
- d) that the question be now put;
- e) to adjourn a debate;
- f) that the meeting continue beyond 4 hours in duration (or two hours if an extraordinary meeting);
- g) to exclude the public and press in accordance with the Access to Information Standing Orders;
- h) to not hear further a member named under Standing Order22.3 or to exclude them from the meeting under Standing Order 22.4; and
- i) that a specific standing order be suspended

#### 15.11 Closure motions

- a) A member may move, without comment, the following motions at the end of a speech of another member;
  - (i) to proceed to the net business;
  - (ii) that the question be now put;
  - (iii) to adjourn a debate; or
  - (iv) to adjourn a meeting.
- b) If a motion to proceed to next business is seconded and the Mayor thinks the item has been sufficiently discussed, he or she will give the mover of the original motion a right of reply and then put the procedural motion to the vote.
- c) If a motion that the question be now put is seconded and the Mayor thinks the item has been sufficiently discussed, s/he will put the procedural motion to the vote. If it is passed s/he will give the mover of the original motion a right of reply before putting his/her motion to the vote.
- d) If a motion to adjourn the debate or to adjourn the meeting is seconded and the Mayor thinks the item has not been sufficiently discussed and cannot reasonably be so discussed on that occasion, s/he will put the procedural motion to the vote without giving the mover of the original motion the right of reply.

#### 15.12 Point of order

A member may raise a point of order at any time. The Mayor will hear them immediately. A point of order may only relate to an alleged breach of these Council Standing Orders or the law. The member must indicate the Standing Order or law and the way in which s/he considers it has been broken. The ruling of the Mayor on the matter will be final.

# 15.13 Personal explanation

A member may make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate. The ruling of the Mayor on the admissibility of a person explanation will be final.

# 15.14 Statement of accuracy

Where the consent of the member speaking is granted, another member may make a statement of accuracy at any time. The statement is limited to the accuracy of a fact cited by the member speaking and may not exceed twenty seconds. The ruling of the Mayor on the admissibility of a statement of accuracy will be final.

#### 16 STATE OF THE CITY DEBATE

# 16.1 Calling of debate

The Leader may call a state of the City debate annually on a date and in a form to be agreed with the Mayor.

#### 16.2 Form of debate

The Leader will decide the form of the debate with the aim of enabling the widest possible public involvement and publicity. This may include holding workshops and other events prior to or during the state of the City debate.

#### 16.3 Chairing of debate

The debate will be chaired by the Mayor.

#### 16.4 Results of debate

The results of the debate will be:

(a) disseminated as widely as possible within the community and to agencies and organisation sin the area; and

(b) considered by the Leader in proposing the budget and policy framework to the Council for the coming year.

#### 17 PREVIOUS DECISIONS AND MOTIONS

# 17.1 Motion to rescind a previous decision

A motion or amendment to rescind a decision made at a meeting of Council within the past six months cannot be moved unless the notice of motion is signed by at least **5** members.

# 17.2 Motion similar to one previously rejected

A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past six months cannot be moved unless the notice of motion or amendment is signed by at least **5** members. Once the motion or amendment is dealt with, no one can propose a similar motion or amendment for six months.

#### 18 VOTING

# 18.1 Majority

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those members voting and present in the room at the time the question was put.

# 18.2 Mayor's casting vote

If there are equal numbers of votes for and against, the Mayor will have a second or casting vote. There will be no restriction on how the Mayor chooses to exercise a casting vote.

#### 18.3 Show of hands

Unless a recorded vote is demanded under Standing Orders 17.4 and 17.5, the Mayor will take the vote by show of hands, or if there is no dissent, by the affirmation of the meeting.

#### 18.4 Recorded vote

If one quarter of members present and entitled to vote at the meeting demand it, the names for and against the motion or amendment or abstaining from voting will be taken down in writing and entered into the minutes.

#### 18.5 Right to require individual vote to be recorded

Where any member requests it immediately after the vote is taken, their vote will be so recorded in the minutes to show whether they voted for or against the motion or abstained from voting.

# 18.6 Voting on appointments

If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

# 19 MINUTES

# 19.1 Signing the minutes

The Mayor will sign the minutes of the proceedings at the next suitable meeting. The Mayor will move that the minutes of the previous meeting be signed as a correct record. The only part of the minutes that can be discussed is their accuracy.

# 19.2 No requirement to sign minutes of previous meeting at extraordinary meeting

Where in relation to any meeting, the next meeting for the purpose of signing the minutes is a meeting called under paragraph 3 of Schedule 12 to the Local Government Act 1972 (an Extraordinary Meeting), then the next following meeting (being a meeting called otherwise than under that paragraph) will be treated as a suitable meeting for the purposes of paragraph 41(1) and (2) of Schedule 12 relating to signing of minutes.

#### 19.3 Form of minutes

Minutes will contain all motions and amendments in the exact form and order the Mayor put them.

#### 20 RECORD OF ATTENDANCE

All members present during the whole or part of a meeting must sign their names on the attendance sheets before the conclusion of every meeting to assist with the record of attendance.

#### 21 EXCLUSION OF PUBLIC

Members of the public and press may only be excluded either in accordance with the Access to Information Standing Orders in Part 4 of this Constitution or Standing Order 23 (Disturbance by Public).

# 22 MEMBERS' CONDUCT

# 22.1 Speaking and address system

When a member speaks they must do so through the microphone system provided and must address the meeting through the Mayor. If more than one member signifies their intention to speak, the Mayor will ask one to speak. Members signifying their wish to speak will be invited to speak in an order determined by the Mayor. Other members must remain silent whilst a member is speaking unless they wish to make a point of order, a point of personal explanation or statement of accuracy.

# 22.2 Mayor

When the Mayor speaks or stands during a debate or otherwise indicates that the meeting should come to order, any member speaking at the time must stop and, if standing, sit down. The meeting must be silent.

# 22.3 Member not to be heard further

If a member persistently disregards the ruling of the Mayor by behaving improperly or offensively or deliberately obstructs business, the Mayor or another member may move that the member be not heard further. If seconded, the motion will be voted on without discussion.

# 22.4 Member to leave the meeting

If the member continues to behave improperly after such a motion is carried, the Mayor or another member may move that either the member leaves the meeting or that meeting is adjourned a specified period. If seconded, the motion will be voted on without discussion.

# 22.5 General disturbance

If there is a general disturbance making orderly business impossible, the Mayor may adjourn the meeting for as long as s/he thinks necessary.

#### 22.6 Conflicts of Interest

Members of the Council are under a duty to base their decision making on a consideration of the public interest. Members must avoid conflict between personal interest and the public interest, declare any personal interest when it arises and resolve any conflict between the two interests, at once, and in favour of the public.

# 23 DISTURBANCE BY PUBLIC

# 23.1 Removal of member of the public

If a member of the public interrupts proceedings, the Mayor will warn the person concerned. If they continue to interrupt, the Mayor will order their removal from the meeting room.

# 23.2 Clearance of part of meeting room

If there is a general disturbance in any part of the meeting room open to the public, the Mayor may call for that part to be cleared.

# 23.3 Inappropriate audio/visual recording of the meeting

If a person is recording the meeting in a manner that

- (a) records a member of the public in the public gallery without having first obtained that person's permission or
- (b) the Mayor considers causes offence or is otherwise inappropriate in respect of other members of the public or press,

the Mayor may order that the recording cease. If recording in such a manner persists, despite the order of the Mayor, the Mayor may order that person's removal from the meeting room.

# 24 SUSPENSION AND AMENDMENT OF COUNCIL PROCEDURE STANDING ORDERS

# 24.1 Suspension

All of these Council Standing Orders of Procedure except Standing Order18.5 and 19.2 may be suspended by motion on notice or without notice if at least one half of the whole number of members of the Council are present. Suspension can only be for the duration of the meeting.

# 24.2 Amendment

Any motion to add to, vary or revoke these Council Standing Orders of Procedure will, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

# 25 APPLICATION TO COMMITTEES AND SUB-COMMITTEES

All of the Council Standing Orders of Procedure apply to meetings of full Council. None of the Standing Orders apply to meetings of the Cabinet.

Standing Orders 1-4, 10, 15.6(b), 16, 20 and 22.1 do not apply to committees or sub-committees.

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COUNCIL	AGENDA ITEM No. 14(d)
4 DECEMBER 2013	PUBLIC REPORT

Contact Officer:	Kim Sawyer, Director of Governance	Tel: 01733 452361

#### **DATE OF ANNUAL COUNCIL 2014**

RECOMMENDATIONS
FROM : Director of Governance
That Council:
In respect of the Programme of Meetings June 2014 to May 2015, agrees to confirm the date of Annual Council as <b>Monday 16 June 2014</b> .

**PECOMMENDATIONS** 

#### 1. PURPOSE AND REASON FOR REPORT

1.1 This report concerns the programme of meetings, which was agreed by Council on 17 April 2013, and requests that Council agrees to confirm the date of Annual Council in 2014.

#### 2. BACKGROUND

- 2.1 The annual meeting of Council must be held on the eighth day after the retirement of Councillors or such day within 21 days immediately following the date of retirement and is to be agreed by Council.
- 2.2 The local elections have been confirmed as taking place on Thursday 22 May 2014 and therefore the proposed date for Annual Council is Monday 16 June 2014 in order to allow adequate time for necessary administrative procedures.

# 3. FINANCIAL IMPLICATIONS

3.1 There are no financial implications.

#### 4. LEGAL IMPLICATIONS

4.1 In accordance with legislation, Council must agree the date of Annual Council.

#### 5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Peterborough City Council Constitution Local Government Act 1972 Representation of the People Act 1983 The Local Elections (Ordinary day of election in 2014) Order 2013 This page is intentionally left blank

COUNCIL	AGENDA ITEM No. 14(e)
4 DECEMBER 2013	PUBLIC REPORT

#### APPOINTMENT TO FIRE AUTHORITY

RECOMMENDATIONS	
FROM : Director of Governance	
That Council:	
Agrees to appoint Councillor David Over to the Cambridgeshire Fire Authority following the resignation of Councillor Sue Day as a member of the Fire Authority.	

#### 1. PURPOSE AND REASON FOR REPORT

1.1 This report if for Council to note the resignation of Councillor Sue Day from the Cambridgeshire Fire Authority and to agree the appointment of Councillor David Over.

# 2. BACKGROUND (& CONSULTATION)

- 2.1 Appointments to the Cambridgeshire Fire Authority are approved at Annual Council each year. Councillor Sue Day is resigning her place on the Authority with effect from 30 November 2013.
- 2.2 There are 17 seats on the Cambridgeshire and Peterborough Fire Authority, four of which are allocated to Peterborough City Council representatives and 13 of which are allocated to Cambridgeshire County Council representatives. The seats are allocated on a proportionate basis; three Conservative Group representatives and one Labour Group representative from Peterborough.
- 2.3 Councillor Over has been nominated by the Conservative Group to fill the vacancy.

# 3. IMPLICATIONS

- 3.1 Councillor Over is from the same political group as Councillor Day so there will be no change to the political balance of the Authority.
- 3.2 No financial remuneration is paid from Peterborough City Council to its Members on the Cambridgeshire Fire Authority.

# 4. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

4.1 None.

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